

Medallion Owner Financial Disclosure Checklist Calendar Year 2024

The Medallion Owner Financial Disclosure is required per local law. Independent medallion owners, sole proprietors, partnerships, corporations, and limited liability companies must file the following information about medallion finances to the NYC Taxi and Limousine Commission annually. Please use the following checklist to prepare your financial disclosure and submit it to the TLC using the instructions included below.

1. Instructions

Step 1:

Review the instructions and checklist below to prepare your answers for the Annual Medallion Owner Financial Disclosure Online Form.

This document will be used to help you prepare your financial information for the disclosure only. You must submit the Medallion Owner Financial Disclosure using the online form in order to comply with the requirement.

Step 2:

After reviewing the checklist and gathering your documents, enter your information and submit your Annual Medallion Owner Financial Disclosure using the online form.

TLC will not accept the Medallion Owner Financial Disclosure in person or over email.

Go to: [TLC Medallion Owner Financial Disclosure Online Form](#)

If you need help, please contact OFS@tlc.nyc.gov

More information can be found on [TLC's Office of Financial Stability website](#).

2. Checklist – What you need to know before you complete the form

You are preparing this disclosure in 2025 based on information from Calendar Year 2024.

The following documents will be required to complete your disclosure:

- ☐ Your 2024 filed tax return
 - *If you filed Form 1040 Schedule C, Form 1120, Form 1120S, Form 1065, please be sure to have those documents on hand.
- ☐ Your Insurance Premium Statement

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- ☐ Loan Statement
- ☐ Bankruptcy Filings

Once, you have obtained the documents required, you will need the following information to complete the Annual Medallion Owner Financial Disclosure:

- A list of all medallion taxicab licenses that you are filing a disclosure for.
- Income and expenses related to operation of the medallion taxicab(s).
- Total liability insurance premiums paid for the operation of the medallion taxicab(s).
- Number and balances of all loans for the medallion(s).
- Number of medallion(s) that serve as collateral.
- Bankruptcy filings, if applicable.
- Any interest that a medallion owner has in a business or service that is related to taxicab, livery, or for-hire businesses that may or not be licensed by the TLC.

Next Steps

- ☐ Go to: [TLC Medallion Owner Financial Disclosure Online Form](#)
- ☐ Enter your financial information.
- ☐ Complete the Affirmation on the last page of the online form to submit your Financial Disclosure for calendar year 2024.

Please contact ofs@tlc.nyc.gov if you need help and we will be happy to assist you.

More information can be found on [TLC's Office of Financial Stability website](#).