

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
WORKFORCE POLICY COMMITTEE**

Meeting of November 17, 2011

At the New York City Department of Small Business Services
110 William Street, 7th Floor
New York, NY 10038

MINUTES

Committee Members Present:

Pat Fahy, Joe McDermott, Debbie King, John Mogulescu, Jocelynn Rainey , Richard Windram, Colvin Grannum

Also Present:

Lea Kilraine, Deldreana Peterkin, Cesar Cardenas, Sara Schlossberg, Laura Miller, Kelly Richardson, Rose Rodriguez, John Moye, Jane Thompson

Cesar Cardenas, for the Committee Chair, called the meeting to order.

Approval of Minutes

The minutes of the August 26, 2011 meeting of the Workforce Policy Committee (WPC) were approved.

Cesar Cardenas welcomed the Committee and provided members with an overview of the meeting agenda.

SBS Training Policy Update

Sara Schlossberg of the SBS Workforce Development Division presented an update on the implementation of the New York City Individual Training Grant (ITG) program. The changes align ITG program goals with SBS training strategy in general. To maximize the potential impact of the ITG program given limited funding, SBS will focus the program exclusively on a narrowed scope of occupational trainings that have consistently led to career pathways and middle-skill level wages for trainees and which have resulted in competitive gains for employers. To achieve maximum placements, this narrowed scope of training limits ITGs to occupations that SBS is best positioned to fill. SBS will also move toward offering certain kinds of higher-value, standardized training for individuals – including OJT – that are not ITG eligible and of leveraging the Workforce1 sector centers.

Scholars at Work Update and Discussion

Kelly Richardson and Laura Miller, also of SBS, presented developing updates to the Scholars at Work program, which connects local high school students pursuing Career and Technical Education studies in articulating career goals along viable career pathways and increase graduates' employability within the manufacturing and transportation industries. SBS highlighted enhancements to the career exploration component of the program and the cohort-seminar model that would be implemented in 2012. SBS requested the direct involvement of two Policy Committee members for the development of the new program components, including the curriculum enhancements and expansion of internship availabilities for Scholars participants.

Conclusion

Following the business described above, the meeting was adjourned.