

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE  
OF THE SALES TAX ASSET RECEIVABLE CORPORATION**

April 27, 2017

A meeting of the Audit Committee (the “Committee”) of the Sales Tax Asset Receivable Corporation (the “Corporation”) was held on April 27, 2017 at approximately 2:07 p.m. at 255 Greenwich Street, Room 6M4, New York, New York.

The following members of the Committee were represented by their alternates:

Dean Fuleihan, Director of Management and Budget of The City of New York (the “City”), represented by Alan Anders;

Scott M. Stringer, Comptroller of the City, represented by Michael Stern;

Melissa Mark-Viverito, Speaker of the City Council, represented by Davis Winslow;

Zachary Carter, Corporation Counsel of the City, represented by Al Rodriguez

Mindy Tarlow, Director of the Mayor’s Office of Operations, represented by George Davis, III; and

Jacques Jiha, Finance Commissioner, represented by Jacqueline Gold,  
constituting a quorum of the Board. Loran Radovicka served as secretary of the meeting.

Also in attendance were members of the public, officers of the Corporation and employees of various agencies of the City.

The meeting was called to order by Mr. Stern, Chair of the Committee.

### Approval of Minutes

The first item on the agenda was the approval of the minutes of the Committee meeting held on September 19, 2016. Upon motion duly made and seconded, there being no objections, the following resolution to adopt such minutes was approved:

**WHEREAS**, the Audit Committee of the Sales Tax Asset Receivable Corporation has reviewed the minutes of the Audit Committee meeting held on September 19, 2016; it is therefore

**RESOLVED**, that the minutes of the Audit Committee meeting of September 19, 2016 be, and they hereby are, approved.

### Acceptance of Annual Agency Financial Integrity Compliance Statement

The second item on the agenda was the review of the Corporation's annual Financial Integrity Compliance Statement, a copy of which had been provided to the Committee members. Mr. Stern explained that City Comptroller's Directive 22 requires that the Committee review such Statement. Mr. Davis inquired about the utility of the Financial Integrity Compliance Statement. A brief discussion ensued.

### Self-Evaluation and Review of Annual Report of the Audit Committee

The third item on the agenda was the annual self-evaluation and review of the Annual Report of the Committee. A motion was made and seconded to enter into discussion of the proposed resolution. Mr. Stern noted that a list of the Committee's actions in calendar year 2016 was in the materials provided to the Committee members. The Resolution expresses that the Committee is functioning satisfactorily and authorizes the Report of the committee's actions to be presented to the Board of Directors. There being no discussion and no objections, the resolution was approved.

**WHEREAS**, Section III(k) of the Audit Committee Charter and Section 6.3 of Directive 22 of the City of New York Office of the Comptroller require the Audit Committee to issue an

annual report to be prepared no later than October 30 of each year, which details the activities and decisions of the Committee for the prior calendar year; and

**WHEREAS**, the Audit Committee has reviewed the Annual Report of the Audit Committee, as attached hereto and finds it to be reasonable; and

**WHEREAS**, Section III(j) of the Audit Committee Charter requires the Audit Committee to conduct an annual self-evaluation of its performance, including its effectiveness and compliance with the Audit Committee Charter; and

**WHEREAS**, the Audit Committee finds its performance to be satisfactory, effective, and in compliance with the Audit Committee Charter; it is therefore

**RESOLVED**, that the Annual Report of the Audit Committee is hereby approved and shall be presented to the Board of Directors of the Sales Tax Asset Receivable Corporation, copies of which shall be filed with the minutes of the Audit Committee and submitted to the Bureau of Accountancy of the Office of the Comptroller.

#### Review of Internal Controls

The fourth item on the agenda was the annual review of the Corporation's Internal Controls, a copy of which was in the materials provided to the Committee members. Mr. Stern explained that pursuant to the Charter of the Audit Committee, the Committee is required to annually review the Internal Controls.

#### Presentation of Audit Plan by Independent Auditors and Discussion of New Accounting and Auditing Standards

The fifth and final item on the agenda was the presentation of its audit plan by Toski & Co., P.C. A booklet containing the 2017 Audit Plan was distributed to the Committee members. Mr. Balducci introduced the Auditors from Toski & Co., P.C. to the Committee. Joseph Kehm, Partner at Toski & Co., P.C, discussed the Audit Plan and the scope of their services. Additionally, he answered questions posed by the Committee members during the presentation. Mr. Kehm also noted that the audit was in accordance with Government

Accounting Standards Board. Finally, Mr. Kehm inquired whether the Committee had any questions. A brief discussion ensued.

Adjournment

There being no further business to come before the Committee, upon motion duly made and seconded, there being no objections, the meeting was duly adjourned.



ASSISTANT SECRETARY