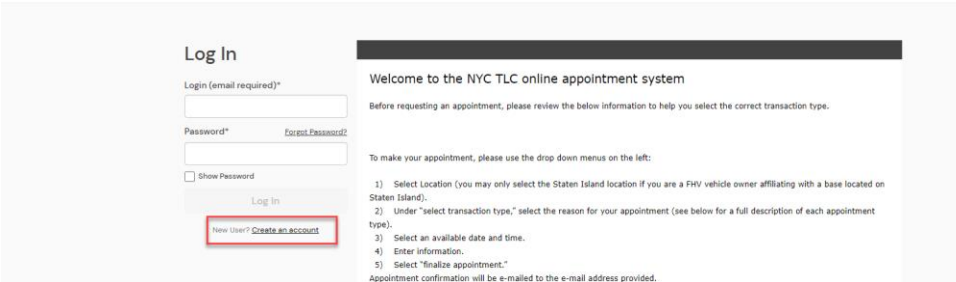


## How to schedule an appointment

- Click “Create an account”



**Log In**

Login (email required)\*

Password\* [Forgot Password?](#)

Show Password

[New User? Create an account](#)

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**Welcome to the NYC TLC online appointment system**

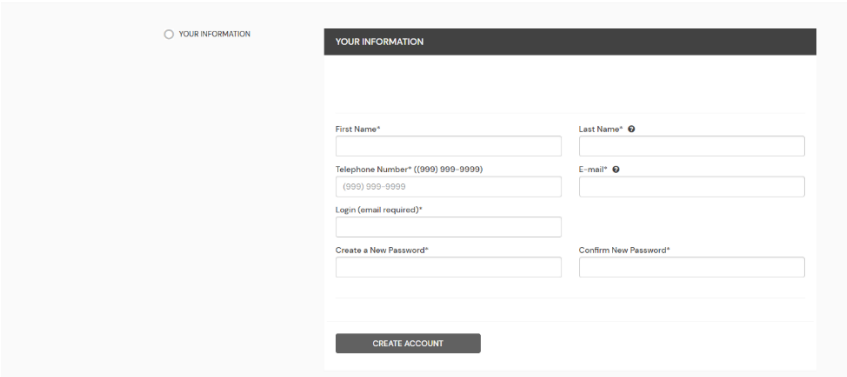
Before requesting an appointment, please review the below information to help you select the correct transaction type.

To make your appointment, please use the drop down menus on the left:

- 1) Select Location (you may only select the Staten Island location if you are a FHV vehicle owner affiliating with a base located on Staten Island).
- 2) Under "select transaction type," select the reason for your appointment (see below for a full description of each appointment type).
- 3) Select an available date and time.
- 4) Enter information.
- 5) Select "finalize appointment."

Appointment confirmation will be e-mailed to the e-mail address provided.

- Enter First Name
- Enter Last Name
- Telephone Number (Cell # preferred)
- Email Address
- Login
- Password
- Click Create Account



YOUR INFORMATION

**YOUR INFORMATION**

First Name\*

Last Name\*

Telephone Number\* ((999) 999-9999)

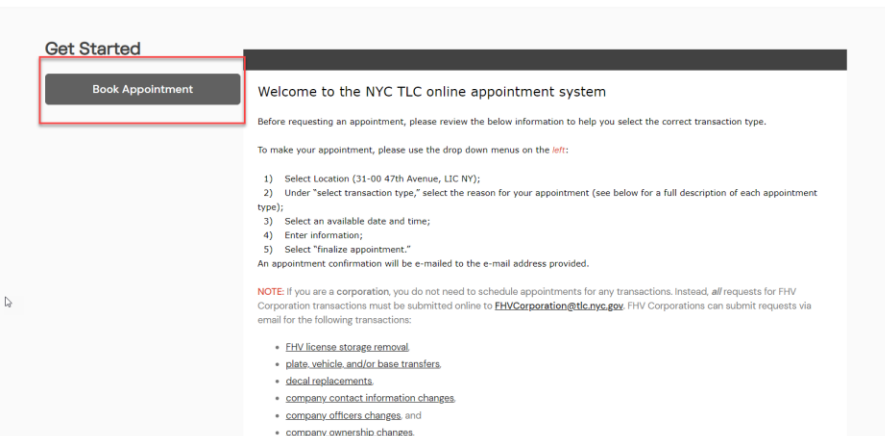
E-mail\*

Login (email required)\*

Create a New Password\*

Confirm New Password\*

- Click Book Appointment



**Get Started**

---

**Welcome to the NYC TLC online appointment system**

Before requesting an appointment, please review the below information to help you select the correct transaction type.

To make your appointment, please use the drop down menus on the left:

- 1) Select Location (31-00 47th Avenue, LIC NY);
- 2) Under "select transaction type," select the reason for your appointment (see below for a full description of each appointment type);
- 3) Select an available date and time;
- 4) Enter information;
- 5) Select "finalize appointment."

An appointment confirmation will be e-mailed to the e-mail address provided.

