

## Greener, Greater Buildings Plan Digest, Vol. 22

### ANNOUNCEMENTS

- **LL84 – Benchmarking Help Center**
  - The Benchmarking Help Center is now available as a call-back service. If you have any questions about Portfolio Manager or complying with Local Law 84, please call the Benchmarking Help Center at **212-442-7901**.
- **LL84 – Con Ed Aggregated Data Service is Currently Delayed**
  - We have been informed that Con Ed is currently delayed in sending out aggregated consumption reports. Please be patient as they work to turn around data requests.
- **LL87 – Job Postings from DOB**
  - The Department of Buildings (DOB) is currently hiring several positions related to enforcement and compliance with the Greener, Greater Buildings Plan, including Director of Energy Code Compliance, and Director of Sustainability Enforcement. To read more about the requirements for the positions and to apply, click <https://a127-jobs.nyc.gov/>, enter search keyword “Energy” and choose agency “Department of Buildings.”

### REMINDERS

- **LL84 – May 1 Compliance Deadline**
  - Please remember to benchmark and submit to the City by the May 1, 2013 deadline.
- **LL84 – Con Ed Aggregated Data Request**
  - If you are requesting on behalf of a building owner, the request must be accompanied by a letter of authorization (LOA) to Con Ed. In the LOA, the property owner must clearly indicate the location (service address) and account number that is being permitted. Previous years’ LOAs may be used as long as all identifying information was included.
  - Please verify that the account number is written correctly or the aggregate data request may not be processed. The account number should be for a common area associated with the service address, and written as 14 digits, no dashes.
  - Please do not send multiple requests for the same service address; sending multiple requests for the same data may lead to duplicate invoices.
  - Please make sure you have your requests in by **April 15** to allow ample time for processing.
  - More information about the proper procedure for requesting aggregated utility data from Con Ed, including the request form, where to send payments and FAQs, and may be found at [http://www.coned.com/energyefficiency/city\\_benchmarking.asp](http://www.coned.com/energyefficiency/city_benchmarking.asp).
- **LL84 – National Grid Aggregated Data Request**
  - If you are requesting on behalf of a building owner, the request must be accompanied by a letter of authorization (LOA) to National Grid. In the LOA, the property owner must clearly indicate the location (service address) and account number that is being permitted. National Grid will not accept previous years’ LOAs.

## OUTREACH & TRAINING

- **LL84 – Portfolio Manager Upgrade Webinars**
  - Register for a free webinar from the US EPA called “What to Expect from the New Portfolio Manager” at one of the following times:
    - [Thursday, April 11 from 12:00 – 1:30 pm](#)
    - [Thursday, April 11 from 3:00 – 4:30 pm](#)
    - [Monday, April 15 from 12:00 – 1:30 pm](#)
    - [Monday, April 15 from 3:00 – 4:30 pm](#)
    - In addition, EPA will be posting the slides in late April at [www.energystar.gov/pmupgrade](http://www.energystar.gov/pmupgrade).
  
- **LL87 – New Multifamily Building Analyst (MFBA) training available**
  - GreenHomeNYC is offering 10 evening training classes towards becoming a BPI-certified Multifamily Buildings Analyst. The class will be held on the Upper West Side of Manhattan on Thursday nights from 6-9pm starting on April 25. Paid registrants will be given the exact location. The class will also include an optional Saturday field class. AIA Credits pending.
  - Click to register for the [Thursday night MFBA certification classes starting on April 25](#).
  
- **LL87 – Certified Energy Auditor (CEA) training**
  - Register for the 12-hour online Certified Energy Auditor (CEA) trainings offered by AEE beginning April 15<sup>th</sup> and May 6<sup>th</sup>: <http://www.aeeprograms.com/realtime/CEAprep/>.
  
- **LL87 – Outreach by Urban Green Council**
  - Register for the next public presentations about Local Law 87, hosted by the Urban Green Council:
    - [Tuesday April 23, 6:00 – 7:30pm](#)
    - [Thursday May 9, 6:00 – 7:30pm](#)
  - Request a private LL87 presentation for your organization by emailing [programs@urbangreencouncil.org](mailto:programs@urbangreencouncil.org).
  - View the latest LL87 Audits & Retro-commissioning Compliance Checklist and presentation at [www.urbangreencouncil.org/GGBPEducation](http://www.urbangreencouncil.org/GGBPEducation).

