

FINANCIAL HARDSHIP APPLICATION

Use this form to ask for a waiver of penalty payment while an appeal is being decided. This is not an Appeal Application Form. Appeal by using the Appeal Application form that is found in this section of the OATH website. **Please read the instructions carefully.**

Date Summons/Notice Number

Respondent Named on Summons/Notice

INFORMATION ABOUT PERSON COMPLETING THIS FORM:

Last Name Mailing Address

First Name City State Zip Code

Middle Initial Country Phone Number

Email Relationship to Respondent

- If the Respondent cannot afford to pre-pay the penalty while the Appeals Unit is deciding the appeal, fill out this form.

If Respondent's violation is not dismissed after the appeal is decided, Respondent will still have to pay the penalty.

- The request must be submitted with support for your request.

Attach copies of financial documents when emailing this form. For example, attach a copy of the first two pages of Respondent's federal tax return for last year.

- Email this form and your documents by clicking the button below.

You may email this request with your appeal. The Appeals Unit must receive this request no more than 30 days after the Decision Date or 35 days after the Decision Date if the decision was mailed.

ANSWER THE QUESTIONS BELOW:

How will paying the penalty during the Respondent's appeal cause hardship?

What financial documents are being e-mailed along with this form?

I affirm that I am authorized to complete and submit this application.

I certify under penalty of perjury that to the best of my knowledge, all information I included on this e-form and in the attachments, if any, is true.

By clicking the button below, I understand that I am signing and filing this application with the OATH Hearings Division. This has the same effect as signing by hand.

IMPORTANT INSTRUCTIONS: Clicking the below button does not submit the Hardship Waiver Form. Once you click the button below, you will be prompted to either:

- Choose to have the e-form automatically attached to an email and send it using your Microsoft Outlook or computer's Mail program; *OR*
- Choose to save the e-form. If you choose to save the e-form you will then be required to attach it to an email and then send the form to both email addresses *listed in the pop-up message*.

The email with the finalized Hardship Application form, along with supporting documents and attachments must be sent in order for the Hardship Application form to be received.