



**Department of Forensic Biology**  
421 East 26<sup>th</sup> street, New York, NY 10016  
Telephone: 212-323-1207  
Email: [FBiologyDiscovery@ocme.nyc.gov](mailto:FBiologyDiscovery@ocme.nyc.gov)  
Official Web site: [www.nyc.gov/ocme](http://www.nyc.gov/ocme)

## Forensic Biology QC Monitoring Discovery Request Form

**Please enter all fields within this form.**

Request Forms will not be accepted without an FB or FBS number and will be processed in the order that it was received. OCME will respond to the request within 10 business days. Each unique evidence/suspect file requires a **separate** form. All submitted forms must be typed, complete and correctly filled out. We will not accept handwritten or incorrect forms, which in turn will delay your request. QC Monitoring Discovery packets will be provided to the District Attorney Offices, who will then forward it to the requestor. Each packet will include the QC Monitoring Program Report, QC Monitoring Profile list and any STRmix runs associated with the requested case as part of the monitoring process.

FB or FBS Number:

Date of Request:

Complainant's Name:

QC Monitoring Set ID:

Suspect Name(s):

NYPD 61#:

### Contact information:

### FBIO Use Only:

Defense Attorney:

Received By:

Org/Firm:

Phone:

Date Received:

Email:

Completed By:

**Associated District Attorney Office:**

Date Completed:

Please email this form to:

[FBiologyDiscovery@ocme.nyc.gov](mailto:FBiologyDiscovery@ocme.nyc.gov)

Approved By: Deputy Director  
Date effective: 03/04/2025