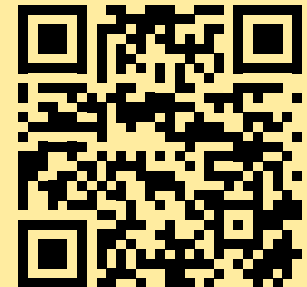


Gid Pratik pou: (TLC UP) Pòtay Telechajman Komisyon Taksi ak Limouzin

[NYC.GOV/TLCUP](https://www.nyc.gov/tlcup) (TLC UP) se yon mwayen rapid, fasil ak pratik pou ranpli egzijans aplikasyon an, telechaje dosye vwayaj yo, epi gade enfòmasyon yo a tan reyèl sou lisans ou an.

Gid sa a pral bay enstriksyon etap pa etap sou fason pou itilize TLC UP.



Lis Sijè yo

pg. 4

pg. 6

pg. 7

pg. 9

pg. 12

pg. 13

pg. 14

pg. 15

pg. 17

Lisans Chofè TLC

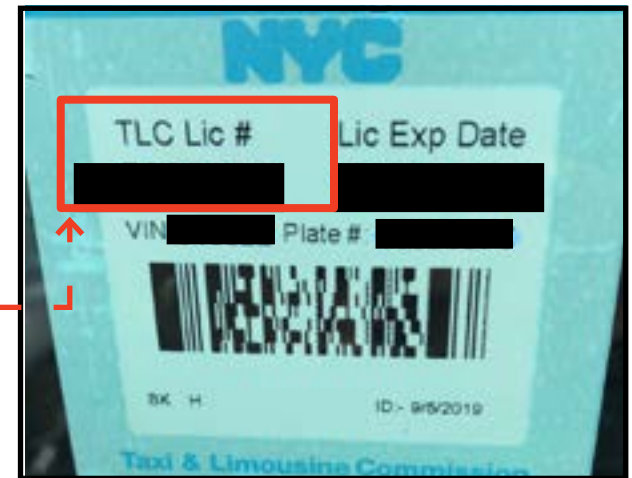


Medayon TLC



Lisans Machin TLC

Ou kapab jwenn nimewo lisans machin TLC ou an sou viyèt machin ou an.



Plis resous TLC UP

Ou ap jwenn videyo sou Gid Itilizatè TLC UP sou Lyen Chèn YouTube TLC nou an:

1. <https://www.youtube.com/watch?v=d87YPkRspU>
2. <https://www.youtube.com/watch?v=IkUGmrEeuSA>
3. <https://www.youtube.com/watch?v=J2wslHhCFfU>

Konekte:

1. Ale sou [NYC.GOV/TLCUP](https://www.nyc.gov/tlcup)

2. Konekte gras a:

- Nimewo lisans oswa nimewo aplikasyon TLC ou an
- Kòd postal pou voye kourye (kote yo voye kourye ou)
- Senk (5) dènye chif nan Nimewo Sekirite Sosyal ou oswa Nimewo Idantifikasyon Anplwayè ou.

3. Klike sou bouton 'Sign In' (Konekte).

(REMAK: TLC UP baze sou lisans epi ou pral wè sèlman enfòmasyon ki gen pou wè ak nimewo lisans ou te konkete ak li a. Pa egzanp, si ou konekte ak lisans chofè ou an, ou pral wè sèlman enfòmasyon ki gen pou wè ak lisans chofè ou an. Si ou konekte ak lisans machin ou an, ou pral wè sèlman enfòmasyon ki gen pou wè ak lisans machin ou an.)

NYC
Taxi & Limousine
Commission

MENU

TLC Portal

2

TLC Application or License Number
444444

Mailing Zip Code
10000

Last 5 Digits of SSN or EIN
.....

3

Sign In

Kontinye nan pwochen paj la >>

Verifye imèl ou: (Sa ka pa aplikab pou tout chofè ki gen lisans nan moman koneksyon an.)

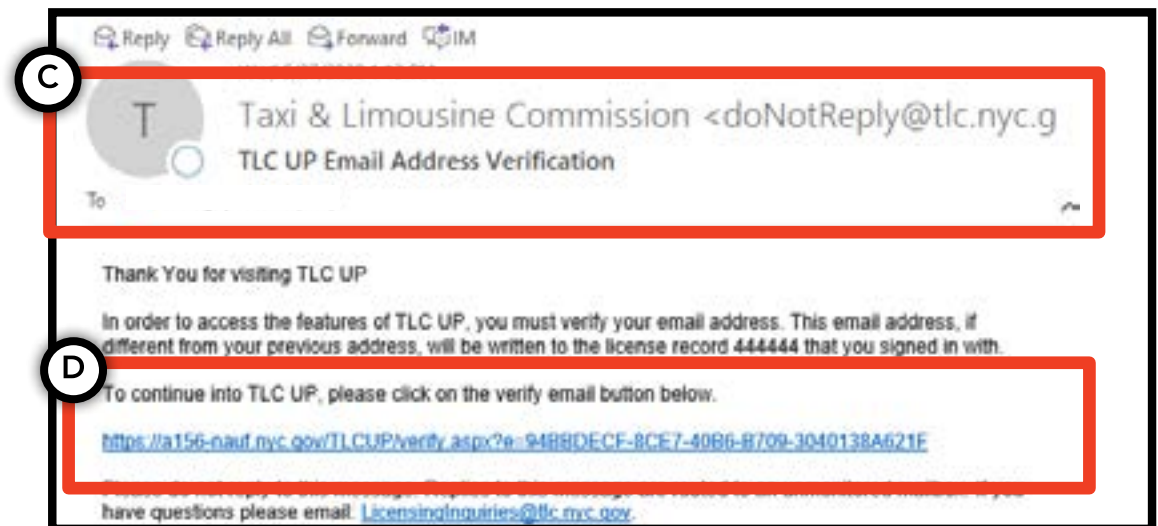
A. Si se premye fwa ou ap konekte nan TLC UP, yo pral mande ou pou verifye adrès imèl ou.

