

# 2026 Monthly Leave Processing Schedule



<b>Leave Accrual Month</b>	<b>Process Date</b>	<b>Appears on Check Stub</b>
January 2026	02/07/26*	02/27/26
February 2026	03/07/26*	03/27/26
March 2026	04/11/26	04/24/26
April 2026	05/09/26	05/22/26
May 2026	06/13/26*	07/02/26
June 2026	07/11/26*	07/31/26
July 2026	08/08/26*	08/28/26
August 2026	09/12/26	09/25/26
September 2026	10/10/26	10/23/26
October 2026	11/07/26	11/20/26
November 2026	12/12/26*	12/31/26
December 2026	01/09/27*	01/29/27

Note that monthly leave processing occurs on a bi-weekly pay calculation weekend seven times next year (\*).

Since pay statements are calculated before monthly leave runs, the monthly accruals will appear on the pay statements produced for the next pay calc. Check the monthly production schedule to verify the dates that processing will take place each month.

Monthly leave processing occurs after the first complete week of the month. (Example: January 2026 accruals will be processed on 02/07/26 and will be reflected on the 02/27/26 paycheck.)