

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES

Louis A. Molina, Commissioner



WHAT WE DO

The Department of Citywide Administrative Services (DCAS) makes City government work for all New Yorkers. Our commitment to equity, effectiveness and sustainability guides our work providing City agencies with the resources and support needed to succeed, including by recruiting, hiring, and training employees; managing 55 public buildings; acquiring, selling and leasing City property; purchasing more than \$1 billion in supplies and equipment each year; overseeing the greenest municipal vehicle fleet in the country; and leading the City's efforts to reduce carbon emissions from government operations.

FOCUS ON EQUITY

At DCAS, equity is a core value. DCAS acts on its commitment to equity by providing services that help municipal government uplift and empower all New Yorkers. This dedication includes recruiting and retaining a workforce reflecting the talents and diversity of the people DCAS serves. In the first four months of Fiscal 2025, DCAS participated in 77 career outreach events, reaching over 5,100 participants. During the same period, DCAS collaborated with 58 agencies to offer training and guidance, including addressing 183 inquiries related to the City's Equal Employment Opportunity (EEO) Policy and other obligations under the City Charter. DCAS also provides ongoing support to agencies, including consultations and tools to guide the effective use of workforce metrics. DCAS reviews annual EEO plans and quarterly reports to monitor progress toward training, recruitment, and retention goals mandated by local laws and the City Charter. Moreover, City employees completed 75,907 DCAS-provided trainings in equity and inclusion during this same reporting period.

DCAS also works towards building a diverse municipal government through data collection for, and development of, the New York City Government Workforce Profile Report. This report provides a snapshot of key demographic information and other characteristics about the City's workforce and helps City agencies shape strategy to improve diversity and increase equity. In addition, DCAS manages the City's 55-a Program, which offers qualified persons with disabilities entry into the City workforce without the need to take a civil service exam.

DCAS' core value of equity can also be seen in the City's electric vehicle (EV) charging network. DCAS has committed to installing at least 50 percent of its fast electric charging network in New York State Disadvantaged Communities (DACs). The focus on fast charging in DACs will allow DCAS to expand the EV fleet in these communities and ultimately result in cleaner air for the employees and residents of New York City. Almost 40 percent of the fast chargers installed during the first four months of Fiscal 2025 were in DACs.

Furthermore, DCAS is committed to promoting diversity and inclusion in all aspects of City procurement, through the expansion of contracting opportunities for City-certified Minority and Women-Owned Business Enterprises (M/WBEs). DCAS fully supports the City's goal of awarding \$60 billion in contracts to M/WBEs by 2030. Toward that end, DCAS' M/WBE Program is focused on the development and implementation of innovative strategies that ensure equitable access to contracting opportunities for underrepresented groups. DCAS is taking a proactive and intentional approach to achieving its utilization goals, including the application of the M/WBE Small Purchase Method (formerly known as the M/WBE Non-Competitive Small Purchase Method). During the first four months of Fiscal 2025, DCAS awarded 19 contracts to City-certified M/WBEs using the M/WBE Small Purchase Method, a 46 percent increase from the same period in Fiscal 2024. The total value of those contracts increased over 13 times, reaching almost \$5 million. In addition, DCAS organized 103 one-on-one vendor meetings introducing them to M/WBE procurement policies and procedures, as well as the many services DCAS provides—a 24 percent increase from the first four months of Fiscal 2024. DCAS participated in 12 City M/WBE networking events during the reporting period as well.

OUR SERVICES AND GOALS

SERVICE 1 Help City agencies fulfill their workforce needs.

- Goal 1a Increase the public's access to information about employment opportunities in City government.
 - Goal 1b Ensure a competitive and diverse candidate pool for City employment opportunities.
 - Goal 1c Ensure timely administration of civil service exams.
 - Goal 1d Provide a wide range of training opportunities.
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SERVICE 2 Manage and operate City-owned office buildings.

- Goal 2a Improve cleanliness and maintenance ratings for non-court DCAS-managed facilities.
 - Goal 2b Meet timeliness standards for in-house trade shop construction and repair work.
 - Goal 2c Consolidate and reduce City office space.
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SERVICE 3 Manage the City's surplus real and personal property.

- Goal 3a Maximize revenue from the sale of real property, surplus goods and savings from the reallocation of usable surplus items.
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SERVICE 4 Procure goods and select services for City agencies.

