



MEDALLION STORAGE RECEIPT

Please visit our website for more information at: www.nyc.gov/tlc, or our office at 31-00 47th Avenue, 3rd Floor, Long Island City, NY 11101 or contact our Call Center at 718-391-5501.

Name of Owner: _____ Med. No. _____

Date placed into Storage: Medallion ____ / ____ / ____

Date placed into Storage: Rate Card ____ / ____ / ____

Section 19-504(g) of the Administrative Code allows for the revocation of any license that has not been operating for sixty (60) consecutive days. If your credentials remain in storage for more than 60 consecutive days the Agency can move to revoke your medallion unless you can show that the medallion can not be used due to reasons beyond your control.

Note: This form cannot be used to surrender a driver/operator's license.

Reason For Placing Credentials In Storage:

(Placed In Storage By:) Signature: _____

Print Name: _____ Date _____

Storage Entry By:

(TLC Employee)

Date: ____ / ____ / ____

NOTICE TO AGENTS:

1. You must submit a statement that you are still the Agent for the above medallion owner on your letterhead when placing a medallion you manage into storage.
2. If you are no longer the Agent when turning in the medallion you must submit a statement to that effect, on your letterhead. You must supply the Medallion Owner's home address and telephone number in the document.

TO REMOVE CREDENTIALS FROM STORAGE YOU MUST SUBMIT THE FOLLOWING:

Power of Attorney (if you are not the Owner)
Original FH1 Insurance card and Original Registration
Current Vehicle Inspection Report (If vehicle was not inspected in last inspection cycle).
Workers Compensation Certificate or Exemption Letter (New Medallion Owners only).

Medallion and Rate Card removed from storage by:

(Signature)

(Print Name)

(Date)

TLC Use Only

Medallion Removal Date: ____ / ____ / ____ Removed by: _____

Rate Card Removal Date: ____ / ____ / ____ Removed by: _____