



ELIZABETH BRATON
Chairperson

COMMUNITY BOARD 10

CITY OF NEW YORK ♦ BOROUGH OF QUEENS
115-01 LEFFERTS BOULEVARD
SOUTH OZONE PARK, N.Y. 11420
TEL: (718) 843-4488
FAX: (718) 738-1184
E-MAIL: qn10@cb.nyc.gov



KARYN PETERSEN
District Manager

REGULAR BOARD MEETING AND INFORMATIONAL PUBLIC HEARING MINUTES

December 2, 2021

BOARD MEMBERS PRESENT:

B. Braton, M. Adams, L. Amorim, A. Antonino, J. Ariola, J. Calcagnile, J. Caruso, E. Cheng, M. Cherenfant, R. Ciulla-Frisone, A. Cosentino, F. Dardani, A. Deebrah, I. Dimoh, J. Fazio, A. Gellineau, R. Gendron, P. Granickas, M. Logan, A. Maharaj, R. Martinez, D. Mitchell, C. M. Mocombe, S. Mohammed, A. Nocerino, S. Pace, B. Ramsundar, R. Rathour, N. Santiago, A. Siewnarine, J. Stahl, I. VanPutten, M. Vecchio, L. Walker

BOARD MEMBERS NOT PRESENT:

M. Q. Amin, P. Baumann, N. Bissoon, J. Coulverson, A. Dhanpat, E. Fraylon, A. Garcia, R. Hitlall, E. Holland, P. Kishun, P. Lynch, F. Mohamed, J. Quijano, G. Russo, M. Salim, V. Singh

COMMUNITY BOARD 10 STAFF PRESENT: K. Petersen, D.M.; M. May; J. Donohue

OTHERS PRESENT:

Hon. M. Katz, QDA; Hon. S. Pheffer Amato; Hon. M. Munoz, QADA; C. Moore, Rep., Hon. J. Addabbo; A. M. Costella, Rep., Hon. J. Sanders; M. Avington, Rep., Hon. Pheffer-Amato; W. Bao, Rep., Hon. K. Anderson; E. Heisler, Rep., Hon. J. Rajkumar; L. Fogal, Rep., Hon. E. Ulrich; K. Mooney, Rep., Hon. A. Adams; J. Mongeluzo, Rep., NYC Comptroller's Office; M. Cano, Director of Community Boards, QBPO; S. Berraha, DSNY Bureau of Recycling and Sustainability; J. Ottomanelli, DSNY Queens Liaison; J. Resor, QDCP Borough Planner; Capt. J. Bacchi, CO 106 Precinct; P. O. J. Iaboni, Community Affairs 106

The Chairperson began the meeting conducted remotely via Zoom at 7:00pm which was also live streamed on YouTube.

The Chair acknowledged Queens District Attorney Melinda Katz and invited her to speak.

DA Katz expressed thanks to assembly members and the community board for the work done throughout the pandemic. She noted everyone is facing serious concerns once again, and indicated it's important that everyone gets inoculated, especially as we enter winter season when it's known that the virus multiplies. She commented that she herself has gotten three shots. DA Katz wished everyone a very happy holiday season and said she misses seeing everyone in person. She acknowledged we have faced a very difficult year and many of our loved ones have gone. She indicated her office has taken on many very difficult issues over the last two years and commented, the bail laws changed, the discovery laws changed, shootings in CB10 have risen, and gun trafficking is happening throughout the borough and the City of New York; and yet during the pandemic and during a national conversation on policing the DA's Office has arrested and prosecuted drivers of crime. DA Katz spoke about the various Bureaus and assistance which can be provided. She commented on some scams which especially target the elderly and cautioned to not fall prey. She wished a happy holiday season to all and a happy, healthy, safe, new year. She asked everyone to please wear their masks when in close quarters and to get vaccinated.

DA Katz wished everyone the greatest joy in the new year and thanked the Chairperson.

The Chairperson thanked DA Katz and stated she is welcome to come back any time she'd like. DA Katz thanked the Chairperson for her leadership, especially during really difficult times. The Chair noted she has a great board to help her.

At this point the Chair acknowledged Assemblymember Pheffer-Amato and invited her to speak.

