

CHECK LIST

Harlem Hospital Center-Generations+/Northern Manhattan Network
July 5, 2012-----

ASK AN EXPERT



Mr. Rodney Brown

Our first "Ask an Expert" submission was directed to Mr. Rodney Brown of our Human Resource Department.

Q. Where can I get information on how to take civil service exams? Does HHC have a direct link?

A. Civil Service Exam information can be obtained through the news publication "The Chief" as well as by logging on to the following link at the Department of Citywide Administrative Services:
http://www.nyc.gov/html/dcas/html/employment/civilservice_exams.shtml

Your Union locals would be the best point of contact for further information.

RETIREMENT CELEBRATION: DR. VINCENT HUTCHINSON



On Friday June 22, 2012, colleagues, family, friends and patients celebrated the 37 years of service to Harlem Hospital Center and the Harlem community provided by Dr. Vincent Hutchinson. Dr. Hutchinson completed his residency training at Harlem and recently retired as the Director of the Department of Pediatrics. We thank him for his service and commitment to Harlem Hospital.

**HARLEM VOLUNTEER
RECOGNITION CEREMONY**



Chong Lee, Supervising Pharmacist



Richard Long accepting for Lincoln Center for Performing Arts' Bobbi Wailes



Donyshia Benjamin, Sr. Director at Hot 97

On Monday, June 25, 2012, "Ordinary People Accomplishing Extraordinary Things" were recognized at the Annual Harlem Hospital Center Volunteer Recognition Ceremony. Special Awards were presented to Pharmacist Chong Lee, Hot 97's Sr. Director of Promotion, Digital Media Ms. Donyshia Benjamin and to Mr. Bobbi Wailes, Director, Lincoln

Center Dept of Programs & Services for People with Disabilities.



United Hospital Fund 150 Hour Pin: Everton Whitley, Keith Rowland, Tayyaba Jalees, Jennyfer Causer



UHF 1000 Hour Pin Samuel De La Tore, Albert Thomas, Helena Roberts, Emeke Nwigwe, Louise Hall and Mary Johnson (seated)

Outstanding individuals were acknowledged for their many hours and years of service: Jennyfer Causer, Juan Goris, Tayyaba Jalees, Keith Rowland, Mary Swan, Everton Whitley, Samuel De La Tore, Louise Hall, Joyce Howard, Mary Johnson, Blenda Josphe, Emeke Nwigwe, Christe Reece, Helena Roberts, Albert Thomas, Lillie White, Vallena Tate and Wayne Hobbins.



The United Hospital Fund Auxiliary and Volunteers Achievement Award was presented to two exemplary individuals: (above) Margaretta Bobo-Grimes, Auxilian,

and Vajra Kilgour of the Language Assistance Program. Congratulations and thank you to each of our volunteers!

NATIONAL TIME-OUT DAY ACTIVITIES



This year, Harlem Hospital celebrated National Time Out Day with an afternoon of interactive activities throughout the facility. The event included tabling in the lobbies of the MLK and RHB as well as sharing health education with patients who visited the Department of Dentistry. Staff from Infection Control, Pharmacy, Anesthesiology, the OR (Nursing), Dentistry and Patient Safety were on hand to share the life saving benefits of Time Out and the Surgical Safety Checklist with patients, visitors



and staff alike. The event was very successful, yielding upwards of 300 participants - many of whom learned something new.

WELCOME JOHNSON CONTROLS

Facilities Management is one of the 39 restructuring initiatives identified by President Aviles as part of a savings program to lower HHC's current deficit. Johnson Controls, the world's largest real estate and facilities management provider has been selected by HHC to provide Facilities Management services at each HHC facility. It is expected to save \$180 million over the next nine years.

On Monday, July 2, 2012, Johnson Controls began managing all HHC facility operations. The way in which you request facilities services will not change. Please continue to request services as you do today.

To learn more about Johnson Controls: www.johnsoncontrols.com/globalworkplacesolutions.

DATES TO REMEMBER

General Staff Meeting Thursday 7/12

Marjorie Matthews Tuesday 7/17
Awards

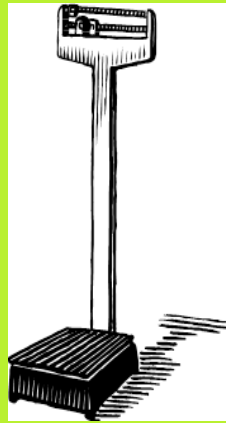
UPCOMING WALKS

Percy Sutton 5K Run

Family Walk - Saturday, 8/25

Step Out (Diabetes) - Sunday, 9/16

Brides March - Wednesday, 9/26
(Domestic Violence)



WEIGHT WATCHERS AT WORK

Weight Watchers meets every Monday from 12:00 - 1:00 p.m. in room 2141 in the MILK building 2nd Floor. It's never too late to join and make that change!

EMPLOYEE OF THE MONTH CAUGHT IN THE ACT

In your daily travels, have you seen someone going above and beyond the call of duty? Have you experienced someone promoting world-class customer service? If so, nominate them for Employee of the Month/Caught In The Act. To submit your write-up, contact Tamicka Murray, Human Resources, Women's Pavilion, 6th Floor, Room 630, or by email at Tamicka.Murray@nychhc.org.

Deadline for submission the third Monday of each month. Include:

- ✓ Employee Name
- ✓ Title
- ✓ Department
- ✓ Supervisor's Name
- ✓ Employee's Tour
- ✓ Why you're nominating them

Remember, you don't need to be a manager or supervisor to submit a nomination. So go ahead do it... What are you waiting for?

ADVANCE NOTICE

Please submit articles for the July 19, 2012 CHECK LIST by Thursday, July 12.

There will be no **CHECK LIST** for payroll August 2, 2012.