**NOTE:** If you are a corporation, you do not need to schedule appointments for any transactions. Instead, all requests for FHV Corporation transactions must be submitted online to [FHVCorporation@tlc.nyc.gov](mailto:FHVCorporation@tlc.nyc.gov). FHV Corporations can submit requests via email for the following transactions:

- FHV license storage removal
- plate vehicle and/or base transfers
- decal replacements
- company contact information changes
- company officers changes, and
- company ownership changes

- Click Select next to the Service you need



Click Select for the service you need

**LOCATION**  
 NYC TLC Long Island City: 31-00  
 47th Ave 3rd Floor, Long Island City,  
 NY, 11101  
 31-00 47th Avenue, 3rd floor  
 Long Island City, NY 11101

**TRANSACTION TYPE**

**SELECT TRANSACTION TYPE**

- FHV Plate and/or Vehicle Transfer ( TC plate and/or vehicle replacement )**  
 • Schedule a plate transfer appointment to replace lost, stolen, damaged, or confiscated TC plates. A plate transfer appointment is also required to receive new TC plates when removing an FHV  
[Read more](#) Select >
- Green Cab / SHL Vehicle Transaction**  
 A Green Cab / SHL Vehicle Transaction appointment is used process a base/ vehicle/ and/or plate transfer that is attached to an SHL Permit (Green Cab). You can also process place or remove an  
[Read more](#) Select >
- TLC Driver License Replacement ( Lost / Stolen )**  
 Submit a license replacement request if your TLC driver license was lost, stolen, or damaged; when a photo update is required; and after a legal name change where the TLC license must also be  
[Read more](#) Select >
- Yellow Cab / Medallion Transaction**  
 A Medallion Vehicle Certification or Transfer appointment is used for changing your current vehicle. These appointments are only used to change a current vehicle. When coming in for your  
[Read more](#) Select >
- New Wheelchair Accessible Vehicle** Select >

- Click the time block under the desired date
- If you need to book further in advance, you may click the next 5 days to find a suitable date/time

**LOCATION**  
 NYC TLC Long Island City: 31-00  
 47th Ave 3rd Floor, Long Island City,  
 NY, 11101  
 31-00 47th Avenue, 3rd floor  
 Long Island City, NY 11101

**TRANSACTION TYPE**  
 TLC Driver License Replacement ( Lost / Stolen )

**DATE & TIME**

Click a time slot under the date you desire, if you need more dates, click the Next 5 Days

**SELECT DATE AND TIME**

November 30 - December 9 Next 5 Days >

Wed 11/30	Fri 12/2	Mon 12/5	Wed 12/7	Fri 12/9
8:00AM	8:00AM	8:00AM	8:00AM	8:00AM
8:30AM	8:30AM	8:30AM	8:30AM	8:30AM
9:00AM	9:00AM	9:00AM	9:00AM	9:00AM
9:30AM	9:30AM	9:30AM	9:30AM	9:30AM
10:00AM	10:00AM	10:00AM	10:00AM	10:00AM
10:30AM	10:30AM	10:30AM	10:30AM	10:30AM
11:00AM	11:00AM	11:00AM	11:00AM	11:00AM
11:30AM	11:30AM	11:30AM	11:30AM	11:30AM
1:00PM	1:00PM	1:00PM	1:00PM	1:00PM
1:30PM	1:30PM	1:30PM	1:30PM	1:30PM
	2:00PM	2:00PM	2:00PM	2:00PM

- Enter the information requested as seen in the box outlined in red below
- Click the “Finalize Appointment” box

TRANSACTION TYPE  
TLC Driver License Replacement (Lost / Stolen)

DATE & TIME  
12/9/2022  
09:30am America/New\_York

YOUR INFORMATION

### Applicant Details

First Name\*

Last Name\*

Telephone Number\* ((999) 999-9999)

E-mail\*

### Appointment Details

TLC Driver License #\*

VIN

TLC Vehicle License#\*

Business Name

Appointment Notification Recipients.

### File Upload


Upload your attachments below. Files may be up to 25 MB in size. Supported file types include: Microsoft Word, Excel, CSV, Plain/Rich Text, PDF and ZIP.

FINALIZE APPOINTMENT

click here to finalize appointment requested

Enter info here

- You will now see the Appointment Confirmation box
- If you need to change your appointment date and time you may click the Appointments box at the top right
- If you are happy with your appointment date/time, click Logout (top right corner)



First Name Logout

APPOINTMENTS

THANK YOU!

A confirmation email will be sent to the email address you provided. [Add to Calendar](#) [Print Confirmation](#) [Resend Email Confirmation](#)

Date & Time	Transaction Type	Applicant
12/9/2022 @ 09:30am	TLC Driver License Replacement ( Lost / Stolen )	First Name Last Name

**Location**  
NYC TLC Long Island City, 31-00 47th Ave 3rd Floor, Long Island City, NY 11101  
31-00 47th Avenue, 3rd floor  
Long Island City, NY 11101  
[Get Directions](#)

TLC Driver License #	VIN	TLC Vehicle License#
DL697845	abcdehijklmnopq	TLC456789

**Business Name**  
Business Name

Your appointment has been confirmed!

Check you e-mail inbox for a confirmation of your appointment. Please note that it may take up to 10 minutes to appear in your e-mail account.

Your confirmation e-mail will contain the following additional information:

- Instructions for your appointment
- A link to reschedule or cancel your appointment

Note: You must bring your appointment confirmation with you to your appointment.

This box will let you see your past and future appointments moving

Once appointment is accepted, this page will appear, this is your confirmation page. You will receive an email as well