The AM greeted everyone and thanked DA Katz for the thorough update and thanked her for the hard work she does on behalf of the borough. She stated, it's not easy to balance some of the laws that I've made and making sure there is that balance in our community. The AM thanked the Board for all the hard work they've done - pivoting from remote, to in person, and then back again. She commented that she had just left the Sector A Build the Block Meeting, it's the safest Sector in the 106. Some of the other areas in the 106 have a little bit more challenges but overall are doing very well and thinks a lot of that is from the community participation and cooperation they have from the community board. The AM wished the happiest of holidays and a beautiful new year to all and expressed optimism that 2022 is going to bring the light and things are going to change. She extended holiday wishes on behalf of her family and staff. She said she looks forward to continuing our hard work and continuing to make our community better.

The Chairperson reciprocated best wishes to the AM and her family.

At this point, board member attendance was taken by roll call to formulize a quorum was present. It was indicated attendance would be reviewed again later during the meeting to add any members missed in the roll call.

The Chair then opened the informational public hearing. Scheduled for the evening was Nicole Ranger, OHEL, Crisis Counselor, to speak about New York Project Hope and how the program can offer assistance to the COVID-19 impacted community. As the speaker did not acknowledge her presence, the Chair indicated she would return to the public hearing later on during the meeting when Ms. Ranger was present. The Public Hearing was closed with the caveat it would be reopened later in the meeting if the presenter arrived.

The Chair continued with the regular order of business and indicated a correction to the November 2021 minutes. Board Member P. Baumann inadvertently was left off the printed list of the attendance. P. Baumann was in attendance and members were instructed to add her name. The Chair asked if there were any other additions or corrections to the minutes. There were none. The Chair stated the minutes will stand as corrected.

CORRESPONDENCE: The Chairperson reviewed incoming correspondence for the month of November 2021 which included:

- NYC DSNY Final Borough-Based Snow Plan
- NYC Emergency Management Annual Report (full report available for anyone who would like it)
- NYC DOITT - Link5G Design Proposal
- NYC Emergency Management – Hurricane Ida Assistance Deadline Information (FEMA set 12/06/21 as deadline for individuals and families to apply for individual assistance and Small Business Administration (SBA) loans for damages from Hurricane Ida.
- Central Business District Tolling Program (CBDTP) update webinar 12/07/21
- NYC Parks – search for new qualified candidates for free upcoming 2022 municipal lifeguard training program
- NYS DOT VWE Project – weekly traffic report/ongoing overnight closures (12/03 Liberty Avenue is expected to be back to a full 6 lanes)
- NYC DOITT notice of public hearing 12/06/21 regarding information services & franchise agreements
- NYC DOT installation of speed camera: 121 Street from 103 Avenue to Liberty Avenue, RH
- Notice of new BSA application filed for zoning variance request: 105-01 76 Street, OP
- NYC DCP – Citywide Hotel Text Amendment – Technical Memorandum for the FEIS
- AC Expediting Demolition Notice: 117-64 122 Street, SOP
- Alteration notice: 109-31 134 Street, SOP
- Notification: alteration / partial demolition: 115-75 Lefferts Blvd., SOP
- Notification: legalization of demolition of private garage: 126-01 116 Avenue, SOP

The Chair asked members to let her know if there is anything on the directed mail anyone would like a copy of.

The Chair indicated a number of notices were received from some of the legislative offices today, which had been sent to board members.

TREASURER'S REPORT – the Treasurer read the report of expenditures for the month of November 2021.

BOROUGH PRESIDENT'S LIAISON REPORT – M. Cano – greeted everyone and made following announcements: Annual Christmas Tree Lighting 12/08 at 6:45pm – meet in front of QBH for caroling, cookies and a special visit from Santa; Christmas movie special - Jingle Jangle 12/17 at 6pm at QBH Helen Marshall Cultural Center; QBPO is accepting applications for the Queens General Assembly, all over the age of 18 are welcome to apply (deadline is 01/03). E-mail included in Chat. She wished everyone happy holidays and happy new year.

The Chair thanked her and extended best wishes to everyone at Borough Hall on behalf of the board.

DEPARTMENT OF CITY PLANNING REPORT – J. Resor – wished everyone a happy holiday season.

