

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

February 25, 2016
253 Broadway, 8th Floor, New York, NY 10007
MEETING MINUTES

Members in Attendance:

Laurice Arroyo
Scott Berger
Les Bluestone
Mark Elliot
Jocelynne Rainey

Also Present:

For WKDEV:

Sarah Bennett
Reynold Graham
Chris Neale

For DYCD:

Akeem Bashiru
Megan Keenan-Berryman
Daphne Montanez
Ardis Sanmoogan

For SBS:

Kelly Dougherty
Kate Janeski
Xenon Walcott

Scott Berger, Acting WDB Chair, called the meeting to order.

Meeting Minutes Approval

Mr. Berger called a vote to approve the meeting minutes from the previous Executive Committee meeting on October 22, 2015. The meeting minutes were unanimously approved.

Mayor's Office of Workforce Development (WKDEV) Update

Chris Neale, WDB Director, provided updates to the Executive Committee. Mr. Neale shared that Katy Gaul-Stigge, Executive Director of the Mayor's Office of Workforce Development (WKDEV), had left the office to become President and CEO of Goodwill NY/NJ. Ms. Gaul-Stigge served in City government for over 14 years in various workforce leadership capacities at the Department of Homeless Services, Department of Small Business Services and Human Resources Administration.

The Board had convened a Youth Internship Workgroup to support the Department of Youth and Community Development's (DYCD) Summer Youth Employment Program (SYEP) and Ladders for Leaders program. As of February 25th, Board members had collectively secured 80 internship slots. This figure represents 32% of the Board's overall goal to secure 250 internship slots.

The Workforce Development Board submitted policy recommendations in response to the WIOA State Combined Plan, drafted by the New York State Departments of Labor and Education. The State Plan represents New York State's vision for the workforce development system and the strategy for aligning and coordinating federal adult education, training, and employment programs.

The Workforce Development Board also established a pre-proposal process for NYC organizations applying to the United States Department of Labor's TechHire Grant. The local Workforce Development Board is one of three required partners for the grant opportunity and the NYC WDB used the requirement as an opportunity to maximize the competitiveness of applications from New York City. WDB Staff scored the proposals, asked clarification questions, and then decided which applications to support and which not to support. WDB also partnered with the Tech Talent Pipeline, the City's tech industry partnership, to provide strategic advice to each of the organizations whose applications the WDB committed its support to. Additionally, the Tech Talent Pipeline has offered to provide general strategic advice on tech training to any of the organizations whose proposals were not supported.

Finally, Mr. Neale shared details regarding the Board's upcoming Quarterly meeting at The Plumbers Local 1 Training Center.

DYCD Fiscal and Program Update (WIOA Youth)

Department of Youth and Community Development (DYCD) staff walked the Committee through its presentation of its WIOA Youth fiscal and program performance covering the period from July 2015 through December 2015.

Fiscal Summary

Fiscal Year 2016 (July 1, 2015 to June 30, 2016) WIOA Youth funds are comprised of FY2016 WIOA Youth funding as well as FY2015 carry-in funding. Carry-in funding represents funds unspent by the first 12 months of the previous award period, in this case FY2015. In FY2016, the agency received \$24,505,340 for its WIOA allocation. In addition, the agency will carry in \$4,402,381 from FY2015 for a FY2016 total of \$28,907,721. WIOA Administration represents 10% of the annual award total.

The amount of carry-in funding reflected for FY2016 is consistent with historical carry-in and is used to pay performance based payments to providers that are claimed in the follow up period.

WIOA Youth program funds are allocated on a 25/75 split respectively between In-School Youth (ISY) and Out-of-School Youth (OSY) programming for FY2016. DYCD adjusted ISY and OSY provider budgets accordingly to meet this requirement.

Program Summary

WIOA Youth Program performance is consistent with historical trends. For FY2015 (July 1, 2014 – June 30, 2015), New York City met or exceeded state standards on all goals (met as defined as reaching 80% or more of target). DYCD expects FY2016 performance to meet or exceed all state standards.

In 2015, DYCD received more than 130,000 applications for the Summer Youth Employment Program (SYEP). Ultimately, DYCD connected 54,263 young adults to summer internships, surpassing the previous record of more than 52,000 young people served in 2009 when the program received additional funding from American Recovery & Reinvestment Act (ARRA), the federal stimulus. The total program budget for summer 2015 was nearly \$80 million, the largest in 16 years.

With the help of many partners including members of the WDB and NYC Youth Board, DYCD also increased the number of youth served to record highs in the Ladders for Leaders (1,035) and Vulnerable Youth (2,078) service options. Private sector worksites comprised 35% of all worksites in 2015, up from 28% in 2014.

SBS Fiscal Update (WIOA Adult and Dislocated Worker)

Department of Small Business Services (SBS) staff walked the Committee through its presentation of the WIOA Adult and Dislocated Worker (DW) fiscal and program performance for the first and second quarters of FY2016 (July 2015 to December 2015).

Fiscal Summary

Fiscal Year 2016 (July 1, 2015 to June 30, 2016) WIOA Adult/DW funds are comprised of FY2016 WIOA Adult/DW funding as well as FY2015 carry-in funding. WIOA Administration represents 10% of the annual award total. In FY2016, the agency received \$44,603,700 for its WIOA allocation. In addition, the agency will carry in \$6,699,207 from FY2015, and expects \$1,056,799 from its cost-sharing agreement with the New York State Department of Labor, for a FY2016 total of \$52,359,706. As of February 2016, SBS was projected to spend \$46.5 million in FY2016, leaving \$5.8 million available for FY2017 carry-in.

Program Summary

Workforce1 Career Centers

In the current reporting quarters, July 2015 to December 2015, the Workforce1 Career Centers helped directly connect New Yorkers to 11,190 jobs. The portion of full-time jobs was 78% for the first quarter of FY2016 and 68% for the second quarter. The full-time rates in the first quarter were the highest proportion in a single quarter since SBS adopted its policy of targeting better quality jobs in April of 2014. During the second quarter of FY2016, the median wage increased to \$11 per hour while the average wage was \$12.25.

NYC Business Solutions

From July to December 2015, the NYC Business Solutions Centers helped small businesses obtain 263 financing awards, achieving 75% of the system's fiscal year goal of 349. The value of the financing awards was \$10.5M, 57% of the system's fiscal year goal of \$18.4M. In the first and second quarters, 805 entrepreneurs were connected to navigating government, permitting, registration, business planning, and government contracting services, surpassing the system's fiscal year goals.

Individual Training Grants

During the first two quarters of FY2016, the ITG Program successfully issued 1,001 vouchers with a total dollar amount of \$1.5M, achieving 65% of the program's \$2.3M goal for the Fiscal Year. Security Guard trainings accounted for 52% of the ITGs participants enrolled.

NYC Business Solutions – Customized Training

The **Customized Training** program has awarded grants to 12 companies so far this year that are projected to provide training to 249 employees. SBS is on track with its Fiscal Year goals to award grants to 25 companies and to train 500 employees.

The February 2016 Executive Committee meeting was adjourned at 10:00am.