

New York City Department of Consumer and Worker Protection
Notice of Adoption

Notice of Adoption to amend rules relating to car wash license renewal applications.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN the Commissioner of the Department of Consumer and Worker Protection by sections 1043 and 2203(c) and (f) of the New York City Charter, and section 20-104(b)(4) of the New York City Administrative Code, and in accordance with the requirements of section 1043 of the New York City Charter, that the Department amends Title 6 of the Rules of the City of New York.

This rule was proposed and published on December 29, 2025. A public hearing was held on January 28, 2026. The Department did not receive any comments from the public.

Statement of Basis and Purpose of Rule

The Department of Consumer and Worker Protection (“DCWP” or “Department”) amends section 2-433 of subchapter HH of chapter 2 of title 6 of the Rules of the City of New York (“Rules”) relating to car wash license renewal applications by removing the requirement that car wash licensees submit certain documents when applying for a renewal license.

The Rules currently require licensed car wash businesses to maintain electronic records, documents and photographs related to any complaints of damage to vehicles. As currently written, section 2-433(d)(4) of Title 6 of the Rules requires a car wash licensee to produce these records when submitting a renewal application for their license. This is not necessary, since licensees must maintain records of complaints of damage to vehicles on an ongoing basis, and under sections 2-443(d)(2) and (3) licensees must produce these records to DCWP upon request.

Submission of these documents upon submission of a renewal application for a license is inefficient and creates unnecessary paperwork. The final rule repeals this requirement, thereby streamlining the renewal process for licensees.

A public hearing was held on January 28, 2026 and the Department received no comments from the public.

Sections 1043 and 2203(c) and (f) of the New York City Charter and section 20-104(b)(4) of the New York City Administrative Code authorize DCWP to make these rules.

New material is underlined.

[Deleted material is in brackets.]

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subdivision d of section 2-433 of subchapter HH of chapter 2 of title 6 of the Rules of the City of New York is amended to read as follows:

(d) Format, preservation and production of records.

(1) Electronic records must be maintained in a manner designed to ensure their security and preservation, including by creation of back-up copies.

(2) Upon request by the Department, a licensee must produce electronic records to the Department in the format in which the licensee maintains the electronic files.

(3) Upon request by the Department, a licensee must produce all documents and photographs required to be maintained to the Department.

[(4) The licensee shall produce the electronic records, documents and photographs to the Department with its renewal application.]