



**FIRE DEPARTMENT • CITY OF NEW YORK**  
**Supplement No. 56 to Department Order No. 106**  
**August 30, 2023**  
**Edited Online Edition**



**AMENDMENTS TO FD MANUALS**

**2.1.1 FIREFIGHTING PROCEDURES**

Firefighting Procedures, Volume 3, Book 3, titled *Ladder Company Operations: Tenements*, dated October 21, 2015, is **amended** as follows:

**Delete:** Sections 7, 8, 9, 10 (This Information has been incorporated into FFP Overhaul Operations)

**Renumber:** Section 11 to Section 7

Affected pages 56-58 (Rev. 08/30/23) reflecting these changes have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.2 FIREFIGHTING PROCEDURES**

Firefighting Procedures, Volume 1, Book 13, titled *Overhaul Operations*, dated August 30, 2023, is **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.3 FFP – ENGINE COMPANY OPERATIONS – CHAPTER 3**

FFP, Volume 2, Book 1, Basic Engine Operations, Chapter 3 titled *Engine Company Equipment* dated August 5, 2021, is **amended**, as follows:

Under Section 3.7.9 A. **Insert:** New Note, to read:

**Note:** See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the High-Rise Nozzle.

Under Section 3.7.10 A. **Insert:** New Note, to read:

**Note:** See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the Cockloft Nozzle.

Under Section 3.7.11 D. Note **Insert:** New Last Sentence, to read:

*See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the Combination Nozzle.*

Affected pages 15-18 (Rev. 08/30/23) reflecting these changes have been **issued** to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.4 FFP – ENGINE COMPANY OPERATIONS – CHAPTER 3, ADDENDUM 5**

FFP, Volume 2, Book 1, Basic Engine Operations, Chapter 3, Addendum 5 titled *Cockloft, High-Rise, & Combo Nozzle Companies* dated August 30, 2023, is **issued** to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.5 FFP – ENGINE COMPANY OPERATIONS – CHAPTER 7, ADDENDUM 1**

FFP, Volume 2, Book 1, Basic Engine Operations, Chapter 7, Addendum 1 titled *Cockloft Nozzle* dated August 5, 2021, is **amended**, as follows: Under Section 2.1 **Insert:** New Note, to read:

**Note:** See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the Cockloft Nozzle.

Affected pages 1-2 (Rev. 08/30/23) reflecting this change have been **issued** to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.6 FFP – ENGINE COMPANY OPERATIONS – CHAPTER 8, ADDENDUM 3**

FFP, Volume 2, Book 1, Basic Engine Operations, Chapter 8, Addendum 3 titled *High-Rise Nozzle* dated August 5, 2021, is **amended**, as follows: Under Section 2.2 **Insert:** New Note, to read:

**Note:** See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the High-Rise Nozzle.

Affected pages 1-2 (Rev. 08/30/23) reflecting this change have been **issued** to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.7 COMMUNICATIONS MANUAL - CHAPTER 7**

Communications Manual, Chapter 7, titled *Additional Assistance, Relocations, and Special Units*, dated June 17, 2014, is **amended** as follows:

Under Section 7.5 High Rise Nozzle Unit **Replace** description with the following:

See FFP Engine Co. Ops, Ch. 3, Add 5 for a full list of companies equipped with the High-Rise Nozzle.

Affected pages 16-17 (Rev. 08/30/23) reflecting this change have been **issued** to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.8 REGULATIONS**

Regulations Chapter 23 titled *Meritorious and Voluntary Acts*, dated April 28, 2022, is **amended**, as follows:

**Delete:** Section 23.8.3 **Insert:** New Sections 23.8.3, 23.8.4, 23.8.5, to read:

23.8.3 All appeals from decisions of the Board of Merit shall be forwarded through the chain of command to the Borough Command. Borough Commands shall email the completed packages to [medaldesk@fdny.nyc.gov](mailto:medaldesk@fdny.nyc.gov). The Medal Desk will acknowledge receipt to the Borough Command and Division submitting the report. All appeals will be reviewed by a 7 (seven) member Board consisting of 3 (three) Chief Officers appointed by the Chief of Department and 3 (three) former medalists selected by the Fire Commissioner and Chief of Department. The Fire Commissioner will serve as, or designate, the chairperson of this special appeal Board.

23.8.4 Appeals shall be submitted by using form BP-169 (Appeal of Meritorious Act or Unit Citation) available under the Fire Admin Forms section on the Intranet.

23.8.5 Endorsements should include the Officer who wrote the original request, the Company Commander, and the BC and DC who endorsed the ORIGINAL REQUEST. Intermediate endorsements must include a definitive statement as to whether the appeal should be granted based on any new information.

Affected pages 9-10 (Rev. 08/30/23) reflecting these changes have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command.

**2.1.9 TIMEKEEPING MANUAL**

Timekeeping Manual dated September 15, 2015, Chapter 4, Agency Data Codes is **amended** as follows:

Under Section 4.7 **Delete:** RRV Unit Hudson Yards ..... 9574

**Insert:** Cancer Screening ..... 9574

Affected pages 13-16 (Rev. 08/30/23) reflecting this change have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command.

By Order of: **Laura Kavanagh**, *Fire Commissioner*  
**John J. Hodgens**, *Chief of Department*