DISTRICT MANAGER'S REPORT – The District Manager reported – notification has been received that on the night of Tuesday, January 25, 2022 the Department of Homeless Services will conduct its annual Homeless Outreach Population Estimate (HOPE) Survey; a point-in-time survey undertaken each winter that helps the City estimate the number of unsheltered New Yorkers living on the street on one of the coldest nights of the year. The results gathered through this survey provide the City with valuable information that helps determine how best to allocate resources in support of New Yorkers in need. Volunteers are needed from approximately 10 pm to 4 am on the night of January 25th to help conduct this survey by canvassing parks, subways, and or other public spaces. COVID safety policies and procedures will be in place including:

- Proof of vaccination is required for all volunteers and masks will be required at all times.
- Facilities will be set up to provide social distancing and masks and other PPE will be provided
- Training for HOPE volunteers will also be conducted remotely and volunteers will be dismissed remotely and will not be required to return to their designated HOPE site after canvassing. Visit nyc.gov/hope to learn more and to register.

The DM wished everyone a very happy and healthy new year.

For attendance purposes, at this point, the Chair noted the names of additional members who had joined the meeting.

CHAIRPERSON'S REPORT – The Chair reported / commented on the following:

Solar initiative to be constructed this year in the long-term parking lot at JFK. It was noted further information has been requested from the Port Authority as to what can be expected as the redevelopment work at JFK should be picking up again now that there's infrastructure money coming and some of the work that slowed down or stopped because of the pandemic will be getting back underway. Hopefully we will have an update on that in January or February.

Yesterday, the Mayor's Office released the NYC Streets Plan – a copy will be sent to all the members.

Reference was made to information contained in board folders in reference to the census. The official census number given for 2020 for CB10 is 129,411. The real population is probably between 130,000 – 135,000. The Dept. of City Planning Neighborhood Tabulation Area (NTA) statistical unit breakdown for the three neighborhoods within CB10 are good statistically in regard to the indicators that are listed. The chart of the cities, towns, and villages provides a comparison with the populations of all the 14 Queens community boards. If CB10 were a city unto itself, it would probably be the 25th largest city in the state of New York. The listing of 63 counties in NYS reflects Queens community boards individually are all larger population wise than 40 of the counties of NYS. That's something to bear in mind as all of the municipalities, including the City of NY, are fighting for the infrastructure money that is coming down. How do we get our fair share of that when we are larger, as just a neighborhood in NYC, than most of the towns and villages in the state. We need to fight to get our fair share. If you look at that list of cities and towns, Capt. Bacchi as a Commanding Officer of an individual NYC police precinct is the police chief of the 25th largest city in NY, if we were a municipality unto ourselves - which is an interesting comparison.

Various holiday safety information is also included in board folders.

At this point the Chair acknowledged J. Ottomanelli & S. Berraha from the Dept. of Sanitation and invited them to speak.

Mr. Berraha greeted and wished happy holidays to everyone. He announced DSNY will be conducting seasonal leaf collection Saturday, December 11th after 4pm. Instead of letting your leaves rot in a landfill where they create harmful greenhouse gases, you can separate them and DSNY will collect them and turn them into compost. You collect leaves in paper lawn & leaf bags or unlined rigid containers (no plastic bags) and then you set these out for collection at the curb after 4PM on Saturday 12/11. Free paper leaf bags are available at two upcoming distribution events: tomorrow 12/03 from 1pm-3pm at the Howard Beach library located at: 92-06 156 Avenue; and Saturday 12/04 from 12pm-4pm at: Vander Ende-Onderdonk House: 1820 Flushing Road. (Info included in Chat).

The Chair asked if Mr. Ottomanelli if he had anything to add, and he replied everything was covered.

Then the Chair acknowledged 106 Precinct Captain Jerome Bacchi, Commanding Officer of the 25th largest city of the State of New York. The Chair thanked the Captain for his comment in the Chat and invited him to speak.

Captain Bacchi greeted and wished everyone a belated Happy Thanksgiving and a safe and joyful holiday season. He reviewed some crime statistics and highlighted what's leading our crime. He cautioned, "tis the season" to be conned by scammers so be careful. Someone may call you and pretend to be from a utility company or another government agency saying you owe money and if you don't pay then aggressive action may be taken against you to include arrest and imprisonment and you'll be asked to wire money, or pay in green card – it's a scam.

Another scam we're seeing and unfortunately happened to an elderly woman in Howard Beach – she received a phone call from a woman crying on the phone saying she was the granddaughter, and she was arrested and needed bail money. Then a male got on the phone and he pretended to be the court appointed attorney for this woman and arranged a courier to come to her house and pick up \$4,000 in cash. He also tried to get this woman to give up some jewelry as additional collateral. If you have elderly friends or family alert them to this scam. Verify any information before you send funds, because once it's sent, you're never getting it back.

