PERCENT FOR ART PROGRAM - ARTIST REGISTRY FORM

NAME

Mr./Ms.	First	Last

ADDRESS

Street		Apartment

City	State	Zip	Country

CONTACT

Day Telephone	Evening Telephone	Cellular Telephone

Email		Website

GALLERY
(if applicable)
ADDRESS

Name			

Street	City	State	Zip

CONTACT

Name	Telephone	Email

PLEASE INDICATE: ☐ New Submission   ☐ Update

PRIMARY MEDIUM:
(please mark <u>ONE</u>)

☐ Sculpture   ☐ Painting   ☐ Photography
☐ Installation   ☐ Drawing/Printmaking   ☐ Other _____

SUBMITTAL: CD/DVD submissions only – please submit all information on a CD or DVD (PC format) that includes text and images formatted as follows:

(1) Completed Registry Form (WORD document and hardcopy with signature)
(2) Current resume (WORD or PDF document)
(3) An artist statement (WORD or PDF document)
(4) 20 images of past and recent work (JPEGs minimum 72 dpi) filename format: LASTNAME_Firstname_Title
(5) List of images submitted including full descriptions (WORD document)
    Title, Date, Medium, Dimensions(H x W x D), description of work, as applicable.
    For descriptions of public art installations, please also include location, commissioning agency and budget.
(6) Small catalogues and press clippings are accepted. (scanned PDF files preferred)
(7) DO NOT SEND ORIGINAL WORK.

UPDATING FILES: It is an artist's responsibility to update image and contact information in the Artist Registry. Please note, if an artist file has not been updated for three years, the Department of Cultural Affairs reserves the right to dispose of file materials. When updating, please submit a CD/DVD formatted as required above with recent images, updated image list, current resume and recent press.

RETURN TO: Percent for Art Program Artist Registry
New York City Department of Cultural Affairs
31 Chambers Street, 2nd floor
New York, NY 10007

Signature _____
                                                              Date