B. Pou verifye adrès imèl ou, tape imèl ou nan bwat tèks la epi klike sou 'Submit' (Soumèt). Epi, fèmen aplikasyon an.

C. Tousuit apre, ou pral resevwa yon imèl verifikasyon TLC voye ki mande ou pou verifye adrès imèl sa a.

D. Klike sou lyen ki nan imèl la. (Si ou pa kapab klike sou lyen an, kopye epi kole li nan navigatè entènèt ou an.)

E. Ou verifye imèl ou an kounye a. Rekonekte nan TLC Up.

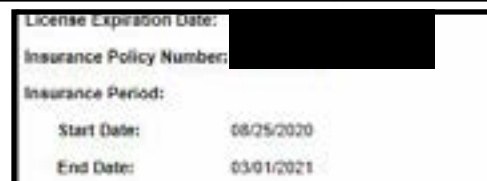
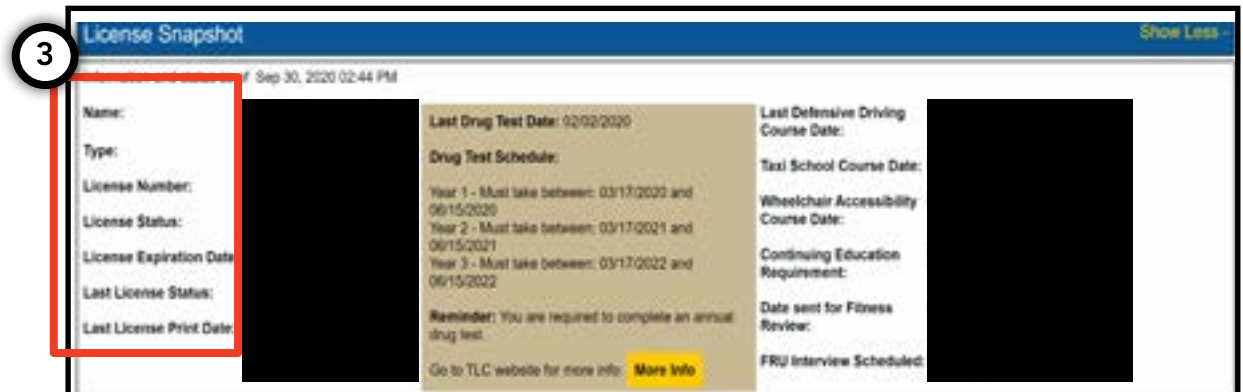
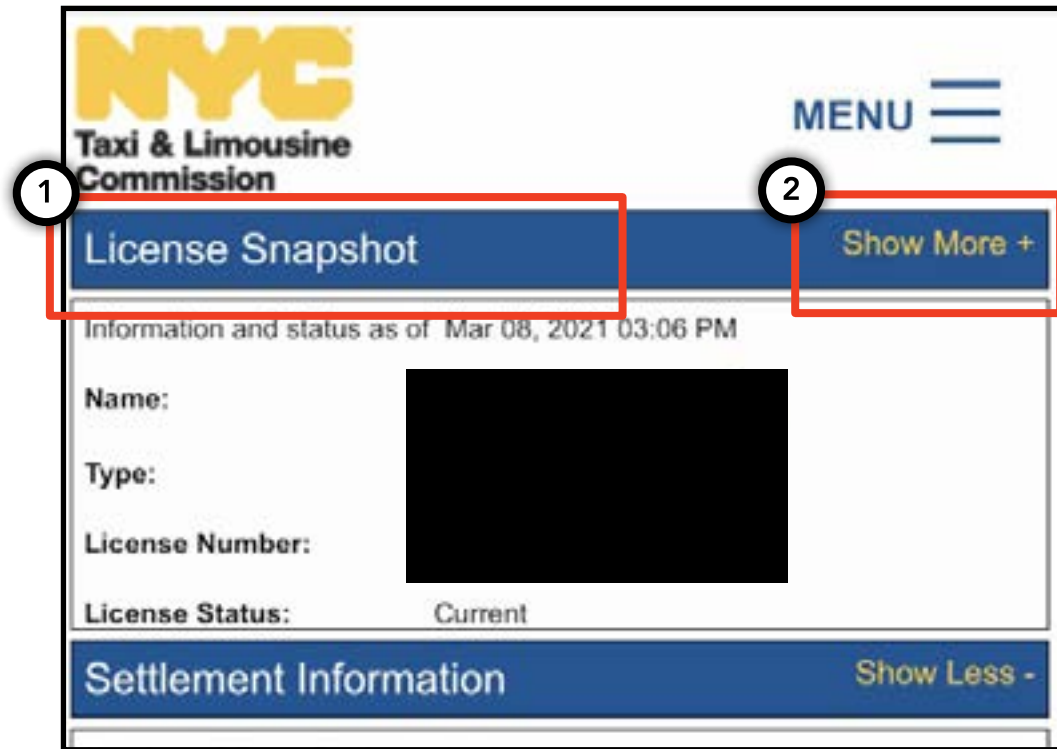


1. Pou wè enfòmasyon jeneral sou lisans ou an, navige nan seksyon ki gen tit 'License Snapshot' (Foto Lisans) nan paj prensipal la.

2. Klike sou bouton 'Show More +' (Afiche Plis +) pou agrandi seksyon an.

3. Navige nan chan yo pou jwenn enfòmasyon ki enterese ou yo. Selon tip lisans ou an, yo pral montre ou plizyè chan enfòmasyon ki diferan.

(Egzanp chan yo gen ladan: estati lisans lan, dat ekspirasyon lisans lan, orè tès dwòg la, ak peryòd asirans machin lan.)



