

QCB2 Treasurer Report February 2026

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Goals / Summary of this update

We are currently midway through Fiscal Year 2026 (July 1, 2025 - June 30, 2026)

The Office [shared](#) Operational Budget expenses and allocations with me through the end of FY26 Q2, which I would like to review with you per CB2 Bylaws.

Goals for this update

- 1) Review the Board's Operational Budget expenses as of January 2026.
- 2) Discuss next steps around Operational Budget for the rest of FY26 and into the next fiscal year.

Operational Budget FY 2026 – Bird’s Eye View

There are three types of expenses in the Community Board’s operational budget.

- 1) Personal Services
(Salaries/benefits for staff)
- 2) Rent for the Board’s Office*
- 3) Other than Personal Services
(OTPS)

* handled by DCAS - not CB2

Category	Amount	% of total
PS	\$275,476	66.1%
Rent*	\$123,680	29.7%
OTPS	\$17,410	4.2%
Grand total	\$416,566	100%

Operational Budget FY 2026 – through Jan (Office Report)

Department	Adopted	Committed	Remaining
Personal Services	\$275.48K	\$145.03K	\$130.44K
Rent	\$123.68K	\$41.44K	\$82.24K
Other than Personal Services	\$17.41K	\$14.72K*	\$2.69K

*includes projected \$630.83 expense for upgraded Zoom membership with webinar functionality

Changes in Budget Since Last Update

Change in budget allocation

Category	October	January	Change	Explanation
Postage	\$500	\$0	-\$500	Office moved funds from Postage/Advertising codes into the Data processing code to process Zoom membership payment.
Advertising	\$245	\$0	-\$245	
Data Proc. Equipment	\$0.23	\$114	+\$114	

Net New Expense – Upgraded Zoom!

NEW: Zoom License	\$630.83 (projected)
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Payments made (regular, recurring expenses)

Xerox	\$332
Cleaning	\$400

Current status and future vision – Please get involved :)

The Board has not reviewed/ratified a budget in recent years; instead, the Office has managed it. How do we get to a place where the Board works with the Office on Budget priorities?

Near term goals (October-December)

- Create shared context around Operational Budget and a desired future state
- Determine the unallocated funding amounts in the FY2026 budget (**\$2.69k**) and use them productively

Medium term goals (Jan-March) <- We are here

- Work with new by-laws committee to (1) provide more clarity around a formal Board Vote on the Board's budget at the start of each Fiscal Year and (2) articulate principles/values for our budget.
- Develop a form (and lightweight process) for Committees to submit budget requests that inform subsequent fiscal year's budget (next slide).

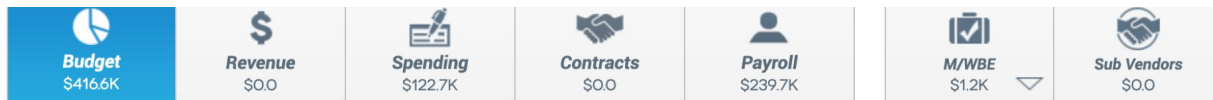
Long term goals (FY27 + Beyond)

- Align on and carry out a process of proactive budgeting balancing Board/Office priorities including Committees submitting requests; ranking those requests.

Call to Action - submit budget proposals **by Feb 28**

- Anyone on the Committee (but especially Committee Chairs) can submit ideas for next year's Operational Budget.
 - Include justification for the expense (including of a specific amount)
 - Examples from other Boards are also helpful
- Deadline is end of month (hopefully this gives time for Committees to discuss among themselves).
- Submit using this [Form](https://tinyurl.com/cb2budgetideas) → <https://tinyurl.com/cb2budgetideas>

FY 2026 – Checkbook NYC as a public resource



Information about budget/expenses for our Community Board and other Boards and City Agencies can also be found on the checkbooknyc.com website (from the NYC Comptroller).

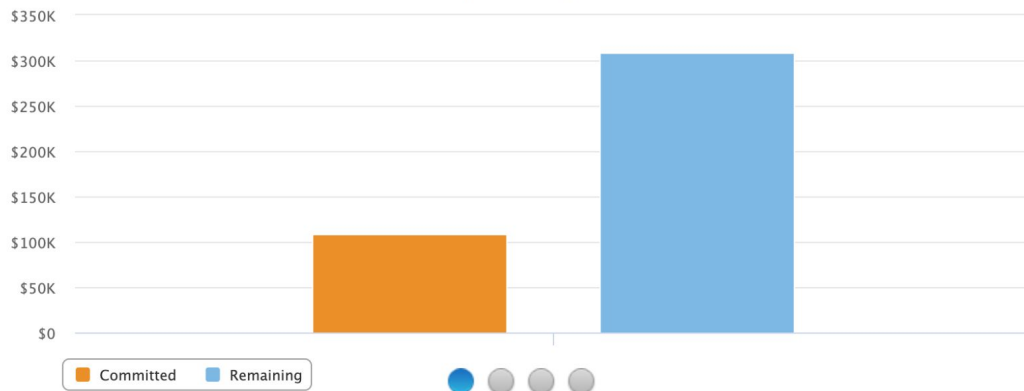
Queens CB2 Link:

checkbooknyc.com/budget/yeartype/B/year/127/agency/40

QUEENS COMMUNITY BOARD # 2

Expense Budget

Grid View



Top Departments Number of Departments: 3

DEPARTMENT	ADOPTED	MODIFIED	COMMITTED	REMAINING
PERSONAL SERVICES	\$275.48K	\$275.48K	\$96.37K	\$179.10K
RENT	\$123.68K	\$123.68K	\$0.00	\$123.68K
OTHER THAN PERSONAL SERVICES	\$17.41K	\$17.41K	\$11.59K	\$5.82K

Operational Budget FY 2026 – OTPS Budget

Of the three categories, Other than Personal Services (OTPS) (~4% of the budget; \$17.4k) is where there may be opportunities for Board members to shape allocations.

That said, much of the OTPS budget (>7k) is already allocated to key expenses:

- Filming Board meetings (\$3,400 + \$1,000 from CM Won)
- Renting the Sunnyside Community Services space for meetings (\$1,500),
- Cleaning the CB2 Office (\$1,200)
- Hosting meetings on Zoom (\$1,249.77).
 - (This expense is likely to increase as we seek to obtain a Zoom membership that allows Webinar meetings in order to address persistent Zoom bombing incidents.)