- Goal 4a Maximize competition in the procurement process.
 - Goal 4b Use citywide buying power to achieve and maximize best value for goods and services.
 - Goal 4c Promote equitable contracting and procurement opportunities.
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SERVICE 5 Manage energy use by City agencies.

- Goal 5a Maximize citywide efforts to monitor and reduce energy use to reach greenhouse gas reduction goals.
 - Goal 5b Reduce the energy-related carbon footprint of City buildings.
 - Goal 5c Increase the City's renewable energy capacity.
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SERVICE 6 Manage the City's fleet and fuel resources.

- Goal 6a Reduce fuel use and emissions.
- Goal 6b Optimize fleet resources to meet agency needs.

HOW WE PERFORMED

- The number of applications received for all DCAS civil service exams increased by nearly 80 percent, reaching 71,409 in the first four months of Fiscal 2025, compared with 39,745 applications during the same period in Fiscal 2024. DCAS opened several exams for application during the current reporting period, including those for Firefighter, Police Officer, and Associate Staff Analyst, which typically attract large applicant pools.
- The number of civil service exams open for filing decreased by almost 22 percent to 58 exams during the first four months of Fiscal 2025, compared with 74 the same period in Fiscal 2024. In first four months of Fiscal 2024, DCAS was authorized to offer more than two dozen qualified incumbent exams as part of DCAS' provisional reduction plan. This was the last round of Qualified Incumbent Exams (QIEs). DCAS and the City are now in compliance with New York State Civil Service Law § 65(a) and the law authorizing the QIEs has been sunset.
- In the first four months of Fiscal 2025, the median time from exam administration to exam results completion for DCAS-administered exams increased 42 percent to 163 days, compared with 115 days the same period in Fiscal 2024. The increase in exam completion times is partially the result of the multi-part exams that were offered during the reporting period. Additionally, the QIEs offered in the first four months of Fiscal 2024 reduced cycle times due to automation. Nevertheless, the metric remains under the target of 197 days.
- Reflecting the diversity of New York City, people of color represented over 79 percent of total new hires in the first four months of Fiscal 2025. The proportion of male new hires increased by four percentage points in the first four months of Fiscal 2025, compared with the same period in Fiscal 2024. DCAS attributes this increase to growth in hiring for uniformed positions, including police officers and sanitation workers, which generally attract a higher share of male applicants.
- The number of trainings completed by City employees/participants in managerial and professional development and the number of trainings completed by City employees/participants in equity and inclusion both fell by over 46 percent in the first four months of Fiscal 2025 compared to the first four months of Fiscal 2024. DCAS paused training while transitioning to NYCityLearn, a new learning-management system designed to enhance and streamline training and professional development. Additionally, the HR-EEO Conference created additional training opportunities in the first four months of Fiscal 2024, relative to the current reporting period. With both the launch of NYCityLearn and an expanded Citywide Training Catalog in the fall of 2024, DCAS expects participation in managerial and professional development training to increase in the remainder of the fiscal year.
- Mandatory trainings completed by City employees/participants in equity and inclusion also fell by 47 percent from 137,207 during the first four months of Fiscal 2024 to 72,927 during the first four months of Fiscal 2025. DCAS has proactively engaged agencies to assist employees in completing sexual harassment prevention training (Local Law 92 of 2018) earlier in the training cycle relative to previous cycles which may have contributed to the decrease. In addition, the launch of NYCityLearn involved transitioning agencies and City employees to the new system. Looking ahead, this platform will enhance access to training programs and development opportunities for City employees.
- As a result of certain lease settlements with tenants, lease revenue generated by DCAS increased over 15 percent, from \$15.4 million during the first four months of Fiscal 2024 to \$17.8 million during the first four months of Fiscal 2025.
- New vehicle purchases by the City fell the first four months of Fiscal 2025. The decline in vehicle purchases caused the revenue generated from auto auctions to fall by 11 percent when compared to the first four months of Fiscal 2024.
- While still exceeding the Fiscal 2025 target, the average number of bidders per bid decreased by almost 15 percent during the first four months of Fiscal 2025, dropping to an average of 3.6 bidders per bid from 4.2 in the same period of Fiscal 2024. Solicitations this reporting period were more specialized, with smaller vendor pools (e.g., highway flares and traffic cones, traditional wood office furniture, and ready-mixed concrete). In contrast, the first four months of Fiscal 2024 saw solicitations for more universal goods and services, including toilet paper, advertisement placement services, and emergency response supplies, which attracted an average of 20 bidders each.
- Inspections deemed non-compliant fell by 60 percent, from 396 in the first four months of Fiscal 2024 to 157 in the same period of Fiscal 2025. The DCAS Bureau of Quality Assurance has been working with vendors to improve vehicle specification compliance and has conducted pre-inspections of vehicles prior to delivery, resulting in fewer vehicles requiring corrective action.

