

Senior Recruitment Manager

- **Job Tracking ID** : 512181-790731
- **Job Level** : Mid Career (2+ years)
- **Level of Education** : BA/BS
- **Job Type** : Full-Time/Regular
- **Date Updated** : 09/21/2021
- **Years of Experience** : 2 - 5 Years
- **Salary** : \$70,000 year

Job Description

Do you have a passion for making a difference in someone's life? Are you looking for an opportunity to use your skills, experience and empathetic nature to work for a progressive, forward-thinking and family-owned company where creativity is encouraged? Are you goal driven? Then the Senior Recruitment Manager position is for you! We are seeking a dynamic and team-oriented individual to join our spirited team.

As Senior Recruitment Manager, you will manage the recruitment team along with all processes and events. This includes working with the sales team to determine places to recruit, working with the hiring client to understand needs, and managing the hand off of clients from the sales team to the recruitment team.

Successful Elements:

- Oversee and implement recruiting processes and initiatives
- Ensure clients are receiving appropriate candidates for open positions and quality service
- Work with Partner Coordinator to expand recruitment efforts
- Communicate with Center staff regarding position openings
- Make improvement suggestions for sales team
- Work closely with Senior Account Manager to discuss all postings, openings, and efforts
- Work with Director and Senior Account Manager to plan, implement, and track customized recruitment projects to meet the specific needs of each business customer
- Ensure team reaches weekly and quarterly goals
- Track progress for weekly reports with Senior Account Manager
- Lead and motivate recruitment team
- Work with sales and recruitment teams to obtain confirmation of all hires

Experience and Skills

Required Experience:

- Proficient in Microsoft computer systems
- At least five years of professional experience in management, recruiting, account management or a related business relationship management capacity
- Excellent communication, analytical and interpersonal skills
- Strong leadership skills with a demonstrated ability to thrive in environments with multiple stakeholders, frequent change and diverse objectives

Required Education:

- Bachelor's Degree

[Apply via this link](#)