



New York City Office of Labor Relations
Health Benefits Program
nyc.gov/olr



Fall 2022 Retiree Transfer Period

The Fall 2022 Health Benefits Program Retiree Transfer Period begins
November 1, 2022 and ends November 30, 2022.

Changes requested during the Transfer Period are effective January 1, 2023.
Refer to the Summary Program Description at nyc.gov/hbp for plan descriptions.
For benefit coverage information, contact the health plans directly.

Use the **NEW** Retiree Health Benefits Application if you wish to:

- a) transfer into any plan for which you are eligible,
- b) add or drop Optional Rider coverage, or
- c) add or drop dependents

The *Retiree Health Benefits Application* can be downloaded from the
Health Benefits Program website at nyc.gov/hbp.

Please note: If enrolling in a Medicare HMO, you must complete and submit the *Retiree Health Benefits Application* as well as contact the Medicare HMO directly to request a special enrollment form. The special enrollment form must be returned directly to the health plan before November 30, 2022. If you are presently enrolled in a Medicare HMO and are transferring to a Medicare Supplemental Plan, you must first **disenroll** from your current plan for January 1, 2023. Please attach a copy of the special enrollment or disenrollment form to this application. You can obtain this form from the Medicare HMO plan directly.

Non-Medicare retirees may transfer to another health plan, or add or drop the Optional Rider, by completing the *Retiree Health Benefits Application* and submitting it to the NYC Health Benefits Program by November 30, 2022.

Medicare-eligible retirees wishing to transfer to another health plan, depending on the health plan selected, will need to complete the *Retiree Health Benefits Application* and a special enrollment form provided by the health plan, and submit both forms by November 30, 2022.

**Do not complete the Retiree Health Benefits Application if you do not wish to make a change;
you do not need to do anything.**