



New York City Department of Transportation
Office of CityScape and Franchises
55 Water Street, 9th Floor
New York, NY 10041
Phone: 212-839-6550

www.nyc.gov/dot

Petition Form for a Renewal of a Revocable Consent

Date of Submission: **DOT File Number:** **EIN Number or SS #**

Petitioner's Info (enter Company's name and address):

Petitioner Name: **Telephone #:**
Address of Petitioner: **Fax Number:**
Email:

Contact Person [e.g. attorney, engineer or architect]

Name and Title: **Telephone #:**
Company's Name and Address of Contact Person: **Fax Number:**
Email:

Contact Manager [person who handles payments to the City, insurance and security deposit]

Name and Title: **Telephone #:**
Company's Name and Address of Contract Mgr.: **Fax Number:**
Email:

PETITION DETAILS:

**The Petitioner requests a revocable consent from DOT to continue to maintain and use
[fill in structure(s) description and location(s) below. Use attachments if additional space is required.]**

Petitioners must submit photos of existing conditions for above ground structures whether subject structures are in place or not. The continued maintenance and use of said structure(s) is required by Petitioners for

Petitioners warrants and represent that all terms and conditions of said revocable consent have been fully complied with except Petitioners represents and warrants that there has been no change or modification in the structure (including cosmetic changes) as previously approved.



New York City Department of Transportation
Office of CityScape and Franchises
55 Water Street, 9th Floor
New York, NY 10041
Phone: 212-839-6550

Petition Form for a Renewal of a Revocable Consent

PETITIONER INFORMATION:

The Petitioner is [check box below, if Petitioner is a corporation, attach a copy of Certificate of Patnership or Certificate of Incorporation with appropriate seal, or Article of Organization if Petitioner is Limited Liability Company.]

☐ a domestic corporation incorporated in the State of New York

☐ a foreign corporation organized under the laws of the State of
and duly authorized to do business in the State of New York.

☐ a general partnership ☐ Limited Liability Company (LLC)

☐ an individual

☐ other, describe

PROPERTY INFORMATION:

The premises affected by the proposed structure(s) are (Check one)

☐ Owned by the Petitioner [submit copy of deed, if there is a change as previously granted consent]

☐ Leased by the Petitioner [submit consent of owner, and copies of deed and lease]

☐ Other,
describe

Primary Property benefited Address:

Secondary Property benefited Address:

Block and Lot:

Block and Lot:

Owner Name:

Owner Name:

if only one property, indicate N/A for second property. if more than two, attach additional information.

Community Board:

City Council Member:



New York City Department of Transportation
Office of CityScape and Franchises
55 Water Street, 9th Floor
New York, NY 10041
Phone: 212-839-6550

Petition Form for a Renewal of a Revocable Consent

PETITIONER AGREES TO THE FOLLOWING TERMS OF PETITION ACCEPTANCE BY DOT:

1. Petitioner covenants that the revocable consent, if granted, will be for the private use of the petitioner.
2. Petitioner warrants that all taxes, fees, levies, fines and other monies due to the City of New York have been fully paid.
3. Petitioner agrees to pay, within 30 days of its receipt, an invoice for advertising fees for two notices in each of two newspapers to inform the public of the hearing on agreement terms. Hearing are held pursuant to section 371 of the City Charter.
4. Petitioner agrees to execute (sign) the revocable consent agreement and return it to the Department within 15 days of its receipt. Failure to do so may result in denial of consent.
5. Petitioner acknowledges that the final agreement will include provisions for yearly compensation to the City, maintenance of a security deposit and filing of proper insurance documents. Petitioner agrees to submit payment of security deposit and a certificate of insurance within 30 days of notification by the Department that such items are due
6. Petitioner agrees to pay the filing fee according to the revocable consent rules (section 7-08).
Note: The filing fee shall be non-refundable.

WHEREFORE,

Petitioner affirms that he/she will conform to the terms of petition acceptance listed above, or if not, he/she will before 10 days prior to any and all such due dates, request from the Department in writing, an extension of the due date(s). Reasons for the extension must be included. The petitioner understands that, if these terms and conditions are not met, the Department will, without further notice. If the petition is voided, a new petition must be submitted along with the required petition fee. Petitioner acknowledges that the Department may, in its sole discretion, allow exceptions to the requirements contained in this paragraph.

WHEREFORE,

Petitioner respectfully requests that the revocable consent be granted as granted as foresaid.

By

Signature

Name of Signatory:

Title of Signatory:

[Print your name and title above]

Subscribed and sworn to before me this _____ day of _____, 20_____.

NOTARY PUBLIC