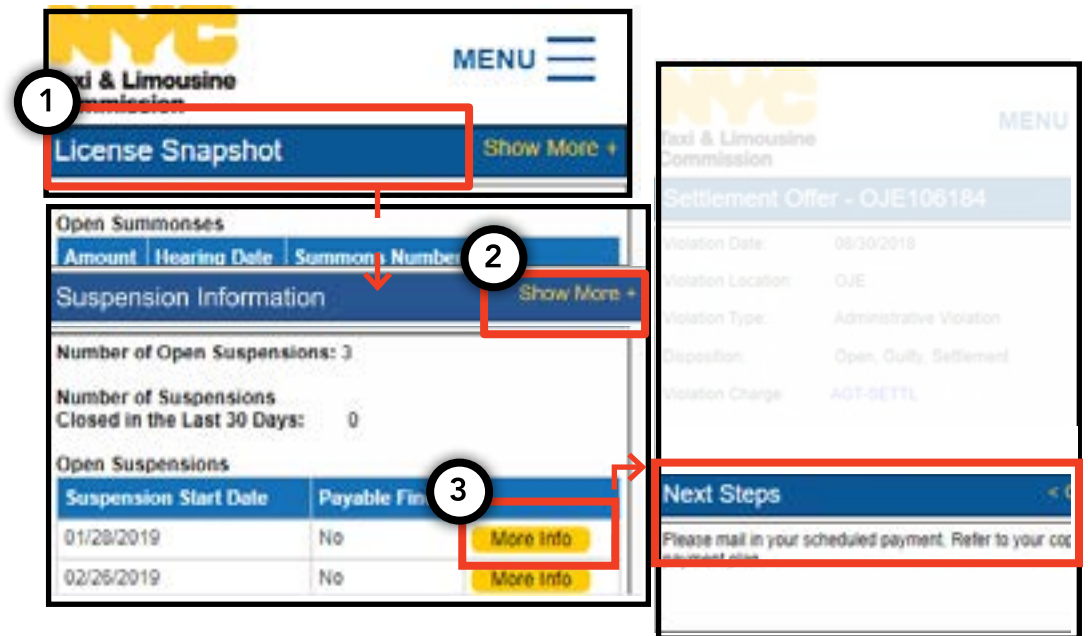
Pou Antant yo:

1. Pou wè antant yo, navige nan seksyon ki rele 'Settlement Information' (Enfòmasyon sou Antant) lan nan paj prensipal la.
2. Klike sou bouton 'Show More +' (Afiche Plis +) pou agrandi seksyon an.
3. Si ou gen antant ki louvri, yon apèsi sou chak antant pral afiche la a. Pou yon rezime detaye sou chak antant ak sa pou fè apre, Klike sou bouton 'More Info' (Plis Enfòmasyon) ki sou bò dwat la.



Pou Sispansyon yo:

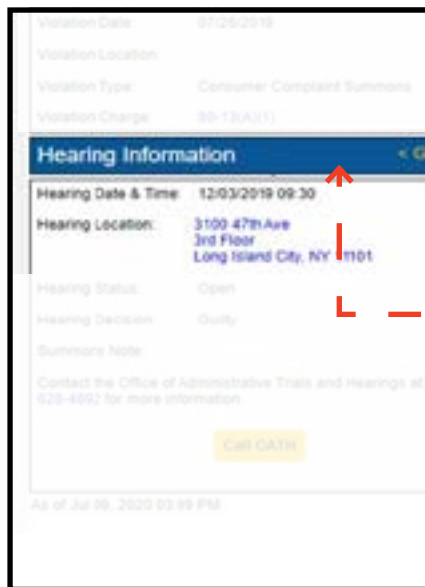
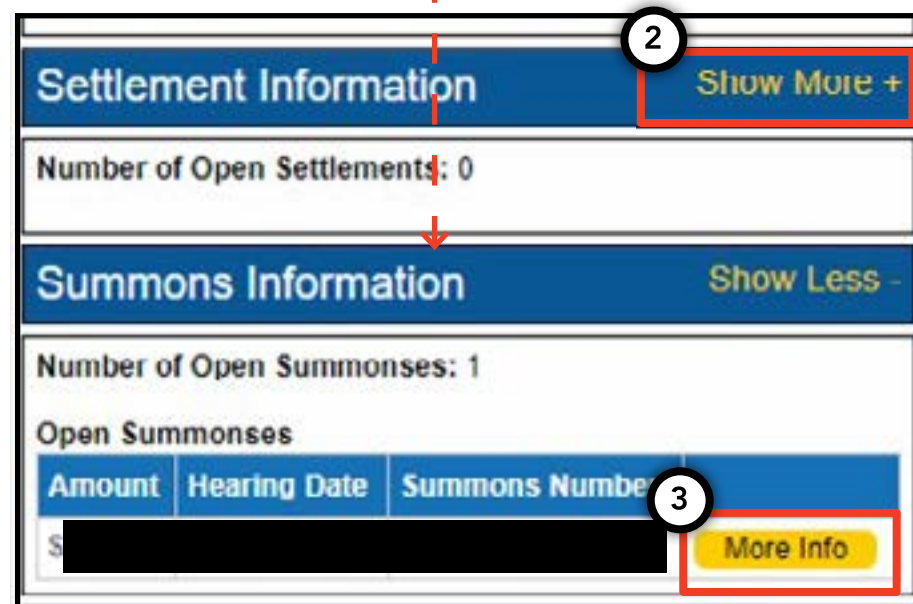
1. Pou wè antant yo, navige nan seksyon ki rele 'Suspension Information' (Enfòmasyon sou Sispansyon) nan paj prensipal la.
2. Klike sou bouton 'Show More +' (Afiche Plis +) pou agrandi seksyon an.
3. Si ou gen sispansyon ki louvri, yon apèsi sou chak sispansyon pral afiche la a. Pou yon rezime detaye sou chak sispansyon ak sa pou fè apre, Klike sou bouton 'More Info' (Plis Enfòmasyon) ki sou bò dwat la.