Additionally, we're seeing package thefts. It was suggested that arrangements be made with the courier to deliver packages to a place that's going to be secure such as a friend, neighbor, or maybe have them shipped to your employment address if your employer permits that. Have somebody sign for the package and take custody of it. If it's left out in front of your porch, a porch pirate may come by and steal it.

Grand larceny auto: from November 1st to November 28th we took 33 grand larceny auto complaints. To put that into perspective - 22 of those complaints were because vehicles were left running and unattended; an additional two were left with the key inside the vehicle (parked with the keys inside). That's 24 crimes that could have been prevented if we secure our property. If you could help us out, we put it on social media, but if you have your own social media, please tweet out to your friends and families, do not continue this practice of leaving your vehicle running when it's unattended. The Captain indicated he would be happy to take questions.

The Chair thanked the Captain and wished very happy holidays to him and everyone in his command from everyone at CB10. The Captain responded likewise; we appreciate it.

The meeting continued with **COMMITTEE REPORTS** as follows:

AQUEDUCT – it was indicated there is no report on Aqueduct this month. The Board Chair commented, some of you may have seen it on Facebook, despite being out of business most of the year, Resorts World has donated over \$500,000 this year to charitable causes throughout the borough. Among the most recent recipients, were donations for Thanksgiving to local church food pantries and \$10,000 that went to Toys for Tots for holiday toys.

CONSUMER AFFAIRS – the Committee Chair indicated report was in board folders.

GATEWAY – the Board Chair reported the work that was being done to transport sand from the Spring Creek area to the West Pond area in Broad Channel has been completed; so there is no more work going on in the Spring Creek area in relationship to that project - that part is finished.

HIGHWAY, ROADS & TRAFFIC – the Board Chair indicated report was in board folders.

LAND USE – the Committee Chair commented on the next land use issue that's coming up. The location is on the corner of Glenmore Avenue & 76 Street, which is in the City Line area south of Liberty Avenue. There are two lots here being joined together into an 80 x 100. He indicated he did start reading the large amount of material received on the project. The proposal is for the development of a three-story mosque. Presently they have a small one that only handles about 150 people. They have seen a tremendous growth in their population and need a space for 400 – 500 people. They are also projecting a ten-year growth for their mosque, so that's why they're proposing such a huge structure. They're going to the Board of Standards and Appeals for relief and for multiple variances for coverage, area ratio, setbacks, front and rear yards; and also to relieve the parking requirement from 22 cars to zero due to the fact that a lot of people that go to this mosque live in the area and walk to service. The Committee Chairperson advised he has spoken to the mosque's Zoning Attorney, Eric Palatnik. He's presented to us on a number of cases over the past couple of years. I am in contact with him and we discussed where he's at. They just filed this application with the board, so we'll probably get to him with a zoning committee meeting sometime in January or February and we'll see where this all leads and how we can assist them and things that we can suggest and try to refine and hopefully it will be a good project for that area. He wished happy holidays and happy new year to all.

PERSONNEL – the Committee Chair wished the CB10 staff happy holidays and a very happy and healthy new year.

The Board Chair said we have a great staff and extended best wishes from all the board members.

PUBLIC SAFETY – the Committee Chair indicated crime stats report was in board folders.

SANITATION – the Committee Chair noted the Sanitation update was provided earlier.

SEWERS – the Board Chair commented on an issue which was resolved this week of a strong odor problem in part of New Howard Beach that wasn't getting addressed. The civic association, and the board, and the elected officials' office, CM Ulrich's office and CM Elect Ariola got that rectified. The Chair noted people are complaining on Facebook on things like that, but Facebook is not where it gets monitored. People called 311 on that issue, but no one had called our office in regard to it. They made 311 complaints but weren't getting satisfactory answers and nobody called us to do the follow-up. We will do the follow-up and that's what we did as soon as we became aware of it and got it resolved. Facebook is good for some things but it is not the intake for complaints.

SUMMER YOUTH & OTHER EMPLOYMENT – the Committee Chair indicated report was in board folders.

