

CHECK LIST

Harlem Hospital Center-Generations+/Northern Manhattan Network
April 27, 2012-----

PROFILE SECTION... BEHIND THE SCENES



DEPARTMENT OF VOLUNTEER SERVICES

The volunteer department is a Human Resources service responsible for the recruitment, processing and assignment of volunteers. The department maintains and provides a qualified and diverse volunteer pool that serves the needs of the Hospital, the patients and the individual volunteering. Under the guidance of professional staff and trained personnel, active volunteers contribute critical skills and energy to the organization. The volunteers work in almost every department of the hospital (Ambulatory Care, Nursing, Pastoral Care, Pharmacy, Family Health Services, Community Outreach, Central Sterile and Pediatrics) contributing thousands of valuable hours of service to Harlem Hospital Center on a yearly basis and

providing critical support to the operations of the organization.

There are several components under the volunteer program; Health Leads, Department of Aging, Foster Grandparent Program and Family Friends. These services are noted for their longevity and support to our patients.

All of the volunteers are valued members of the Harlem Hospital Center family, and are always recognized for their unselfish dedication and caring.

The volunteer department is also responsible for the processing of all of the students interning or completing a clinical rotation at the hospital. The office process hundreds of students annually in fields ranging from nursing, radiology, PA, pharmacy, social work, behavioral health, dental, OR, Pathology, medical assistance and anesthesiology.

Each summer the hospital agrees to be a worksite for the New York City Summer Youth Employment Program giving our young people a valuable working experience and affording the staff to mentor and guide. The department coordinates site visits for local schools

and organizations geared to exposing our children to the varied and exciting health care professions.

During the week of April 16-20, 2012, Harlem Hospital Center took time to salute the volunteers who work to service our patients and the facility. Happy Volunteers Week!



Vajra Kilgour, volunteer Spanish Medical Interpreter with the Language Assistance Department, and recipient of a 2012 United Hospital Award for Volunteerism.

UNITED HOSPITAL FUND HOSPITAL AUXILIAN AND VOLUNTEER ACHIEVEMENT AWARDS

The Annual United Hospital Fund Hospital Auxilian and Volunteer Achievement Awards were presented at a special ceremony and tea party on Friday, March 16, 2012 at the Grand Ballroom of the Waldorf-Astoria. Over eight hundred were in attendance at the ceremony where the Auxilians and volunteers were recognized for their deep commitment and outstanding service to the programs in their respective organizations. The Special

Guest, Janice Huff, Chief Meteorologist for NBC4 New York was very touched by the many attributes of the volunteers represented at the ceremony and mentioned several hospitals including Harlem Hospital Center.

Congratulations to **Vajra Kilgour** (at left), volunteer Spanish Medical Interpreter with the Language Assistance Department and **Margaretta Bobo-Goines**, Vice President of the Harlem Auxiliary.

TJC SENTINEL ALERT: Healthcare Worker Fatigue and Patient Safety: In response to the TJC's most recent sentinel alert, the booklet entitled *"Managing Health-Care Worker Fatigue for your Patients and You"* is now available. The booklet provides information on the impact, contributing factors, and suggestions on preventing and managing fatigue. Lastly, there is a self-assessment quiz which will help staff determine how much was learned and what needs further review. For more information, please contact the Network Training Department.

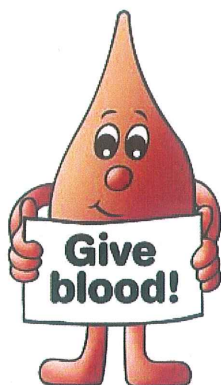


REVLON WALK 2012

Join Harlem Renaissance's Cancer Legionnaires - 2012, as we participate in the 2012 Revlon Run/Walk for Women. On Saturday, May 5, 2012, teams will meet at the north east corner of 46th Street and 7th Avenue. Teams will walk

in the fight against Women's Cancers. Onsite registration will begin at 7 a.m. and the 5K Run/Walk will begin promptly at 9 a.m.

To register online, visit the Harlem Renaissance's Cancer Legionnaires - 2012 at www.RevlonRunWalk.org, or contact the team captain, Ms. Patricia Montanez at ext. 8051.