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**REMINDER**

- **LL84 – Deadline for Con Ed Aggregated Data Request is Monday, April 15<sup>th</sup> for Receipt By May 1<sup>st</sup>**
  - In order to receive your report by May 1st, please have your request emailed by April 15th and your payments made before April 24th.
    - To obtain aggregated consumption data please complete the [Aggregated Consumption Request form](#) and email it to [citybenchmarking@coned.com](mailto:citybenchmarking@coned.com).
    - If you are acting on behalf of a building owner please include all applicable letters of authorization with the initial request.
    - After receiving a request at [citybenchmarking@coned.com](mailto:citybenchmarking@coned.com), an invoice will be sent via e-mail to the customer who initiated the request.
    - Once the invoice has been paid, Con Edison will e-mail the aggregated consumption data in an Excel spreadsheet within **15 days** after the payment has been received.
    - More information can be found on the [Con Ed Benchmarking Website](#)
  
- **LL84 – How to Make a Payment for Con Ed Aggregated Data**
  - Payments can be made via check and sent to Con Edison's vendor, RMS. Please make the checks payable to the address below along with a copy of the invoice:
    - Con Edison / RMS  
Attention: Benchmarking  
PO Box 5470  
Mt. Laurel, NJ 08054
  - For overnight payments please send your payment to:
    - Con Edison/RMS  
Attention: Benchmarking  
305 Fellowship Road, Suite 100  
Mt. Laurel, NJ 08054
  - Online payments may be made at <https://payrms.rmsna.com>

**REMINDERS**

- **LL84 – Deadline to comply with Local Law 84 – Benchmarking is Wednesday, May 1<sup>st</sup>**
  - The [reporting link to submit your 2012 benchmarking data](#) is also accessible at [LL84 How to Comply](#).
  - Data used in Portfolio Manager Reports is updated nightly and the report will not reflect any changes you make to your account until the next day. Therefore final edits must be done by Tuesday, April 30<sup>th</sup> to submit your data for Wednesday, May 1<sup>st</sup>.
  - Portfolio Manager will go offline on June 26<sup>th</sup> for its upgrade. Read “[What to expect from the new Portfolio Manager](#)”
  
- **LL84 – Deadline for Automatic Water Upload Request from the DEP is Monday, April 29th for Receipt by May 1st**
  - For guidance, please refer to [LL84 Water Data Collection](#).
  - All other inquires about water benchmarking should be directed to [waterbenchmarking@dep.nyc.gov](mailto:waterbenchmarking@dep.nyc.gov).
  
- **LL84 – National Grid Aggregated Data Request**
  - Utility data requested from today is not guaranteed by National Grid to arrive by May 1<sup>st</sup>.
  - For guidance on how to request data from National Grid, refer to [LL84 – Energy Data Collection](#).
  
- **LL84 –Con Ed Aggregated Data Request**
  - Utility data requested from today is not guaranteed by Con Ed to arrive by May 1<sup>st</sup>.
  - To obtain aggregated consumption data please complete the [Aggregated Consumption Request form](#) and email it to [citybenchmarking@coned.com](mailto:citybenchmarking@coned.com).
  - Once the invoice has been paid, Con Edison will e-mail the aggregated consumption data in an Excel spreadsheet within **15 days** after the payment has been received.
  - More information can be found on the [Con Ed Benchmarking Website](#).
  
- **LL84 – How to Make a Payment for Con Ed Aggregated Data**
  - **Check payments** should be made payable to **Con Edison/RMS**, and mailed along with a copy of the invoice to:
    - Con Edison / RMS  
Attention: Benchmarking  
PO Box 5470  
Mt. Laurel, NJ 08054
  - **Overnight payments** should be made by check payable to **Con Edison/RMS**, and mailed along with a copy of the invoice to:
    - Con Edison/RMS  
Attention: Benchmarking  
305 Fellowship Road, Suite 100  
Mt. Laurel, NJ 08054
  - **Online payments** may be made at <https://payrms.rmsna.com>

**OUTREACH**

- **LL84 – Benchmarking Help Center is available**
  - Still need assistance complying with Local Law 84? Contact the Benchmarking Help Center at **212-442-7901**.



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### REMINDERS

- **LL84 – Deadline for Automatic Water Upload Request from the DEP is **TODAY**, April 29th for Receipt by May 1st**
  - For guidance, please refer to [LL84 Water Data Collection](#).
  - All other inquires about water benchmarking should be directed to [waterbenchmarking@dep.nyc.gov](mailto:waterbenchmarking@dep.nyc.gov).
- **LL84 – Deadline to comply with Local Law 84 – Benchmarking is Wednesday, May 1<sup>st</sup>**
  - **The deadline to submit benchmarking information to the city for compliance is this **Wednesday, May 1<sup>st</sup>**.**
  - Data used in Portfolio Manager Reports is updated nightly and the report will not reflect any changes you make to your account until the next day. **Therefore final edits must be done by TOMORROW, April 30<sup>th</sup> to submit your saved data for Wednesday, May 1<sup>st</sup>.**
  - You must use the city's [reporting link to submit your 2012 benchmarking data](#). It is also accessible on the GGBP webpage, [LL84 How to Comply](#).

### OUTREACH

- **LL84 – Benchmarking Help Center is available**
  - Still need assistance complying with Local Law 84? Contact the Benchmarking Help Center at **212-442-7901**.