Kontinye nan pwochen paj la >>

Pou Sitasyon yo:

1. Pou wè sitasyon yo, navige nan seksyon ki rele 'Summons Information' (Enfòmasyon sou Sitasyon) nan paj prensipal la.
2. Klike sou bouton 'Show More +' (Afiche Plis +) pou agrandi seksyon an.
3. Si ou gen sitasyon ki louvri, yon apèsi sou chak sitasyon pral afiche la a. Pou yon rezime detaye sou chak sitasyon ak sa pou fè apre, Klike sou bouton 'More Info' (Plis Enfòmasyon) ki sou bò dwat la.

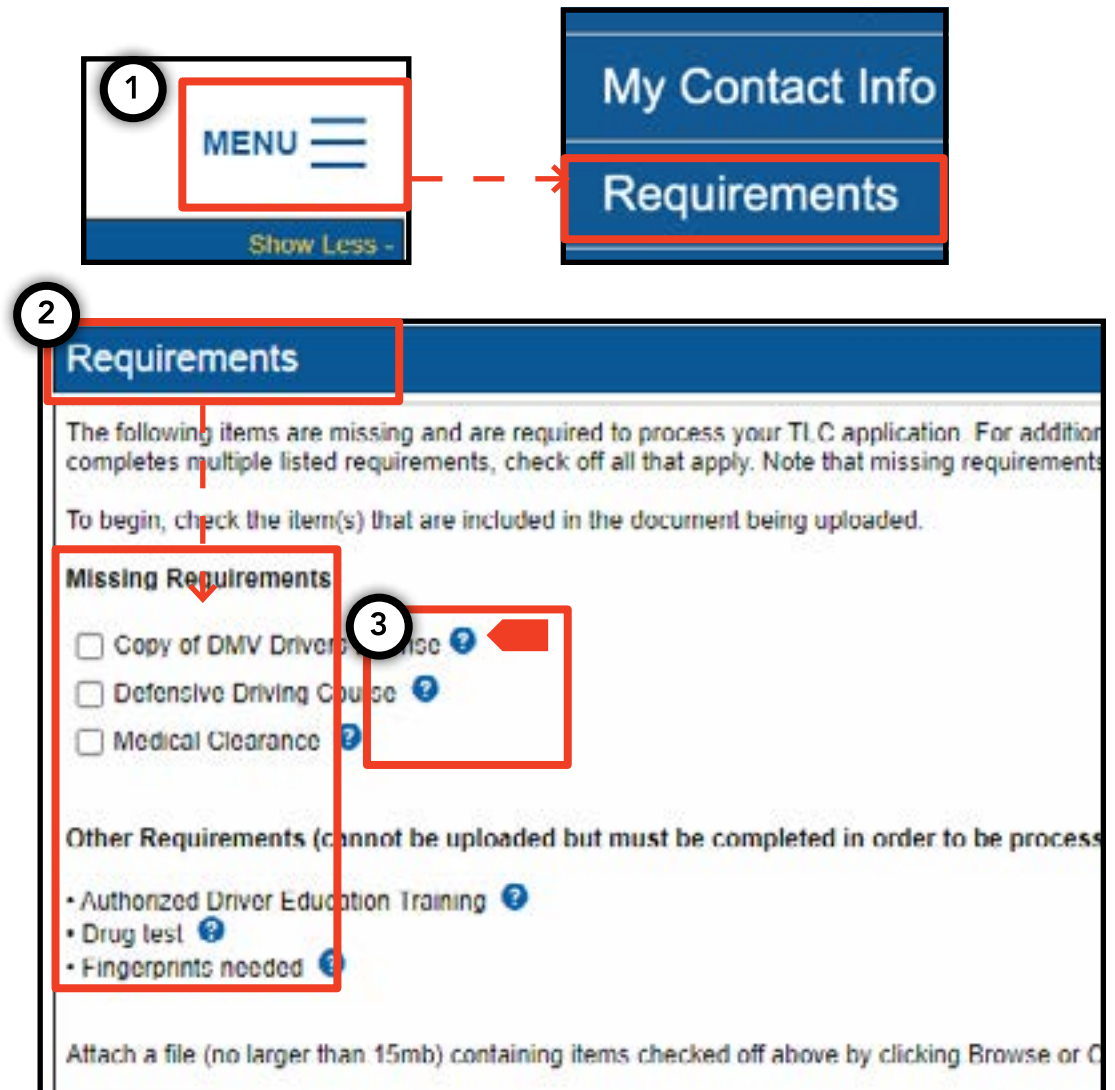


Fason pou verifye egzijans yo - Chofè, Machin

1. Pou wè ki egzijans ki genyen ou nouvo aplikasyon ou an oswa aplikasyon pou renouvèlman ou an, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou mo 'Requirements (Egzijans)' lan.

2. Navige nan seksyon ki rele 'Requirements' (Egzijans) lan. Anba seksyon sa a, ou pral wè yon seksyon ki rele 'Missing Requirements' (Egzijans ki Manke) ak yon lòt rele 'Other Requirements' (Lòt Egzijans). 'Missing Requirements' (Egzijans ki Manke) yo se egzijans ki mande ou pou telechaje yon dokiman. 'Other Requirements' (Lòt Egzijans) pa mande pou telechaje yon dokiman, men depreferans fè ou sonje pou fè yon bagay (egzanp: fè yon tès dwòg).