TRANSPORTATION – the Committee Chair commented on information in board folders – The U.S. Department of Transportation's National Highway Traffic Safety Administration and Local Law Enforcement are working to spread the word about the dangers of drunk driving. NHTSA is teaming up with the law enforcement community nationwide during the 2021 Holiday Season Drive Sober or Get Pulled Over high-visibility enforcement campaign, which runs from December 15, 2021, through January 1, 2022. She extended thanks to the Board Chair for the assistance provided throughout the year with her reports and wished everyone happy holidays and a happy and safe new year.

At this point the Board Chair, asked once again if the speaker for the public hearing from OHEL had joined the meeting. Then the Board Chair officially re-opened the public hearing and stated the speaker is not in attendance, the public hearing is now closed.

OLD BUSINESS – none

Before getting into new business, the Board Chair, acknowledged the representatives from elected officials in attendance and invited them to speak. The Chair noted that the various flyers provided by the reps were received and distributed to board members.

Carl Moore, from Senator Addabbo's office, announced they're still collecting food for OLG's food pantry this week—it's an Eagle Scout project. Small electronics are still being collecting at their office for recycling. Anyone with any questions should feel free to call their office. Everyone was wished happy holidays.

The Chair thanked him.

AnneMarie Costella, from Senator Sanders' office, announced they will be hosting with AM Anderson, CM Adams & CM Brooks-Powers, a virtual NYC Education Forum Monday, 12-06 at 7pm. The Chair confirmed everyone got the flyer. The Homeowner Assistance Fund (open January 3 – February 4) provides emergency assistance for homeowners. You may qualify for up to \$50,000 in aid. This fund helps struggling homeowners catch up on unpaid mortgage, property tax, maintenance, insurance, utility fees and reduce mortgage principal. Once the program officially kicks off, they will be working with Neighborhood Housing Services of Jamaica to help people through the process who may be experiencing difficulty. Happy holidays to everyone from everyone at Senator Sanders' office.

The Chair thanked her.

Maura Avington, from AM Pheffer-Amato's office, extended happy holiday wishes and thanked everyone for their work.

Elliot Heisler, from AM Rajkumar's office, highlighted some past month's events and announced upcoming events. Saturday 02-12 they will be hosting a Valentine's Day brunch at Villa Russo: 101-12 Lefferts Blvd. 11am-1pm RSVP (contact info in Chat). Feel free to stop by their office or call. Everyone was wished a very happy holiday season and a happy new year.

William Bao, from AM Anderson's office, announced they're doing a winter essentials and coat drive. Gently used/new clothing donations will be accepted until February 2022. He asked that any community partner interested in donating or receiving essentials can reach out to him (e-mail in Chat).

Linda Fogal, from CM Ulrich's office, wanted to let everyone know that the office is still open until everything is transferred over to CM Elect Ariola and open cases will be resolved. It's been a pleasure working with everyone over the years. Have a, safe, healthy and happy holiday. If anyone has any concerns feel free to contact her at the office, she will be there till the end of the year.

The Chair expressed thanks and extended holiday greetings to elected officials and their staff.

Kate Mooney, from Council Member Adams' office, commented on: the CM's bill on the use of commissary funds for the formerly incarcerated; the Van Wyck Expwy. & 103 Avenue ULURP Project; Link5G locations submitted for consideration in CB10. It was indicated that proclamations are back up and running for those who may have a significant individual to honor. Ms. Mooney said she is going to be giving discretionary budget training for non-profits for those organizations that wish to apply for City Council funding for FY2023. The CM is having a personal zoom meeting with every principal who can attend on 12/20 to touch base with all the schools in the council district. A health fair is planned for Martin Luther King weekend in January. Anyone needing masks and hand sanitizer please reach out to them. Everyone was wished blessed holidays, and asked to stay safe, mask up, and take care.

James Mongeluzo, from NYC Comptroller Scott Stringer's Office, commented on the following: Analysis: Residents Returning to NYC after Out-Migration Tripled During Pandemic; Annual Comprehensive Financial Report. Info included in Chat for anyone interested in looking at this in more detail. It was indicated this is his last month but anyone who has any comptroller related issue can still reach out to him. He stated, Comptroller Stringer wishes everyone a Happy Chanukah, Merry Christmas, and a Happy New Year and wants everyone to know it's been a pleasure serving for the last eight years and is especially proud of some of the things he's pushed for, such as coastal resiliency. For Comptroller Stringer goodbye and hope everyone has a great new year.

The Chair thanked Mr. Mongeluzo for all the reports he's given during his time of employment with the Comptroller and wished him well in whatever his new position is going to be. She extended thanks to the Comptroller for his assistance over the years that he has served as Comptroller.

