

Project Questionnaire

In an effort to evaluate the effectiveness of the City’s investment in encouraging cleanup and redevelopment under the BIG Program, OER asks Grantees to submit basic information about projects that will receive BIG Program funds. Please complete the following questionnaire to the best of your ability. The questionnaire should not require significant amounts of research, and should be based on current knowledge and expected project outcomes.

Data collected from BIG Program Grantees will be confidential and will be aggregated (summed for all projects) for evaluation of overall return on the City’s investment.

Reported data will not be associated with persons, organizations, specific parcels (i.e. addresses), or projects. Items marked with an asterisk, “*”, are optional.

The questionnaire covers the following project areas:

- Project Use
- Jobs Created
- Anticipated Tax Credits from New York City
- Project Funding
- Remediation and Construction
- Former Property Use

Please provide basic project information:

Number of buildings to be built at project site:

For each building to be built at the site, indicate the number of floors for each building (include cellars, basements, sub-cellars, etc.):

Building	Number of floors
1	<input style="width: 50px; height: 20px;" type="text"/>
2	<input style="width: 50px; height: 20px;" type="text"/>
3	<input style="width: 50px; height: 20px;" type="text"/>
4	<input style="width: 50px; height: 20px;" type="text"/>
5	<input style="width: 50px; height: 20px;" type="text"/>
6	<input style="width: 50px; height: 20px;" type="text"/>
7	<input style="width: 50px; height: 20px;" type="text"/>
8	<input style="width: 50px; height: 20px;" type="text"/>
9	<input style="width: 50px; height: 20px;" type="text"/>
10	<input style="width: 50px; height: 20px;" type="text"/>

Project Use

Indicate the approximate square footage (ft²) of the property development. Project data may be entered as either the Gross or Net square footage of the project. For specific use categories, the general distinction is that gross is total space, and net is the space that can be used to generate revenue. For example, gross square footage of hotel usage refers to the total inside building area dedicated to hotel use. The net square footage of hotel usage refers to the actively used square footage, i.e. rooms and conference areas, but not, for example, utility areas, corridors and janitorial closets.

	Check box when use will be/is non-profit	Square Footage of Proposed Re-use	
		Gross (total) (ft ²)	*Net ¹ (ft ²)
Total developed parcel area	<input type="checkbox"/>	<input type="text"/>	
<u>Use</u>		Gross (total) (ft ²)	*Net ¹ (ft ²)
Residential	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Retail	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Hotel	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Office	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Manufacturing	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Warehousing / Other Industrial	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Parking	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Community Facility	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Open space	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other ² (total; specify below)	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

¹ Lacking more specific information, depending on the project, a loss factor of 10 – 20 % is used to calculate the net square footage from the gross square footage supplied.

² Other uses may include Amusement and Recreation, Assisted Living Facility, Business Services (Self-Storage), Cinema, Educational Services (Other Than a Public or Charter School), Educational Services: Public or Charter School, Manufacturing Headquarters (Office), Medical and Health (Clinic), Medical and Health (Office), Museums and Art Galleries, Restaurant, Transportation, etc.

Project Use Detail

Provide the following use-specific information, as applicable.

Residential

Indicate the number of residential units of each applicable type created by the brownfield project. Indicate the corresponding Area Median Income (AMI) percentage eligibility level for affordable and low-income residential units as appropriate.³

	Number of units	AMI %
Market rate units	<input type="text"/>	n/a
Affordable units	<input type="text"/>	<input type="text"/> %
Low-income units	<input type="text"/>	<input type="text"/> %

Hotel

Number of units (rooms):	<input type="text"/>
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Parking

Total number of parking spaces	<input type="text"/>
*Number of commercial parking spaces:	<input type="text"/>
*Number of residential parking spaces:	<input type="text"/>

³Affordability of housing is divided into three categories. Market rate, affordable and low-income. Affordable and low-income housing are available to potential owners or tenants based upon their income in relation to the median income of the area where the housing is located, known as the Area Median Income (AMI). The US Department of Housing and Urban Development (HUD) defines a single AMI for the New York City metropolitan area. To qualify for affordable housing, potential owners' or tenants' family income may not exceed 175% - 200% of AMI, depending on the respective affordability program. To qualify for low-income housing, potential owners' or tenants' family income may not exceed 40% - 60% of AMI, depending on the respective affordability program.