- The value of citywide goods and services purchased increased by over six percent in the first four months of Fiscal 2025, from \$569 million in the first four months of Fiscal 2024 to \$606 million. The increase was attributed to new purchases of emergency preparedness goods, services for asylum seeker operations and increases in renewable diesel consumption.
- The average time to fulfill requisitions at the DCAS Central Storehouse (CSH) decreased by almost two days during the first four months of Fiscal 2025 to a little over three days, compared with the previous reporting period average of five days. Process improvements at the CSH significantly reduced requisition and inventory outbound processing and delivery times.
- The value of cost avoidance increased by over 173 percent in the first four months of Fiscal 2025, from \$998,000 in the first four months of Fiscal 2024 to over \$2.73 million. Items withheld by DCAS in the first four months of Fiscal 2025 included expensive items such as Fire Department of New York equipment, tower ladders, tractor-drawn trailers, pumpers, and Department of Correction utility vehicles, versus the lower-value vehicle parts that were withheld in the first four months of Fiscal 2024.
- The number of M/WBE Small Purchase Method contracts increased by over 46 percent, from 13 in the first four months of Fiscal 2024 to 19 contracts in the first four months of Fiscal 2025. The increase is the result of DCAS' concerted efforts to direct purchases to the M/WBE vendor community. The total value of these contracts increased over 13 times to almost \$5 million.
- In accordance with Local Law 140 of 2023, which calls for the electrification of the light- and medium-duty fleet by 2035 and the heavy-duty fleet by 2038 (subject to commercial availability and reliability), DCAS made significant progress in replacing fossil fuel-powered fleet vehicles with electric vehicles (EVs) during the first four months of Fiscal 2025. The citywide EV fleet grew by over eight percent, rising from 4,956 to 5,359. Additionally, the number of electric vehicles in the DCAS-managed fleet, a subset of the City fleet directly managed by DCAS, increased from 950 to 994.
- Reported workplace injuries fell by two during the reporting period and accidents involving the public in DCAS-managed properties increased by one across comparative reporting periods.

SERVICE 1 Help City agencies fulfill their workforce needs.

Goal 1a Increase the public's access to information about employment opportunities in City government.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
● Applications received for all DCAS civil service exams	164,942	119,599	112,944	*	*	39,745	71,409
Employment applications received via Jobs NYC	604,373	736,011	1,373,696	*	*	NA	NA
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 1b Ensure a competitive and diverse candidate pool for City employment opportunities.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ ● New hires — Asian/Pacific Islander (%)	11.2%	10.1%	10.9%	*	*	12.0%	9.2%
★ ● New hires — Black (%)	33.5%	34.3%	35.6%	*	*	35.0%	30.7%
★ ● New hires — Hispanic (%)	19.3%	20.6%	19.5%	*	*	21.7%	21.9%
★ ● New hires — Some other race (%)	2.9%	3.4%	3.6%	*	*	3.6%	3.3%
★ ● New hires — White (%)	18.2%	19.0%	15.9%	*	*	18.0%	21.1%
★ ● New hires — Race/ethnicity: Prefer not to say or unknown (%)	14.9%	12.6%	15.5%	*	*	9.7%	13.8%
★ ● New hires — Female (%)	45.1%	46.2%	47.5%	*	*	45.2%	41.1%
★ ● New hires — Male (%)	54.2%	52.7%	51.4%	*	*	53.9%	57.9%
★ ● New hires — Other gender (%)	0.2%	0.4%	0.5%	*	*	0.4%	0.2%
★ ● New hires — Gender: Prefer not to say or unknown (%)	0.6%	0.8%	0.6%	*	*	0.4%	0.8%
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 1c Ensure timely administration of civil service exams.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ Median time from exam administration to exam results completion for DCAS-administered exams (business days)	167	149	139	197	197	115	163
Civil service exams open for filing by DCAS	178	200	205	185	185	74	58
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 1d Provide a wide range of training opportunities.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Average rating for professional development training sessions (%)	94%	93%	92%	92%	92%	91%	92%
● Trainings completed by City employees/participants in managerial and professional development	8,629	12,161	13,208	10,377	10,377	4,983	2,653
● Trainings completed by City employees/participants in equity and inclusion	282,562	421,969	435,996	284,995	284,995	141,562	75,907
– Mandatory trainings completed by City employees/participants in equity and inclusion	276,779	410,104	410,653	268,429	268,429	137,207	72,927
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