3. Pou wè plis enfòmasyon sou egzijans lan, klike sou '(?)' ble ki toupre non egzijans lan.

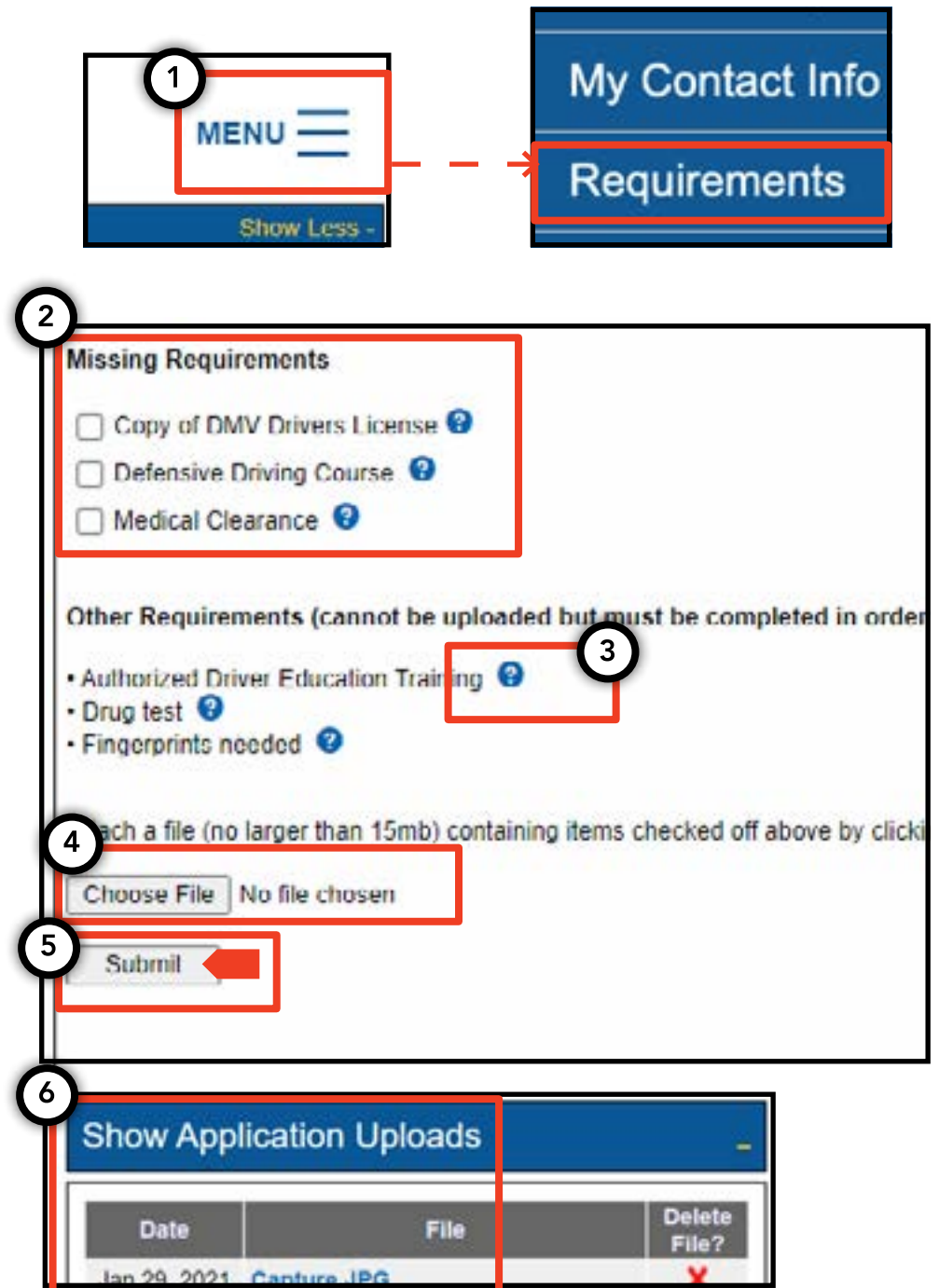


Kontinye nan pwochen paj la >>

Fason pou soumèt egzijans aplikasyon yo- Chofè, Machin

1. Pou telechaje dokiman pou satisfè egzijans yo, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou mo 'Requirements' (Egzijans) lan.
2. Navige nan seksyon ki rele 'Requirements' (Egzijans) lan. Si ou gen egzijans kimande yon telechajman, ou pral wè yonn kaz ou ka klike epi non egzijans lan anba mo 'Missing Requirement' (Egzijans ki Manke).
3. Pou wè plis enfòmasyon sou egzijans lan, klike sou '?' ble ki toupre non egzijans lan.
4. Pou telechaje yon dokiman pou egzijans lan, klike sou kaz ki toupre mo a. Apresa, klike sou 'Choose File' (Chwazi Fichye). An fonksyon aparèy ou genyen an, yo pral ba ou opsyon pou swa telechaje yon fichye oswa fè yon foto ak kamera aparèy ou a.
5. Anfen, klike sou 'Submit' (Soumèt).
6. Pou konfime ou te rive telechaje dokiman an, navige nan seksyon ki gen tit 'Show Application Uploads' (Afiche Telechajman Aplikasyon yo). Fichye a pral afiche la a.

