

## VEHICLE LICENSE STORAGE FORM

This form is used to put a For-Hire Vehicle license in storage. You must surrender your TLC license plates to the DMV before submitting this form. While the license is in storage, vehicle insurance is not required, the DMV registration does not need to be active, and TLC inspections are not required. This form must be completed by the vehicle owner or company officer, and emailed to <u>FHVStorage@tlc.nyc.gov</u>.

For more information please visit: <u>www.NYC.gov/TLC</u>.

Note: A vehicle license in storage cannot be used to operate for-hire.

## Section 1. Vehicle Owner / Corporation

Vehicle Owner / Corporation Name (please print)	Vehicle License #

A vehicle license cannot remain in storage for more than one hundred eighty (**180**) days. If a vehicle license remains in storage for more than one hundred eighty (**180**) days, the NYC Taxi and Limousine Commission (TLC) can move to close the license. A vehicle license can only be placed in storage once during the license term. Even if the full one hundred eighty (**180**) day period is not used, once a vehicle license is removed from storage it cannot be placed back into storage a second time. Vehicle licenses currently in storage will have an additional sixty (**60**) days, allowing the license to be in storage for a total of one hundred eighty (**180**) days.

## Section 2. Placed in Storage By

Vehicle Owner / Company Officer Name - person putting license in storage (please print)		For Office Use ONLY
"I, the person mentioned above, am submitting this vehicle license into storage for one hundred eighty (180) days. I do hereby certify and affirm that all TLC decals have been removed from the vehicle for which this storage form is being submitted."		
Signature	Date (mm/dd/yyyy)	

## Section 3. Removed from Storage By (ONLY COMPLETE WHEN REMOVING FROM STORAGE)

The Vehicle license will only be released from storage to the vehicle owner or company officer.

Vehicle Owner / Company Officer Name – person removing license from storage (please print)		For Office Use ONLY
Signature	Date (mm/dd/yyyy)	TLC Employee Name