

**NEW YORK CITY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

October 22, 2015
253 Broadway, 8th Floor, New York, NY 10007
MEETING MINUTES

Members in Attendance:

Laurice Arroyo
Horace Barker
Les Bluestone
Mark Elliot
Jocelynne Rainey

Also Present:

For WKDEV:

Sarah Bennett
Katy Gaul-Stigge
Reynold Graham
Chris Neale

For DYCD:

Megan Keenan-Berryman
Theodore Latimore
Daphne Montanez
Ardis Sanmoogan

For SBS:

Jackie Mallon
Xenon Walcott

Horace Barker, Acting WDB Chair, called the meeting to order.

Meeting Minutes Approval

Mr. Barker called a vote to approve the meeting minutes from the previous Executive Committee meeting on May 14, 2015. The meeting minutes were unanimously approved.

Mayor's Office of Workforce Development (WKDEV) Update

Chris Neale, WDB Director, shared updates regarding the Board's WIOA implementation. The New York State Department of Labor (NYSDOL) plans to release a draft of its State Plan in the coming weeks. Upon release the NYCWDB staff will review the draft and provide comments and recommendations. Soon after, the Board will begin drafting its Local Plan. Mr. Neale also provided an update on the Board's Youth Internship Workgroup. The Workgroup will be composed of five to eight Board members and build on last year's success in securing more than 70 internship slots for the Department of Youth and Community Development's (DYCD) Summer Youth Employment Program (SYEP).

DYCD Fiscal and Program Update (WIOA Youth)

Department of Youth and Community Development (DYCD) staff walked the Committee through its presentation of its WIOA Youth fiscal and program performance covering the period from July 2015 through September 2015.

Fiscal Summary

Fiscal Year 2016 (July 1, 2015 to June 30, 2016) WIOA Youth funds are comprised of FY 2016 WIOA Youth funding as well as FY 2015 carry-in funding. Carry-in funding represents funds unspent by the first 12 months of the previous award period, in this case FY 2015. In FY 2016, the agency received \$24,505,400 for its WIOA allocation. In addition, the agency will carry in \$4,402,381 from FY 2015 for a FY 2016 total of \$28,907,721. WIOA Administration represents 10% of the annual award total.

The amount of carry-in funding reflected for FY 2016 is consistent with historical carry-in and is used to pay performance based payments to providers that are claimed in the follow up period.

WIOA Youth program funds are allocated on a 25/75 split respectively between In-School Youth (ISY) and Out-of-School Youth (OSY) programming for FY 2016. DYCD adjusted ISY and OSY provider budgets accordingly to meet this requirement.

Program Summary

DYCD shared that it met or exceeded state standards on all performance goals for FY 2014 and also expected to meet or exceed all FY 2015 state performance goals. DYCD was also on track for its enrollment goals for the FY 2016 ISY and OSY programs.

DYCD also shared final enrollment data for its Summer Youth Employment Program (SYEP). In 2015, DYCD received more than 130,000 applications and enrolled more than 54,000 young people into internships across more than 9,000 worksites. The summer's enrollment total surpassed the previous record of 52,000 young people served in 2009 when the program received additional funding from the American Recovery & Reinvestment Act (ARRA).

With the help of many partners, including the Workforce Development Board, DYCD also increased the number of youth served in the Ladders for Leaders (1,035) and Vulnerable Youth (2,078) programs.

SBS Fiscal Update (WIOA Adult and Dislocated Worker)

Department of Small Business Services (SBS) staff walked the Committee through its presentation of the WIOA Adult and Dislocated Worker (DW) fiscal and program performance covering the period from April to June 2015.

Fiscal Summary

Fiscal Year 2016 (July 1, 2015 to June 30, 2016) WIOA Adult/DW funds are comprised of FY 2016 WIOA Adult/DW funding as well as FY 2015 carry-in funding. WIOA Administration represents 10% of the annual award total. In FY 2016, the agency received \$44,687,377 for its WIOA allocation. In addition, the agency will carry in \$7,362,837 from FY 2015, and expects \$1,056,799 from its cost-sharing agreement with the New York State Department of Labor, for a FY 2016 total of \$53,107,013. As of October 2015, SBS was projected to spend \$46.5 million in FY 2016, leaving \$6.6 million available for FY 2017 carry-in.

Program Summary

Workforce1 Career Centers

In the current quarter, April to June 2015, the Workforce1 Career Centers helped directly connect New Yorkers to nearly 3,200 jobs. The proportion of full-time hires directly connected to jobs was 76% for this period, the highest proportion in a single quarter since SBS adopted its policy of targeting better quality jobs in April of 2014. The average wage has also increased to \$12.37 per hour, representing a 13% increase compared to the same period in 2014.

NYC Business Solutions

From January to June 2015, the NYC Business Solutions Centers helped small businesses obtain 211 financing awards, achieving 68% of the system's mid-year goal. This is slightly better than the same period in 2014.

A new metric was introduced in January 2015 which tracks the number of connections made to launch-related services. In the fourth quarter, 239 entrepreneurs were connected to navigating government, permitting, registration, business planning, and government contracting services.

The centers achieved 1,101 employer commitments credited, which represent 28% of the system's annual target of 4,000, and a 20% decrease over the same period in 2014. The decrease can be attributed to continued onboarding of staff following turnover at the end of 2014 and beginning of 2015 at several key centers.

Individual Training Grants

In FY 2015, the ITG Program successfully issued 1,509 vouchers with a total dollar amount of \$2,338,474, exceeding the initial goal of \$2.2M. Security Guard trainings accounted for 47% of the ITGs issued and 78% of the overall ITG placements.

As a way to replicate this success, SBS has recently transitioned all Commercial Driver License (CDL) ITG issuance to the Industrial & Transportation Center and the Healthcare related ITGs (Medical Assistants & Nursing Assistants, Nursing Aids, Orderlies and Attendants) to the Healthcare Center. It is expected that this will allow Center staff to more thoroughly evaluate each candidate before awarding an ITG and to develop a robust pipeline of candidates for the opportunities that they are recruiting for in the Centers. Early results are positive as demonstrated by the 60% issuance increase in Healthcare related ITGs from the fourth quarter of FY 2015 (70 ITGs issued) to first quarter of FY 2016 (111 ITGs issued).

NYC Business Solutions – Customized Training

From the period from April to June 2015, 11 companies representing eight sectors won awards. In the same period, 324 individuals were trained. Of the workers who were expected to receive a wage gain, the average projected gain was 15.7%. Among incumbent worker trainees, 57% earned an hourly wage of less than \$15 before receiving training.

The October 2015 Executive Committee meeting was adjourned at 10:30am.