Kontinye nan pwochen paj la >>

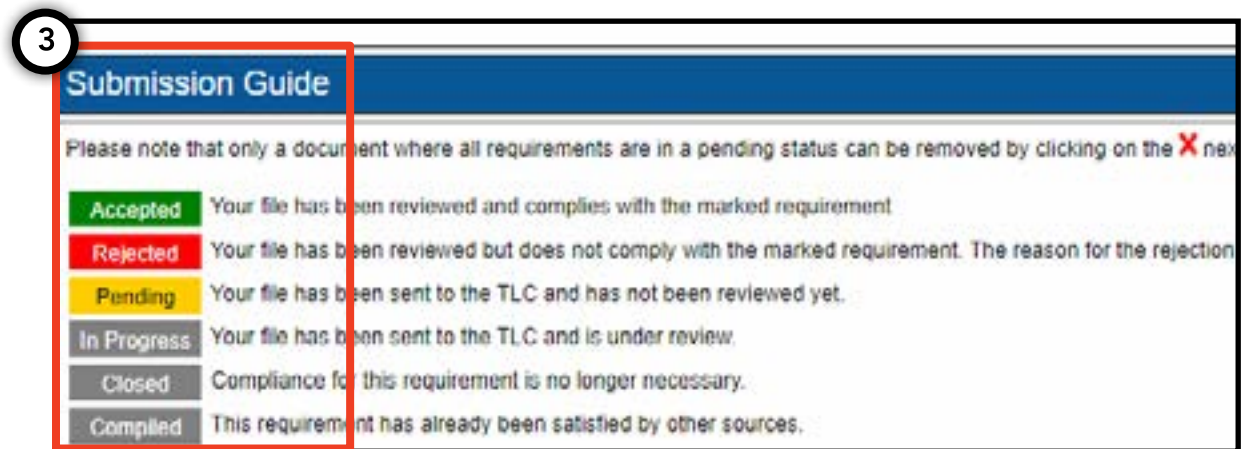
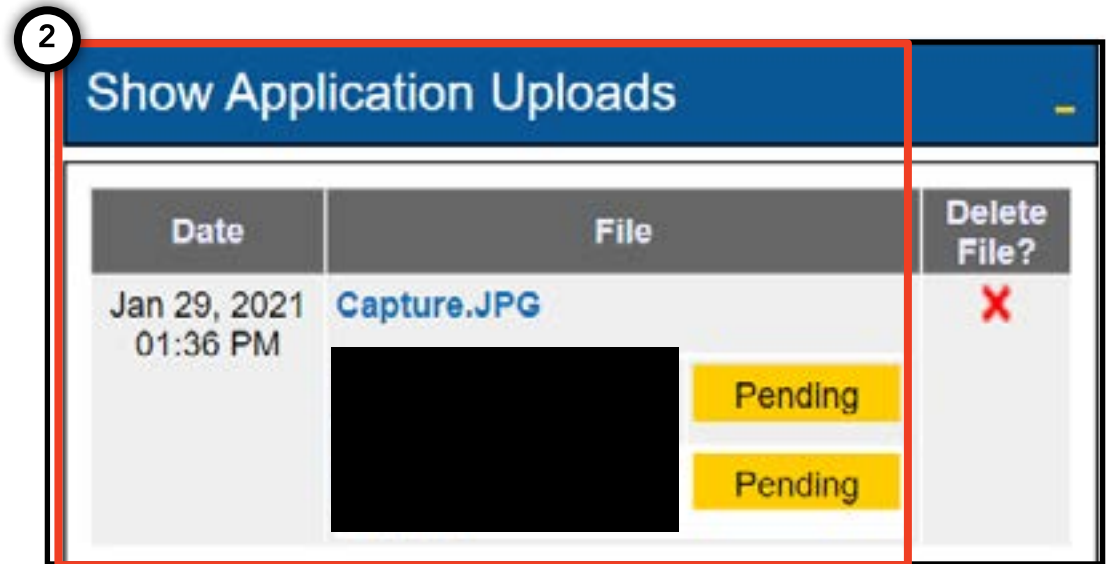


Fason pou verifye estati egzijans aplikasyon yo - Chofè, Machin

1. Pou verifye estati yon dokiman ou telechaje, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou mo 'Requirements' (Egzijans) lan.

2. Navige nan seksyon ki rele 'Show Application Uploads' (Afiche Telechajman Aplikasyon yo) Nan seksyon sa a, ou pral wè dokiman ou te telechaje pou aplikasyon an.

3. Ou pral wè non egzijans lan ak yon estati tou. Deskripsyon pou chak estati disponib nan seksyon 'Submission Guide' (Gid pou Soumisyon) la.



1. Pou soumèt afimasyon yon baz, kòmanse konekte avèk yon lisans baz.

2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Base Affirmation' (Afimasyon Baz).

3. Verifye lang lan nan seksyon 'Base Affirmation' (Afimasyon Baz) la. Si ou dakò, antre idantifikasyon machin lan (VIN) ak imèl pou machin ou vle afilye ak baz ou a.

4. Endike si machin lan 'Wheelchair Accessible' (Aksesib pou Chèz Woulant), 'Lease to Own' (Lwe pou Posede), oswa 'Battery Electric' (Batri Elektrik). Kèk kesyon anplis ka parèt selon chwa ou fè a.

5. Anfen, klike sou 'Submit' (Soumèt). Depi afimasyon an fini, mèt machin lan pral resevwa yon notifikasyon nan imèl epi afimasyon an pral reflete nan seksyon ki gen tit 'Submission History' (Istorik Soumisyon).

The image shows a sequence of screenshots from the TLC UP system. Step 1 shows the user logged in. Step 2 shows the 'MENU' button in the top right corner. Step 3 shows the 'Base Affirmation' page with instructions and a list of rules. Step 4 shows the form fields for VIN, email address, and vehicle type (Wheelchair Accessible, Lease to Own, Battery Electric). Step 5 shows the 'Submit' button at the bottom of the form.

1. Home

2. MENU

Active Affiliations

Base Affirmation

Base Affirmation

The Base affirmation form is used to confirm that the Base is allowing the listed parties to affiliate to their Base. Once there is a valid Base, the Base owner, Partner or Officer will be notified via email that they are able to submit the new Vehicle application online.

- Base affirmations can only be submitted by a Base owner, Partner or Officer.
- All affirmations are valid for seven (7) days from the date submitted.
- Only Vehicle Identification Numbers (VIN) that are registered with the DMV can be used.

What is vehicle identification number (VIN)?

What is the vehicle owner's email address?

Wheelchair Accessible Lease to Own Battery Electric

By submitting this application, you are affirming that the vehicle applicant entered into a lease for the use of a licensed for-hire vehicle this year.

What is the vehicle owner's TLC driver license number?

What is the vehicle owner's TLC vehicle license number?

Submit

1. Pou soumèt dosye vwayaj pou baz ou an, kòmanse konekte avèk yon lisans baz.

2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Trip Records' (Dosye Vwayaj).

3. Klike sou chan dat kòmansman ak chan dat finisman an epi itilize almanak la pou endike ki lè ou soumèt dosye vwayaj la.

4. Klike sou 'Choose File' (Chwazi Fichye) epi chwazi fichye ou vle telechaje a. Fòm fichye yo kapab se ".CSV", ".XLS", ".XLSX".

5. Anfen, klike sou 'Submit' (Soumèt). Depi ou telechaje dokiman an, seksyon 'Submission History' (Istorik Soumisyon) pral chanje.



