



**REGISTRATION FORM FOR A BUSINESS USING A BICYCLE FOR COMMERCIAL PURPOSES**

A business using a bicycle for commercial purposes that does not have a site within the City of New York that is open and available to the public must complete this form and submit it to the NYC Department of Transportation (“DOT”). Businesses must promptly notify DOT of any address and/or name changes. All DOT forms are available at: [www.nyc.gov/dot](http://www.nyc.gov/dot).

**1. Name of Business:**

\_\_\_\_\_

**2. Name of Business Owner:**

\_\_\_\_\_

Individual Owner Name

\_\_\_\_\_

Name of Entity

\_\_\_\_\_

Address (Must be street address. Post Office Box numbers are not acceptable.)

\_\_\_\_\_

City

State

Zip Code

\_\_\_\_\_

Telephone Number

E-mail address

**3. Name and Address of the registered agent upon whom process may be served and/or mailed.**

To view your business's information, go to [www.dos.ny.gov](http://www.dos.ny.gov)

\_\_\_\_\_

Name of Entity

\_\_\_\_\_

Address

\_\_\_\_\_

City

State

Zip Code

**If the business has designated the NYS Secretary of State as its agent for receiving such process, the address to which the NYS Secretary of State may mail a copy of such process.**

**As part of your registration you must also provide DOT with the following information:**

- 1. List of entities for which you are providing services.**
- 2. Roster with business's bicycle operators' information as required by Section 10-157(d) of the New York City Administrative Code.**

**Business's Statement of Compliance:**

I, \_\_\_\_\_, certify that my business has provided all required forms and information in accordance with Sections 10-157 and 10-157.1 of the New York City Administrative Code and related rules. I have submitted to the New York City Department of Transportation a list of entities we currently provide service for and a roster with business's bicycle operators' information as required.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

**Businesses using a bicycle for commercial purposes which fail to provide all of the above required information in the prescribed manner may be subject to the New York City Department of Transportation's enforcement remedies as provided by law.**

-----  
Please return an original, signed registration form for each publication to:

New York City Department of Transportation  
Highway Inspection and Quality Assurance (HIQA)  
Commercial Bicycle Unit  
55 Water Street, 7<sup>th</sup> Floor  
New York, NY 10041

If you have a question regarding this form, please call the Commercial Bicycle Unit at (212)839-8851.