SERVICE 2 Manage and operate City-owned office buildings.

Goal 2a Improve cleanliness and maintenance ratings for non-court DCAS-managed facilities.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ Average building cleanliness and condition rating for DCAS-managed space (non-court) (%)	72%	62%	59%	72%	72%	NA	NA
CORE facility rating	100	99	100	95	95	NA	NA
Lease-in agreements executed	29	32	35	*	*	NA	NA
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 2b Meet timeliness standards for in-house trade shop construction and repair work.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ In-house trade shop work orders completed within 30 days (%)	NA	95%	96%	75%	75%	98%	96%
Average time to complete in-house trade shop work orders (days)	5.9	6.1	4.5	7.0	7.0	2.8	3.0
Completed in-house trade shop work orders	7,513	7,698	7,971	7,000	7,000	2,570	2,512
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 2c Consolidate and reduce City office space.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Lease-out agreements	359	361	381	*	*	372	377
Square footage associated with executed lease-in agreements (000)	1,136	2,535	2,884	*	*	NA	NA
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

SERVICE 3 Manage the City's surplus real and personal property.

Goal 3a Maximize revenue from the sale of real property, surplus goods and savings from the reallocation of usable surplus items.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Lease revenue generated (\$000)	\$38,818	\$46,606	\$44,193	\$41,041	\$40,934	\$15,412	\$17,800
★ Revenue generated from the sale of surplus goods (\$000)	\$8,617	\$13,740	\$10,392	\$7,893	\$7,893	\$3,726	\$3,547
– Revenue generated from auto auctions (\$000)	\$6,538	\$11,818	\$9,046	\$5,692	\$5,692	\$3,411	\$3,035
★ Critical Indicator	● Equity Indicator	“NA” Not Available		↕ Directional Target	* None		

SERVICE 4 Procure goods and select services for City agencies.

Goal 4a Maximize competition in the procurement process.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ Average number of bidders per bid	3.2	3.5	4.4	3.4	3.4	4.2	3.6
Mayoral agency spending on goods against DCAS master contracts (%)	67%	87%	90%	*	*	86%	89%
Mayoral agency spending on services against DCAS master contracts (%)	13%	16%	17%	*	*	16%	22%
Inspections deemed non-compliant	460	557	718	*	*	396	157
★ Critical Indicator	● Equity Indicator	“NA” Not Available		↕ Directional Target	* None		

Goal 4b Use citywide buying power to achieve and maximize best value for goods and services.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Value of cost avoidance (\$000)	\$6,157	\$4,973	\$4,633	*	*	\$998	\$2,731
Value of goods and services purchased (\$000,000)	\$1,141	\$1,272	\$1,884	*	*	\$569	\$606
Average time to fulfill an agency requisition (days)	3	4	3	*	*	5	3
★ Critical Indicator	● Equity Indicator	“NA” Not Available		↕ Directional Target	* None		

Goal 4c Promote equitable contracting and procurement opportunities.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
M/WBE Small Purchase Method Contracts	54	50	59	*	*	13	19
Value of M/WBE Noncompetitive Small Purchase awards (\$000)	\$4,222	\$7,599	\$7,945	*	*	\$376	\$4,981
M/WBE one-on-one vendor meetings	176	141	218	*	*	83	103
★ Critical Indicator	● Equity Indicator	“NA” Not Available		↕ Directional Target	* None		

SERVICE 5 Manage energy use by City agencies.