This screenshot shows the 'Trip Records' submission form. A circled number '3' is placed above the instruction text: 'upload your trip records, please select the start date, end date and attach your trip records file in .csv, .xls or .xlsx format.' Below this are input fields for 'Start Date' and 'End Date'. A circled number '4' is placed above the 'Choose File' button, which is highlighted with a red box. A circled number '5' is placed above the 'Submit' button, which is also highlighted with a red box. Below the form is a 'Submission History' section with a table containing columns for 'Date' and 'File Name'. A red arrow points from the 'Submission History' header to the left. At the bottom of the page, it says 'As of Jun 01, 2020 03:05 PM'.

1. Pou soumèt notifikasyon plak pou yon machin, kòmanse konekte avèk yon lisans baz oswa machin.

2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Plate Notification' (Notifikasyon Plak).

3. Verifye lang lan. Si ou dakò, antre nimewo aplikasyon oswa nimewo lisans machin lan, sis (6) dènye chif nan nimewo idantifikasyon machin lan (vehicle identification number, VIN), nimewo plak la, ak eta ki bay plak la.

4. Anfen, klike sou 'Submit' (Soumèt).

5. Si ou se yon baz ki ap soumèt notifikasyon plak la pou yon machin, ou pral istorik soumisyon ou an nan seksyon 'Submission History' (Istorik Soumisyon).

The image shows a sequence of three screenshots from the TLC UP application. The first screenshot shows a 'MENU' button with a red box and a circled '2'. An arrow points to the second screenshot, which shows the 'My Contact Info' section with a red box around the 'Plate Notification' link and a circled '3'. A larger red box highlights the 'Plate Notification' form in the third screenshot. This form includes instructions and input fields for 'TLC Application or License Number', 'Last 6 of VIN', 'Plate Number', and 'State' (set to '(NY) New York'). A 'Submit' button is highlighted with a red box and a circled '4'. A red arrow points to the 'Submit' button. A circled '5' highlights the 'Submission History' section at the bottom of the form.

Fason pou wè yon lis machin ki afilye ak estati pèmi SHL yo- Baz

1. Pou wè machin yo ak pèmi taksi ki pran moun nan lari ki afilye ak baz ou a, kòmanse konekte avèk lisans baz ou a.

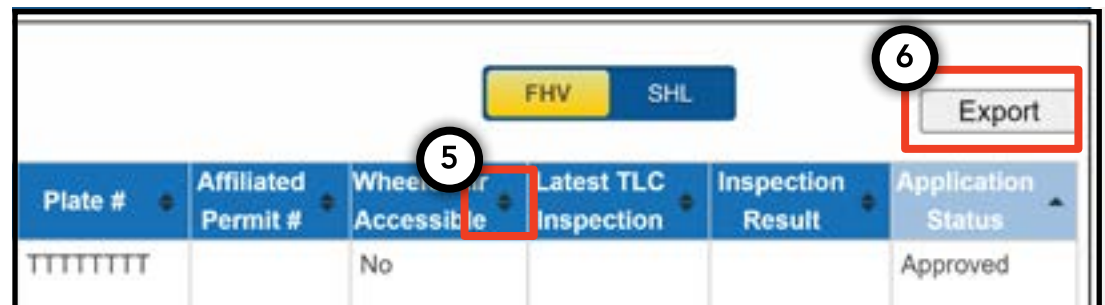
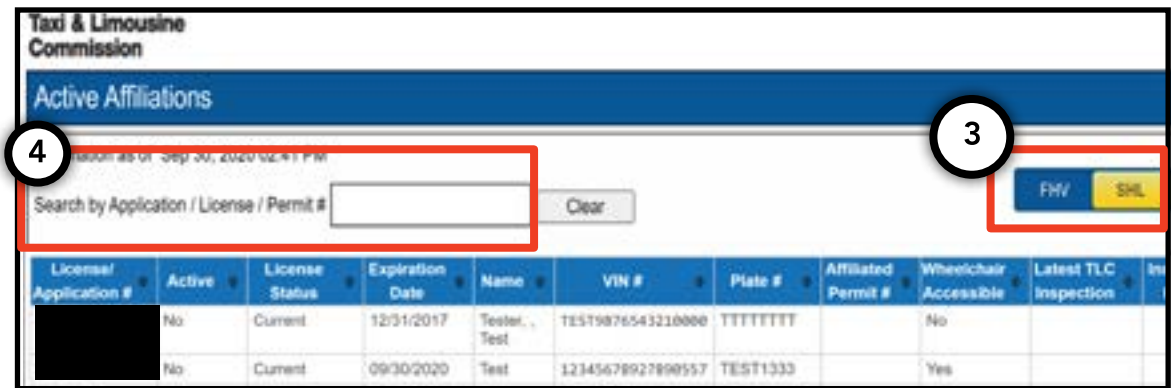
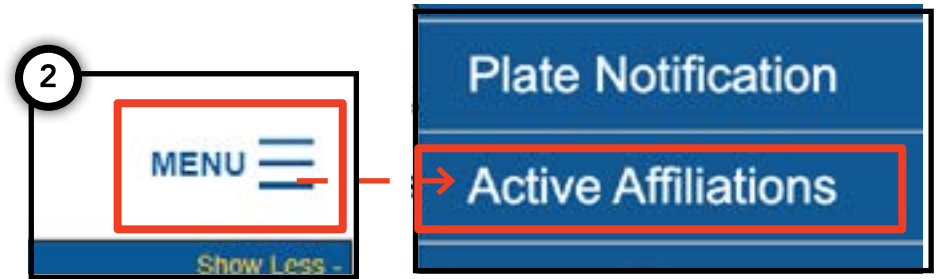
2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Active Affiliations' (Afilyasyon ki Aktif yo).

3. Yo pral montre ou yon tablo ki gen tout machin ki afilye ak baz ou a. Pou wè tout taksi ki pran moun nan lari yo, klike sou mo 'SHL' la nan bouton chanjman mòd la.

