



NYC Department of Records & Information Services (DORIS)  
Municipal Archives  
31 Chambers Street, Suite 305  
New York, NY 10007

## Application for Vital Records

### RAISED SEAL CERTIFIED COPIES

# Of copies requested	Fee per copy	Item description
	<b>\$23.00</b>	<b>Raised seal</b> certificate copy or transcript of a vital record when certificate number is provided.
	<b>\$30.00</b>	<b>Vital record search</b> when certificate or record number is <i>not known</i> and issuance of raised seal certificate copy, transcript, or "not found" statement  <b>Additional copies are \$23.00</b>
	<b>\$12.00</b>	Letter of exemplification with raised seal.
	<b>\$12.00</b>	Letter of No Amendment /Correction.

### CERTIFICATE COPIES

# Of copies requested	Fee per item	Item description
	<b>\$18.00</b>	Certificate copy or transcript of a vital record when certificate number is provided.
	<b>\$25.00</b>	Vital record search when certificate or record number is not known and issuance of certificate copy, transcript, or "not found" statement.

Make check or money order payable to: NYC Department of Records

PLEASE PRINT

Last name	First name
Email	Phone number
Address	City
State	Zip Code

Contact

NYC Dept. of Records and Information Services  
31 Chambers St. Suite 103  
New York, NY 10007

[Familyhistory@records.nyc.gov](mailto:Familyhistory@records.nyc.gov)



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## MARRIAGE RECORDS

### NYC MUNICIPAL ARCHIVES HOLDINGS

Borough	Dates
Manhattan	1866-1949
Brooklyn / Kings County	1866-1949
Bronx	1898-1949
Queens	1898-1949
Staten Island / Richmond County	1898-1949

To request marriage records **after 1949** in New York City (all 5 boroughs), contact:  
City Clerk of New York  
141 Worth Street  
New York, NY 10013  
Attn: Record Room  
[www.cityclerk.nyc.gov](http://www.cityclerk.nyc.gov) OR 311 or (212) NEW-YORK from outside of NY

### ORDER DETAILS

PLEASE PRINT

Last Name of Groom	First Name of Groom
Last Name of Bride (Maiden name)	First Name of Bride
Place of Marriage	City/Borough
Date of Marriage (Month/Day/Year(s))	Certificate or License Number If Known
Number of Copies requested	



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## DEATH RECORDS

### NYC MUNICIPAL ARCHIVES HOLDINGS

Borough	Dates
Manhattan	1866-1877, 1881-1950
Brooklyn / Kings County	1862-1950
Bronx	1898-1950
Queens	1898-1950
Staten Island / Richmond County	1898-1950

To request death records **after 1950** (all 5 Boroughs), contact:  
New York City Department of Health  
Office of Vital Records  
125 Worth Street  
CN-4, Room 133  
New York, N.Y. 10013-4090  
[www.nyc.gov/health](http://www.nyc.gov/health) OR P: 212-788-4520

### ORDER DETAILS

PLEASE PRINT

Last name on death record	First name	Middle name
Date of death Month      Day      Year(s)	Cemetery, if known	
Place of death	City/Borough	Age
Father's name, if known	Mother's name, if known	
Number of copies requested	Certificate no., if known	



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## BIRTH RECORDS

### NYC MUNICIPAL ARCHIVES HOLDINGS

Borough	Dates
Manhattan	1866-1909
Brooklyn / Kings County	1866-1909
Bronx	1898-1909
Queens	1898-1909
Staten Island / Richmond County	1898-1909

To request births records **after 1909** (all 5 Boroughs), contact:

New York City Department of Health  
Office of Vital Records  
125 Worth Street  
CN-4, Room 133  
New York, N.Y. 10013-4090  
[www.nyc.gov/health](http://www.nyc.gov/health) OR P: 212-788-4520

### ORDER DETAILS

PLEASE PRINT

Last name on birth record	First name
Female/Male	Date of birth Month      Day      Year(s)
Place of birth – if at home, house number and street	City/Borough
Father's name, if known	Mother's name, if known
Number of Copies requested	Certificate No., if known