Goal 5a Maximize citywide efforts to monitor and reduce energy use to reach greenhouse gas reduction goals.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Electricity purchased (billions of kilowatt hours)	4.0	3.9	3.9	*	*	NA	NA
Total energy purchased (trillions of British thermal units)	28.7	27.2	27.2	*	*	NA	NA
– Electricity (%)	47.3%	48.9%	48.7%	*	*	NA	NA
– Natural gas (%)	46.8%	45.3%	45.3%	*	*	NA	NA
– Steam (%)	5.9%	6.0%	6.0%	*	*	NA	NA
★ Critical Indicator	● Equity Indicator	“NA” Not Available		↕ Directional Target	* None		

Goal 5b Reduce the energy-related carbon footprint of City buildings.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Annual estimated reduction in greenhouse gas emissions from all energy projects (metric tons)	29,511	30,949	26,626	50,000	50,000	NA	NA
★ Cumulative estimated reduction in greenhouse gas emissions from all energy projects (metric tons)	334,035	364,984	391,611	453,650	503,650	NA	NA
Annual estimated avoided energy cost from all energy projects (\$000,000)	\$8.48	\$8.54	\$11.62	\$12.80	\$12.80	NA	NA
Cumulative estimated avoided energy cost from all energy projects (\$000,000)	\$117.96	\$126.50	\$138.12	\$146.61	\$159.41	NA	NA
Annual energy retrofit/conservation projects completed	540	502	580	*	*	NA	NA
Cumulative energy retrofit/conservation projects completed	4,342	4,844	5,424	*	*	NA	NA
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 5c Increase the City's renewable energy capacity.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Cumulative installed solar capacity (megawatts)	16.67	21.85	24.15	*	*	NA	NA
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

SERVICE 6 Manage the City's fleet and fuel resources.

Goal 6a Reduce fuel use and emissions.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
★ Hybrid or alternative fuel vehicles in the citywide fleet (%)	68%	71%	75%	76%	78%	73%	76%
– Hybrid or alternative fuel vehicles in the DCAS-managed fleet (%)	82%	86%	88%	90%	91%	87%	89%
★ Vehicles with highest emission ratings purchased pursuant to Local Law 38 in the citywide fleet (%)	100%	100%	100%	100%	100%	NA	NA
– Vehicles with highest emission ratings purchased pursuant to Local Law 38 in DCAS-managed fleet (%)	100%	99%	100%	100%	100%	NA	NA
Electric vehicles in the citywide fleet	3,477	4,646	5,198	5,500	6,000	4,956	5,359
– Electric vehicles in the DCAS-managed fleet	612	909	975	1,050	1,100	950	994
Biofuel used in diesel (%)	11%	11%	68%	95%	95%	NA	92%
Electric vehicle charging ports installed	158	507	346	300	300	NA	64
Cumulative electric vehicle charging ports installed	1,094	1,538	1,865	2,100	2,400	1,665	1,924
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

Goal 6b Optimize fleet resources to meet agency needs.

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Fleet in-service rate citywide (%)	90%	88%	88%	90%	90%	88%	87%
– Fleet in-service rate for DCAS-managed fleet (%)	98%	97%	98%	98%	89%	98%	98%
★ Critical Indicator ● Equity Indicator "NA" Not Available ⇅ Directional Target * None							

AGENCY-WIDE MANAGEMENT

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Workplace injuries reported	33	28	31	*	*	16	14
Accidents involving the public in DCAS-managed properties	17	25	12	*	*	5	6
★ Critical Indicator ● Equity Indicator “NA” Not Available ⬆️⬆️ Directional Target * None							

AGENCY CUSTOMER SERVICE

Performance Indicators	Actual			Target		4-Month Actual	
	FY22	FY23	FY24	FY25	FY26	FY24	FY25
Customer Experience							
Letters responded to within 14 days (%)	85%	100%	100%	*	*	100%	100%
E-mails responded to within 14 days (%)	90%	97%	96%	*	*	92%	96%
Average wait time to speak with a customer service agent (minutes:seconds)	NA	4:56	5:30	*	*	0:00	0:00
★ Critical Indicator ● Equity Indicator “NA” Not Available ⬆️⬆️ Directional Target * None							

