

Place-Based Community Brownfield Planning Grant Application

Eligibility Requirements

- ✓ Must be a Community Based Organization (CBO).
- ✓ Proposed planning area is located completely within New York City.
- ✓ A representative of the CBO has met with OER to discuss proposed planning area.
- ✓ Must enter into an agreement with OER for the planning area to be recognized as a place-based community brownfield planning area.
- ✓ Must agree to conduct one community meeting to discuss the project and the proposed planning area.

How to Apply for the Grant

Step 1: Fill in applicant information.....	Section A
Step 2: Fill in information about proposed planning area	Section B
Step 3: Fill in information about proposed development site	Section C
Step 4: Fill in proposed scope of work	Section D
Step 5: Fill in vendor information	Section E
Step 6: Certify the application	Section F
Step 7: Send application	Submit

How to Submit the Application

Please complete the application electronically and send it via email to brownfields@cityhall.nyc.gov and include "Community Planning Grant Application" in the subject line.

How to Receive More Information

For more information about Place-Based Community Brownfield Planning Grants, visit OER's website at www.nyc.gov/oer.

Section A: Applicant Information

CBO Information

<input type="text"/>			<input type="text"/>		
Name / Organization			Email		
<input type="text"/>			<input type="text"/>		
Street Address 1			Website		
<input type="text"/>			<input type="text"/>	<input type="text"/>	
Street Address 2			Telephone		Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>
City	State	Zip			

In the box below, describe the organization, its mission and accomplishments, and how it has worked with the surrounding community. Attach additional pages if necessary.

Section B: Proposed Planning Area Description

Provide a name for the proposed area

Approximate acreage

Borough

Describe the proposed planning area and its boundaries, and identify any strategic development sites within the area. Describe any known or suspected environmental contamination, the need for the project, and the Applicant's and community's vision for the area. Explain the steps the Applicant will take to realize this vision. Attach additional pages if necessary. Attach a map of the geographic area and strategic sites to the application.

Section C: Anticipated Development Site in Proposed Planning Area

Describe any proposed development site(s) located within the planning area discussed in Section B. Please include the property address, tax block(s) and lot(s), and a description of site's future development and use. Describe the community support for the project, e.g. from elected officials, Community Boards, local residents, and/or other local organizations. Indicate when a community meeting about the project will take place. Attach additional pages if necessary.

Section D: Proposed Scope of Work

Describe the proposed scope of work. Include specific deliverables, the vendor(s) who will perform the work and the price for each deliverable or service. Attach additional pages if necessary.

[Empty text box for describing the proposed scope of work]

Section E: Vendor(s) to Perform Work

Please identify the vendor(s) who will be performing the work discussed in Section D.

Vendor Information

Name / Organization

Street Address 1

Street Address 2

City

State

Zip

Email

Website

Telephone

Fax

Vendor Information

Name / Organization

Street Address 1

Street Address 2

City

State

Zip

Email

Website

Telephone

Fax

Section F: Application Certifications

Read the following statements and certify below that you have read, understand and agree to all terms:

- The individual signing on behalf of the Applicant is fully authorized to do so, and to certify as to the following on behalf of the Applicant.
- Applicant has read and is aware of the eligibility criteria, rules and regulations applicable to the BIG Program, and to the particular type(s) of grants applied for, and agrees to be bound by the terms of the BIG Program and by the determinations of the BIG Program Administrator and the New York City Office of Environmental Remediation.
- Applicant is eligible for the type of grant(s) applied for and is not debarred from receiving federal or New York City funding.
- Applicant certifies that all statements and certifications made in this application are in all respects complete, accurate, true and not misleading as of the date of this application, and shall remain so as of the date of the Grant Agreement, if any. Should any material changes occur prior to entering into a Grant Agreement, Applicant shall submit a revised and updated application.
- Applicant recognizes and acknowledges: (i) that Applicant will be required to enter into a Grant Agreement as a condition of any grant that may be directly awarded to the applicant; (ii) that grant monies, if awarded, may cover only a portion of the cost of the project; and (iii) that the BIG Program Administrator is acting only as a conduit of City funds and not as a principal, and that payment of grant monies, if awarded, will be forthcoming only when and if the grant monies are provided to the BIG Program Administrator by the New York City Economic Development Corporation.
- Applicant certifies that the City, NYCEDC and the Grant Administrator are entitled to rely on the above certifications.

I certify that I have read, understand and agree to all statements provided above.

Provide the name and contact information for the organization representative filling out this certification.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
First name	Middle name	Last name	Job title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone	Mobile	Fax	Email
<input type="text"/>			
Organization			