4. Pou filtre rezilta yo, ale nan chèche selon mo 'Search by Application / License / Permit' (Chèche selon nimewo Aplikasyon / Lisans / Pèmi) ak kalite nan nimewo aplikasyon, lisans oswa pèmi ou ap chèche a.

5. Pou triye rezilta yo, klike sou flèch nwa ki nan antèt tablo a.

6. Pou telechaje rezilta yo antanke fichye ".CSV", klike sou opsyon 'Export' (Ekspòte) a.



Kontinye nan pwochen paj la >>

Fason pou wè yon lis estati medayon afilye ki aktif- Ajan

1. Pou wè medayon ou jere yo, kòmanse konekte avèk lisans ajan ou an.

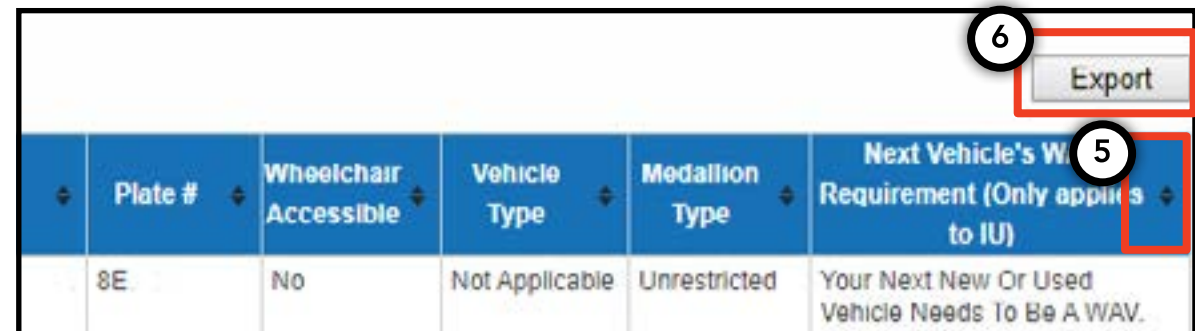
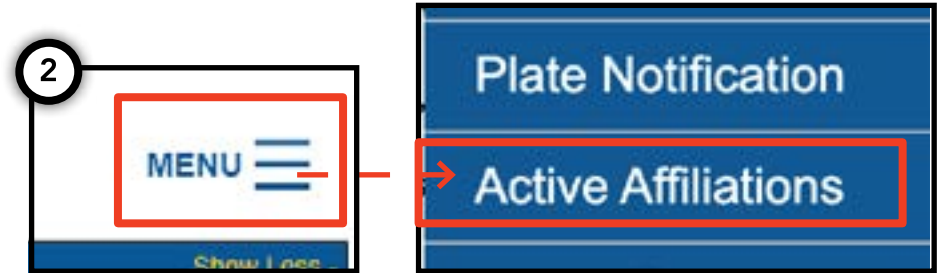
2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Active Affiliations' (Afilyasyon ki Aktif yo).

3. Yo pral montre ou yon tablo ki gen tout medayon ou ap jere yo.

4. Pou filtre rezilta yo, ale nan chèche selon mo 'Search by Application / License / Permit' (Chèche selon nimewo Aplikasyon / Lisans / Pèmi) ak kalite nan medayon ou ap chèche a.

5. Pou triye rezilta yo, klike sou flèch nwa ki nan antèt lis la.

6. Pou telechaje rezilta yo antanke fichye ".CSV", klike sou opsyon 'Export' (Ekspòte) a.



Fason pou wè egzijans pou aksesibilite yo-Medayon

1. Pou wè enfòmasyon sou egzijans pou aksesibilite pou medayon ou an, kòmanse konekte nan lisans medayon w lan.
2. Depi ou nan TLC UP, navige nan seksyon 'License Snapshot' (Foto Lisans) nan paj prensipal la.
3. Klike sou bouton 'Show More +' (Afiche Plis +) pou agrandi seksyon an.
4. Navige nan chan ki rele 'Next Vehicle WAV Requirement' (Egzijans WAV pou Pwochen Machin). Si medayon w lan endepandan, san limit, chan sa a pral di ou egzijans aksesibilite ou yo.

The screenshot shows the NYC Taxi & Limousine Commission website. The header includes the NYC logo and 'Taxi & Limousine Commission' text. A 'MENU' button is in the top right. The 'License Snapshot' section is highlighted with a red box and a circled '2'. Below it, a 'Show More +' button is highlighted with a red box and a circled '3'. A red dashed arrow points from the 'Show More +' button down to the 'Next Vehicle WAV Requirement' section, which is highlighted with a red box and a circled '4'. The 'Next Vehicle WAV Requirement' section contains text about vehicle hack ups between 10/10/2017 and 10/10/2021.

Kontinye nan pwochen paj la >>

Fason pou wè egzijans pou aksesibilite yo- Ajan

1. Pou wè egzijans pou aksesibilite pou medayon ou jere yo, kòmanse konekte avèk lisans ajan ou an.

2. Depi ou nan TLC UP, klike sou mo 'MENU' (MENI) anlè adwat paj la epi klike sou 'Active Affiliations' (Afilyasyon ki Aktif yo).

3. Yo pral montre ou yon tablo ki gen tout medayon ou ap jere yo.

4. Pou wè egzijans pou aksesibilite a, gade kolòn ki plis adwat nan tablo a. Sa gen ladan enfòmasyon sou egzijans pou aksesibilite a pou medayon endepandan ki san limit yo.

5. Pou filtre rezilta yo, ale nan chèche selon mo 'Search by Application / License / Permit' (Chèche selon nimewo Aplikasyon / Lisans / Pèmi) ak kalite nan medayon ou ap chèche a.

6. Pou triye rezilta yo, klike sou flèch nwa ki nan antèt tablo a.

7. Pou telechaje rezilta yo antanke fichye ".CSV", klike sou opsyon 'Export' (Ekspòte) a.

