



Office of Labor Relations

EMPLOYEE BENEFITS PROGRAM

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ADDENDUM 1

TO: Prospective Respondents

FROM: Office of Labor Relations (OLR)

DATE: October 26, 2022

RE: The City Of New York Office of Labor Relations Employee Benefits Program
Negotiated Acquisition for Health Benefit Services for New York City Employees, Pre-Medicare
Retirees and their Dependents

EPIN: 00223N0002

The following are questions from prospective respondents regarding the above-referenced Negotiated Acquisition:

Question #1: In the Minimum Qualifications section, please confirm that the documentation noted in italic type is not required to be included with our response document at this time.

Response #1: No. The documentation noted in the italic type **is required** to be included with your Expression of Interest.

Question #2: In the Transmittal Letter specs, we're asked to complete a Doing Business Data Form, per item 11 below, and it appears to be something in addition to the transmittal letter and the questionnaire. The form was not included with the questionnaire documents. Can you please provide if we need to complete?

11. Confirmation of the Vendor's completion of the Doing Business Data Form. After registering at the OLR Procurement Center on the OLR website, the Doing Business Data Form is located in the Important documents section. Please include the completed Doing Business Data Form along with the Letter of Transmittal.

Response #2: After registering at the OLR Procurement Center on the OLR website, the Doing Business Data Form is at the top of the page (third weblink in the list of IMPORTANT documents: Doing Business Accountability Project Data Form). Please include the completed Doing Business Data Form along with the Letter of Transmittal and the other documents as part of your Expression of Interest.

Question #3: Is the intent to consolidate the current offering and select one carrier/network as the administrator effective 1/1/24?

Response #3: The City and MLC will evaluate all solutions from qualified respondents and will select the response that best meets their needs and the goals of the Negotiated Acquisition.

Question #4: Is New York City interested in a self-insured offering or do they intend to remain Fully Insured and/or Minimum Premium like what is in place today?

Response #4: The City will consider all financial arrangements including self-insured arrangements and will select the arrangement and response that best meet their needs and the goals of the Negotiated Acquisition

Question #5: Please confirm that Hospitalization coverage for GHI CBP is underwritten and administered by Empire BlueCross BlueShield (EBCBS). If so, is that for the roughly 730k members in the PPO plan? IS GHI underwritten by GHI/Emblem in place for professional (physician, lab, radiology, urgent care, and any other non-hospital based care) for the same population?

Response #5: The CBP is the PPO program referenced in the background. Facility coverage under the CBP is generally underwritten by Empire Blue Cross Blue Shield while the professional and other services is underwritten by EmblemHealth.

Question #6: EOI Questionnaire Section 2 Question 9- Can you provide examples of what vendors the city would like the winning administrator(s) to integrate with?

Response #6: To the extent that the City determines that elements of the benefit program will be delivered by additional health care providers, the winning respondent must be willing to facilitate any data sharing between those vendors; for example the City has its own Employee Assistance Program and works with Weight Watchers

Question #7: EOI Questionnaire Section 2 Question 10 – Backing up files off-site – is this digitally or physical?

Response #7: Proposer agrees to maintain off-site **electronic** storage of back-up copies of all computer files relating to the health plan.

Question #8: Page 3 of the Notice of Intent indicates the plan to “redesign the PPO”; however, page 2 provides volume statistics of the membership of those enrolled in both the PPO and other HMO coverage. Please clarify the specific population and corresponding size in scope for this Negotiated Acquisition.

Response #8: The population for the Negotiated Acquisition may include all active and pre-Medicare retirees and their dependents. However, the City reserves the right to permit actives and pre-Medicare retirees to select from a limited number of alternative offerings.

Question #9: Please provide a list of vendors you would like us to coordinate with?

Response #9: See Response #6

Question #10: [Respondent] has experience with collectively bargained and government populations, however our Customer list is confidential. Would it be sufficient to provide the number of collectively bargained and/or government Customers we administer benefits for?

Response #10: No. See Response #1 and Section 4(A)10 of the Notice of Intent regarding confidentiality. All expressions of interest received in the manner set forth in accordance with the Negotiated Acquisition will be reviewed by the Agency to determine if they are responsive to this solicitation. An Expression of interest determined to be non-responsive will not be further considered.