

Veteran Specialist

General Description:

The Veterans Specialist Account Manager connects veterans, service members, and military families to stable, meaningful employment. The Veteran Specialist Account Manager also refers veterans to partner organizations for additional services, such as benefits, education, housing, and healthcare.

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Responsibilities:

- Ensure that identification and priority of service policies are implemented by all Workforce center staff to reach current veteran customers
- Conduct one-on-one screenings with veterans for job and training opportunities across the system
- Distribute promotional materials and electronic communication aimed at enrolling new and reengaging qualified veteran customers
- Provide on-the-ground and virtual outreach to community partners for targeted sourcing and recruitment events
- Host virtual and in-person veteran-focused recruitment events and manage screening and interviews
- Perform re-engagement services
- Track effectiveness of recruitment strategies
- Career Development
- Conduct one-on-one assessments and advisement, including resume review and counseling
- Connect to resources and workshops for veterans, including Single Stop, DOL Local Veteran Employment Representatives (LVER) and Disabled Veteran Outreach Program (DVOP) Specialists
- Connect to resources and workshops for employment and/or barriers to employment with community partner
- Other duties as assigned

Work and Education Experience:

- BA or BS degree
- 2-3 years' experience in recruiting, sales, job development or account management.
- Excellent verbal and written communication skills
- Ability to work well in a fast-paced environment
- Excellent strategic thinking, communication and interpersonal skills

What You'll Love About Us:

We are more than just work here...we have fun too while making a difference in the communities we serve! (company picnics walk for a cause, holiday parties, green and wellness initiatives and much much more!

- Competitive wages for high performance
- Paid Holidays
- PTO (16 days to start)
- Profit sharing
- Tuition reimbursement
- Summer Friday's
- Medical/Vision/ Dental
- Employer Paid Life Insurance
- 401k Retirement Accounts
- Employee Referral Bonus
- Employee Assistance Programs
- And many more!

To Apply: Please email your resume to [Daniel Nisbett](#), subject line "Veteran Specialist".

About Us:

Grant Associates, a woman-owned, privately held company, is one of the largest workforce development organizations in North America. Since opening our doors in 1997, our innovative programs and solutions have advanced the goals of the workforce, businesses and local economies in communities across the United States. At Grant Associates, we recognize that every community's needs are unique. Working under contract with federal, state and local agencies, Grant Associates has provided human resources support to more than 20,000 companies and helped more than 1 million people achieve their career goals.

*Grant Associates is an Equal Opportunity Employer