The Chair asked if there were any other elected officials' representatives or agency representatives present. There were none.

The Chair noted Assistant District Attorney Michele Munoz was in attendance earlier.

NEW BUSINESS – none

PUBLIC FORUM – the Chair indicated Prea Kahn had requested speaking time and invited her to speak.

Ms. Kahn expressed thanks for being given the opportunity to speak. She stated she is a resident of South Ozone Park and is pursuing a Master of Public Health at the CUNY Graduate School of Public Health. She indicated she would speak about Int. No. 1921 a Local Law to amend the administrative code of the city of New York, in relation to requiring third-party food delivery services and food service establishments to display sanitary inspection letter grades online. The Department of Health and Mental Hygiene inspects food service establishments for compliance with food safety rules at least once a year. These inspections result in the Department issuing a score, which corresponds to a letter grade. Food service establishments are required to post these grades in an area visible to passersby. However, consumers who purchase food or beverages online do not have access to such letter grades. This bill requires food service establishments and third-party food delivery services such as Uber Eats, Seamless, Grubhub, Door Dash to post sanitary inspection grades on their websites or other online platforms. She asked board members to petition their council members to support Bill 1921 and hold third party deliver services accountable for the information they display to customers. Everyone was wished happy holidays and hope for a brighter and better new year.

The Chair thanked her.

The Chair asked if there was anyone from the public on the telephone line who wished to speak, hearing no one.

The Chair asked if there was anyone from the public on the video who wished to speak, hearing/seeing no one.

The Chair stated if there is anyone watching the live stream that has any questions or comments to make, as we have done since the start of Zoom meetings more than a year ago, we will keep the record of this meeting open until the close of business tomorrow. You can e-mail: qn10@cb.nyc.gov or call: 718-843-4488. If you have a comment, we will enter it into the record, if you have a question, we will get the answer and get you a response.

The Chair indicated that this is Ms. Ariola's last meeting as a member of the board and wished her well in her new position as City Council Member for the 32nd District. The Chair expressed thanks to all board members for their assistance during this year, and stated, we'll all be back together in 2022. Our January meeting will still be on Zoom. The extension of the Open Meetings Law exemption extends to January 15th so our January meeting will be a Zoom. In regard to February, the Board Chair stated: "What February will bring, I don't know but I'm assuming that given what's going on right now with this new mutant that there probably will be another extension; but as of right now we don't know that, so I'm planning February both ways, but January will definitely be a Zoom meeting."

The Chair asked everyone to wait a few minutes for Ms. Ariola to come back in to properly say goodbye to her as a board member.

While waiting, the Chair asked if there were any board members who had anything to bring up that wasn't touched on.

The Chair asked if Roger Gendron is playing Santa at Borough Hall this year and he commented that it's a busy time of year, Saturday is Queens Botanical Garden tree lighting and midweek is Borough Hall.

The Chair acknowledged member Ariola and said on behalf of everyone on this board we extend to you again our congratulations; the next time you walk into a board meeting you'll be a member of the City Council, the floor is yours to speak on whatever you'd like.

CM Elect Ariola said, this is a bittersweet meeting for me. I have enjoyed my ten years on the board and we've done wonderful things in those ten years. But although I will not be a member of the board, I will still be active with the board making sure that your statement of needs is really looked at and we provide for our district and all the areas in

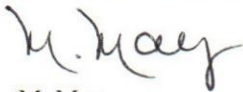
CB10. I have served with so many great people and I am honored to be another member of Board 10 to become a city council member. The knowledge that you gain while being on a community board, is an education that you could never pay for. And the knowledge that our Chairperson has and shares with each and every one of us is a gift and blessing. And serving with each and every one of you is the same. Thank you very much and I look forward to the next meeting and I look forward to being an ex-officio member of the board and still participating monthly. Thank you so very much.

The Chair thanked CM Elect Ariola and wished her all the best.

Addressing members the Chair said, on behalf of myself personally and all of the staff, I wish each and every one of you the best of the holiday season; it's all about celebration and a better world and hopefully in 2022 we'll be out of this pandemic and the light will shine for all of us throughout 2022. Happy holidays to everyone and thank you.

The Chairperson adjourned the meeting at 8:22 pm.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "M. May". The signature is fluid and cursive, with the first letter "M" being large and prominent.

M. May

Draft – Subject to Approval