



**NOTICE TO TLC LICENSEES
WHO HAVE RECEIVED A SUMMONS:
OATH OFFICES ARE CLOSED**

OATH's hearing center at 31-00 47th Ave., Long Island City, is closed until further notice.

You must still respond by the hearing date listed on your summons.

How to Schedule Your Hearing

Send an email to RemoteLIC@oath.nyc.gov with the subject line "Remote hearing request." Your email should include:

1. Your name
2. Your summons number (the number at the top of your summons form)
3. The date and time of your hearing as stated on your summons or reschedule notice.
 - *Reminder:* You should request a phone hearing on or before the hearing date listed on your summons. If you do not complete your hearing at the time and date listed on your summons or reschedule notice, you will be found in default and may face higher penalties and possible suspension of your license.
4. Any request for free language assistance, including the language you speak.

Free Help

To request a free one-on-one consultation with the OATH Help Center before your hearing, email Manhelpcenter@oath.nyc.gov. To speak to the Help Center or leave a voicemail message for the Help Center please call (212) 436-0845.

If you require immediate assistance, you may text the word OathHelp to (917) 451-8829 and an OATH staff member will call you shortly.

**** Get text message reminders about your hearing: Text OATHreminder to (917) 451-8829**