

Conflicts of Interest Board
45th Street Housing Lottery Letter Request Form

Please provide the following information by typing into this form or printing this form and NEATLY handwriting in the spaces provided:

1. Your name
2. Your email address where we can send our answer
3. The agency you work for
4. Your City title
5. Your work location
6. A brief description of your City duties
7. In your City job, do you deal in ANY WAY with the following entities (if you work with children, do the parents of those children work for any of the following?):
 - a. NYC Department of Housing Preservation and Development _____
 - b. Common Ground _____
 - c. Halstead Property _____

If so, please describe the nature of these dealings.

Send your completed form to the Conflicts of Interest Board by email, fax, or mail:

- **Email:** gonzalez@coib.nyc.gov
- **Fax:** (212) 442-1407
- **Mail:** Conflicts of Interest Board, 2 Lafayette Street, Suite 1010, New York, NY 10007

Please note that we receive many of these requests and your request will be completed in the order it was received.