AGENCY RESOURCES

Resource Indicators	Actual			Sept. 2024 MMR Plan	Updated Plan	Plan	4-Month Actual	
	FY22	FY23	FY24	FY25	FY25¹	FY26¹	FY24	FY25
Expenditures (\$000,000)²	\$1,532.7	\$1,623.6	\$1,823.5	\$2,093.3	\$2,098.5	\$1,932.9	\$1,333.9	\$1,692.7
Revenues (\$000,000)	\$63.3	\$73.4	\$72.3	\$64.3	\$62.6	\$63.7	\$25.7	\$27.2
Personnel	2,063	2,068	2,111	2,557	2,591	2,591	2,109	2,078
Overtime paid (\$000,000)	\$28.0	\$28.7	\$30.0	\$22.6	\$22.7	\$22.4	\$8.2	\$8.5
Capital commitments (\$000,000)	\$48.5	\$168.7	\$101.6	\$283.8	\$297.9	\$278.3	\$24.9	\$44.6
¹January 2025 Financial Plan. ²Expenditures include all funds “NA” - Not Available								

SPENDING AND BUDGET INFORMATION

Where possible, the relationship between an agency's goals and its expenditures and planned resources, by budgetary unit of appropriation (UA), is shown in the 'Applicable MMR Goals' column. Each relationship is not necessarily exhaustive or exclusive. Any one goal may be connected to multiple UAs, and any UA may be connected to multiple goals.

Unit of Appropriation	Expenditures FY24 ¹ (\$000,000)	January 2025 Financial Plan FY25 ² (\$000,000)	Applicable MMR Goals ³
Personal Services - Total	\$224.9	\$235.6	
001 - Human Capital	\$24.6	\$28.5	1a, 1b, 1c, 1d
005 - Board of Standards and Appeals	\$2.6	\$2.6	*
100 - Executive and Operations Support	\$33.1	\$35.0	All
200 - Division of Administration and Security	\$15.2	\$14.9	All
300 - Asset Management – Public Facilities	\$110.8	\$109.2	2a, 2b, 2c, 3a
400 - Office of Citywide Purchasing	\$11.2	\$11.8	3a, 4a, 4b
500 - Division of Real Estate Services	\$12.0	\$15.2	3a
600 - External Publications and Retailing	\$2.9	\$3.0	*
700 - Energy Management	\$8.2	\$11.2	5a, 5b, 5c
800 - Citywide Fleet Services	\$4.4	\$4.4	3a, 6a, 6b
Other Than Personal Services - Total	\$1,598.6	\$1,862.9	
002 - Human Capital	\$6.7	\$9.6	1a, 1b, 1c, 1d
006 - Board of Standards and Appeals	\$0.1	\$0.1	*
190 - Executive and Operations Support	\$9.2	\$6.8	All
290 - Division of Administration and Security	\$41.6	\$45.9	All
390 - Asset Management – Public Facilities	\$220.1	\$236.7	2a, 2b, 2c, 3a
490 - Office of Citywide Purchasing	\$319.2	\$436.1	3a, 4a, 4b
590 - Division of Real Estate Services	\$1.6	\$6.2	3a
690 - External Publications and Retailing	\$0.8	\$0.8	*
790 - Energy Management	\$908.1	\$1,061.8	5a, 5b, 5c, 6a, 6b
890 - Citywide Fleet Services	\$91.3	\$59.0	3a, 6a, 6b
Agency Total	\$1,823.5	\$2,098.5	

¹Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2024. Includes all funds. ²Includes all funds. ³Refer to agency goals listed at front of chapter. * None

NOTEWORTHY CHANGES, ADDITIONS OR DELETIONS

- Values for the Fiscal 2024 modified budget were incorrectly published in the Fiscal 2024 Mayor's Management Report (MMR.) Correct modified budget values are available in the "Mayor's Management Report Spending and Budget" dataset on the NYC Open Data Portal at opendata.cityofnewyork.us/.
- The Goal 1b Fiscal 2024 four-month actuals were revised due to the new indicator categories introduced with the Fiscal 2024 MMR. Because of a publication error in the Fiscal 2024 MMR, the historical data for the indicators 'New hires — Some other race (%)' and 'New hires — Race/ethnicity: Prefer not to say or unknown (%)' were also revised.
- The Fiscal 2024 four-month actual for the indicator 'Median time from exam administration to exam results completion for DCAS-administered exams (business days)' was converted to business days from calendar days.

