



**FIRE DEPARTMENT • CITY OF NEW YORK**

**Department Order No. 93 with Supplement No. 51**

**July 27, 2023**

**Edited Online Edition**



1.1 With regret, the Department announces the death of retired Firefighter *Robert K. Basso* appointed July 12, 1964, retired January 16, 1990, formerly of E-154, residing in Lakewood, NJ, which occurred on May 18, 2023.

1.2 With regret, the Department announces the death of retired Firefighter *Angelo M. Ciaravino* appointed February 1, 1957, retired August 20, 1977, formerly of E-284, residing in Bradenton, FL, which occurred on May 18, 2023.

1.3 With regret, the Department announces the death of retired Firefighter *Thomas V. Robertson Jr.* appointed December 3, 1966, retired January 1, 1977, formerly of L-2, residing in New Hyde Park, NY, which occurred on May 21, 2023.

1.4 With regret, the Department announces the death of retired Captain *Lycurgus L. Lanier* appointed December 28, 1960, retired February 3, 1990, formerly of E-311, residing in Richmond, VA, which occurred on May 22, 2023.

**2.1 SUPPLEMENT TO DEPARTMENT ORDER**

The following Supplement to Department Order No. 93 is forwarded to all units:  
Supplement No. 51, relative to "*Fall 2023 Professional Development Opportunities*"

**2.2 MEMORIAL MASS & STREET DEDICATION**

On Saturday, August 5, 2023, at 1100 hours, a Memorial Mass will be held honoring the memory of Firefighter *Jack Toomey*, L-123, who made the supreme sacrifice on December 6, 1987. The Mass will be celebrated at St. Agnes Church located at 433 Sackett St., Brooklyn, NY. Immediately following the Mass there will be a Street Dedication at the corner of Sackett St. and Degraw St., Brooklyn, NY. All off-duty members and their families are invited to attend as a mark of respect to the deceased. Members are requested to attend in dress uniform.

**2.3 STREET DEDICATION**

On Wednesday, August 23, 2023, at 1100 hours, a Street Dedication will be held honoring the memory of Firefighter *Timothy P. Klein*, L-170, who made the supreme sacrifice on April 24, 2022. The Street Dedication will be held at the corner of Beach 129 St. and Beach Blvd., Rockaway, NY. All off-duty members and their families are invited to attend as a mark of respect to the deceased. Members are requested to attend in dress uniform.

**2.4 PROBATIONARY FIREFIGHTER'S 17<sup>TH</sup> MONTH EVALUATIONS**

The 17<sup>th</sup> month evaluations for Probationary Firefighters appointed on March 28, 2022, on Supplement No. 28 to Department Order No. 34, dated April 1, 2022, are due at the Bureau of Personnel, Uniform Tenure Desk, Attn: Gloria Aiken, Rm. 6W-02-K, by **August 31, 2023**. Divisions shall ensure that all endorsements are made prior to forwarding and Part VI on page 10 must be completed with the Company Commander's Review. Evaluations without proper original endorsements or lack the Probationary Firefighter's signature will be returned.

**2.5 COMMUTER BENEFITS PROGRAM SECTION OF NYCAPS ESS UNAVAILABLE**

The Commuter Benefits Program section of NYCAPS ESS will be unavailable while we implement the upcoming MTA fare increase. All Commuter Benefits Program functionality will resume when changes are implemented. We will provide updates when they become available.

**2.6 TIMEKEEPING MANUAL**

Timekeeping Manual dated September 15, 2015, Chapter 4, Agency Data Codes is **amended** as follows:

Under Section 4.9 **Delete:** Kentucky Tornado Response..... 9705

**Insert:** NYTF1 North East Flooding..... 9705

Affected pages 21-22 (Rev. 07/27/23) reflecting this change have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command.

By Order of: **Laura Kavanagh**, Fire Commissioner  
**John J. Hodgens**, Chief of Department