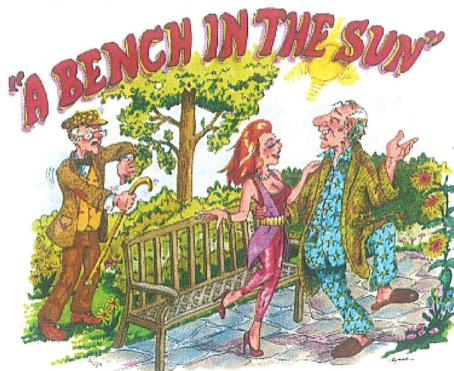
GIVE BLOOD... SAVE A LIFE

Harlem Hospital Center presents its Annual Blood Drive on Thursday, May 10, 2012 in the 3rd Floor Day Room. The Blood Drive will be held from 9 a.m. - 6 p.m. For more information or to sign up in advance, please contact Pauline Harding at ext. 1327 or by email at Pauline.harding@nychhc.org.

EMPLOYEE OF THE MONTH CAUGHT IN THE ACT

Is there someone in your department worthy of recognition for their efforts? If so, please submit your write-up to Tamicka Murray in the Department of Human Resources, Women's Pavilion, 6th Floor, Room 630, or by email at Tamicka.Murray@nychhc.org no later than the 3rd Monday of each month.

Remember, you don't need to be a manager or supervisor to submit a nomination.



TAKE A TRIP WITH THE RENAISSANCE AUXILIARY

Take a relaxing ride to the comedy, "A Bench in the Sun" and enjoy a great dinner. On May 19, 2012, the Renaissance Auxiliary will sponsor a fund raiser to the Hunterdon Playhouse for \$85, in two easy installments. For more information or to purchase a ticket:

Ms. Henrietta Weston (212) 749-7115
Ms. Olive Rogers (212) 283-5635
Ms. Christina Harris (212) 932-6532

ARTICLES IN THE CHECKLIST

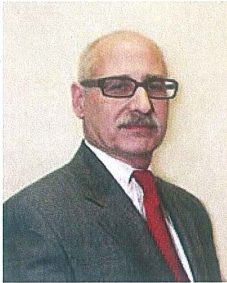
Do you have something you believe is news worthy? Please feel free to contact Ms. Harris in the Office of Public Affairs with your articles via email at christina.harris@nychhc.org.

DATES TO REMEMBER

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|----------------------|--------------------|
| Cinco De Mayo | - Saturday, 5/5/12 |
| Nurses Week | - May 6 - 12, 2012 |
| Mother's Day | - Sunday, 5/13/12 |
| Transportation Week | - May 14-18, 2012 |
| Hospital Police Week | - May 13-19, 2012 |
| Memorial Day | - Monday, 5/28/12 |

RETIREMENT...

After 34 years of dedicated service, Ms. Janice Hayward, Supervising Hospital Care Investigator will say goodbye to Harlem Hospital Center and the New York City Health and Hospitals Corporation. Please join the celebration, June 1, 2012 from 5 PM - 9 PM in the MLK/Bldg. Room 3101. Donation is \$30.00. Please contact: Ms. Renee Bell at ext. 2210 Mrs. Anna Burden-Codrington ext. 8172.



RETIRING....

After 17 years of service to the NYC HHC, there will be a retirement celebration on June 8, 2012 for **Nicholas Lanci**, Associate Executive Director of Facilities Management for the Generation + Northern Manhattan Health Network. This celebration takes place at Giovanni's Restaurant in the Bronx. Please RSVP by May 25th to Jennifer Velazquez at 718 579-5799.



RETIRING....

A retirement celebration honoring **Martin Levine**, Senior Associate Executive Director, Contract Management for our Network, took place on Wednesday, April 25th at Sea Shore

Restaurant on City Island Avenue. We wish Marty the very best.



BLINK FITNESS OFFER

Get fit in a blink! Blink Fitness is excited to be a new part of our community. Come, take a tour of the cleanest and friendliest gym in the Bronx. Special Offer for Harlem Hospital and Renaissance employees: Bring this newsletter in for a free trial starting May 19 at 11am. Check them out at blinkfitness.com.

WORLD TAI CHI DAY

Saturday, April 28, 2012, celebrate World Tai Chi Day around the world at the same time. In NYC it will be held in Central Park at 9:30 AM sharp at 97th Street and Fifth Ave entrance. Look right to find the tai chi groups. Forty Tai Chi schools will participate in large performances from 10:30 to noon. They will perform with swords, fans, spears and open hands, doing forms. The Lincoln Tai Chi Class will perform. Join the Network in this excellent setting.