Project Questionnaire

Jobs Created

	Full time positions	Part-time positions
Total	<input type="text"/>	<input type="text"/>
Residential	<input type="text"/>	<input type="text"/>
Retail	<input type="text"/>	<input type="text"/>
Hotel	<input type="text"/>	<input type="text"/>
Office	<input type="text"/>	<input type="text"/>
Manufacturing	<input type="text"/>	<input type="text"/>
Warehousing / Other Industrial	<input type="text"/>	<input type="text"/>
Parking	<input type="text"/>	<input type="text"/>
Community Facility	<input type="text"/>	<input type="text"/>
Open space	<input type="text"/>	<input type="text"/>
Other ⁴ (specify): <input type="text"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="text"/>	<input type="text"/>

Anticipated Tax Credits from New York City

Check all that apply

<input type="checkbox"/>	NYC 421(a) estimated tax credit		
<input type="checkbox"/>	NYC Industrial and Commercial Incentive Program (ICIP) estimated tax benefits		
<input type="checkbox"/>	NYC Industrial and Commercial Abatement Program (ICAP) estimated tax benefits		
<input type="checkbox"/>	Mortgage recording tax waiver		
<input type="checkbox"/>	Sales tax exemption on construction materials (est. hard costs)		
<input type="checkbox"/>	Other NYC program (specify): <input type="text"/>	Benefit <input type="checkbox"/>	Credit <input type="checkbox"/>
<input type="checkbox"/>	Other NYC program (specify): <input type="text"/>	Benefit <input type="checkbox"/>	Credit <input type="checkbox"/>
<input type="checkbox"/>	Other NYC program (specify): <input type="text"/>	Benefit <input type="checkbox"/>	Credit <input type="checkbox"/>

⁴ See "Project Use" Other uses definitions for additional Job categories

Project Questionnaire

Project Funding

Land acquisition cost:	\$ <input type="text"/>
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Remediation and Construction

Project Timeline⁵

Month/Year of remediation start:	<input type="text"/>
Month/Year of remediation end:	<input type="text"/>
Month/Year of construction start:	<input type="text"/>
Month/Year of construction end:	<input type="text"/>
Month/Year the project will be/was put into service:	<input type="text"/>
If this is a land sale, when will property transfer occur?	<input type="text"/>

Remediation Costs

Total remediation costs:	\$ <input type="text"/>
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In what year are these remediation dollar values applicable?	<input type="text"/>
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Construction Costs

Total construction (build-out) costs:	\$ <input type="text"/>
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In what year are these construction dollar values applicable?	<input type="text"/>
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⁵ Project timelines should be based upon projected or actual dates

Project Questionnaire

Former Property Use

Was site vacant ⁶ prior to redevelopment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the site underutilized ⁷ prior to development?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Indicate the approximate square footage (ft²) of each prior/former use of the property, if known.

	Check box when use will be/is non-profit	Square Footage of Prior/Former Use	
		Gross (total) (ft ²)	*Net (ft ²)
Residential	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Retail	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Hotel	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Office	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Manufacturing	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Warehousing / Other Industrial	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Parking	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Community Facility	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Open space	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other ⁸ (total; specify below)	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (specify): <input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

⁶ Vacant means that no building was on the property at the time that the property was acquired

⁷ Underutilized means that the site was not built-out to its maximum allowable area and volume under current zoning, or existing structures on the site are not occupied to full capacity.

⁸ See "Project Use" Other uses

Project Questionnaire

Former Property Use Detail

Provide the use-specific information as appropriate.

Residential

Indicate the number of residential units of each indicated type that were located at the property prior to the redevelopment.⁹

	Number
Market rate units	<input type="text"/>
Affordable units	<input type="text"/>
Low-income units	<input type="text"/>

Hotel

Number of units (rooms) :	<input type="text"/>
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Parking

Total number of parking spaces:	<input type="text"/>
*Number of commercial parking spaces:	<input type="text"/>
*Number of residential parking spaces:	<input type="text"/>

⁹ See "Project Use Detail" for definitions of low-income and affordable