



The City of New York

Financial Information Services Agency

Office of Payroll Administration

Neil Matthew, Executive Director
Andrea Glick, First Deputy Executive Director

To: Vendors
From: Hanan Moursi *Han*
Date: June 5, 2023
Subject: Addendum No. 2 to the Request for Expressions of Interest (RFEI) Payroll Management Solutions (PIN: 127FY2300073) – Responses to Vendor Questions, Question Period Deadline, and Extension of Due Date for Phase 1 Submission

This constitutes a formal addendum to the subject Request for Expressions of Interest (RFEI) Payroll Management Solutions to modernize or replace the City’s legacy payroll system. This Addendum No. 2 should be annexed to, and is part of, the RFEI.

Each vendor that chooses to submit a response **must** acknowledge receipt of this Addendum No. 2 in the space indicated in Exhibit D: Acknowledgment of Addenda to the RFEI Payroll Management Solutions.

This Addendum No. 2 (including any and all attachments) is part of the RFEI submission.

Below is a list of questions submitted by vendors, along with FISA-OPA’s responses.

Q1. Is the payroll system for US domestic payroll or Global Payroll?

The City of New York’s payroll is a US domestic payroll.

Q2. The NDA the City has provided (and would like completed by interested vendors) is a one-way NDA. Does the city have a mutual NDA that would satisfy this requirement?

This question was answered in Addendum No. 1 – Response to Question 5.

Questions on the RFEI must be submitted by Friday, June 9, 2023 at 1:00PM.

The RFEI Phase 1 Submission is now due on Friday, June 21, 2023 at 1:00PM.

All requirements of the original RFEI shall remain in full force and effect except as set forth in this Addendum No. 2.