- The Fiscal 2024 four-month actual and Fiscal 2025 target for the indicator ‘Trainings completed by City employees/ participants in managerial and professional development’ were revised to exclude mandatory training, which the indicator has not included since the Fiscal 2024 MMR.
- The Fiscal 2025 target for the indicator ‘Lease revenue generated (\$000)’ was revised to \$41,041 from \$41,739. This change is the result of revisions by the NYC Office of Management and Budget, based on current lease data and projections.
- The indicator ‘M/WBE Non-Competitive Small Purchase Contracts’ has been renamed to ‘M/WBE Small Purchase Method Contracts’ to align with the procurement method’s name change.
- Preceding the Fiscal 2025 Preliminary Mayor’s Management Report, the Mayor’s Office of Operations continued to standardize indicator names, implementing changes in the Customer Service section. Indicator definitions and historical data were not changed.

ADDITIONAL RESOURCES

For additional information go to:

- 55-a Program:
www.nyc.gov/site/dcas/employment/55-a-program.page
- Annual and Monthly Civil Service Exam Schedule:
www.nyc.gov/site/dcas/employment/how-can-you-find-upcoming-exams.page
- The City Record Online:
a856-cityrecord.nyc.gov
- CityStore: The Official Store of the City of New York:
a856-citystore.nyc.gov
- DCAS Citywide Learning & Development:
www.nyc.gov/site/dcas/agencies/citywide-training-and-development.page
- DCAS data sets on the NYC Open Data Portal:
bit.ly/DCASOpenData
- DCAS electric vehicle charging network:
www.nyc.gov/site/dcas/agencies/fleet-sustainability.page
- DCAS Energy Management Reports and Publications:
www1.nyc.gov/site/dcas/agencies/energy-reports-and-publications.page
- DCAS M/WBE Program:
www.nyc.gov/site/dcas/business/m-wbe-program.page
- DCAS newsletter sign-up:
www.nyc.gov/site/dcas/about/citywide-administrative-services-newsletter-sign-up.page
- DCAS Office of Citywide Recruitment upcoming outreach events:
www1.nyc.gov/site/dcas/agencies/office-of-citywide-recruitment.page
- DCAS surplus goods auctions:
www.publicsurplus.com/sms/nycdcas,ny/list/current?orgid=195212
- EEO-4 reports to the U.S. Equal Employment Opportunity Commission and Workforce Profile Report:
www1.nyc.gov/site/dcas/reports/EEO-4-Reports.page

- Fleet vehicle auctions:
www.nyc.gov/site/dcas/business/vehicle-auction.page
- Follow DCAS on Facebook:
www.facebook.com/NYCDCAS
- Follow DCAS on Instagram:
www.instagram.com/nycdcas
- Follow DCAS on LinkedIn:
www.linkedin.com/company/801129
- Follow DCAS on X (formerly known as Twitter):
x.com/NYCDCAS
- Follow DCAS on YouTube:
www.youtube.com/@dcasnyc
- Inside Citywide Podcast:
www.nyc.gov/site/dcas/about/inside-citywide-podcast.page
- Internships and Fellowships with the City:
www.nyc.gov/site/dcas/employment/internship-and-fellowships.page
- NYC Jobs:
www1.nyc.gov/jobs/index.page
- NYC Clean Fleet Plan Update:
<https://www.nyc.gov/assets/dcas/downloads/pdf/fleet/nyc-dcas-clean-fleet-update-report-2024.pdf>
- NYC Demand Response Program:
www.nyc.gov/site/dcas/agencies/demand-response.page
- NYC Equal Employment Opportunity Policy:
www.nyc.gov/assets/dcas/downloads/pdf/agencies/nyc_eeo_policy.pdf
- NYC Fleet Newsletter:
www1.nyc.gov/site/dcas/agencies/fleet-news.page
- NYC Workforce Profile Reports:
www1.nyc.gov/site/dcas/reports/workforce-reports.page
- NYCityLearn:
<https://a856-learning.nyc.gov/>
- One City: Built to Last:
www.nyc.gov/builttolast
- OneNYC: Government Workforce:
onenyc.cityofnewyork.us
- Online Application System (OASys):
www.nyc.gov/examsforjobs
- Private Space Leased by the City:
www.nyc.gov/site/dcas/business/private-space-leased-by-the-city.page
- The Social Indicators and Equity Report, EquityNYC:
equity.nyc.gov

- NYC Open Data Portal:
<https://opendata.cityofnewyork.us/>

For more information on the agency, please visit: www.nyc.gov/dcas.