

ABOUT OATH

For 40 years, OATH has been New York City's central, independent tribunal, and our mission is to ensure that everyone who appears before us receives both a fair opportunity to be heard and a timely resolution of their case.

Given the range and volume of matters that come before OATH, we are one of the busiest tribunals in the country. OATH's Administrative Law Judges and Hearing Officers adjudicate a broad assortment of matters involving the City and its laws. In our Trials Division, OATH's Administrative Law Judges manage caseloads that include employee discipline and disability hearings for civil servants, Conflicts of Interest Board and City Human Rights Commission cases, proceedings related to the retention of seized vehicles by the police, and more. In our Hearings Division, we conduct hearings on summonses issued by 25 different City enforcement agencies for alleged violations of law or City rules. And in our new Special Education Hearings Division, we provide due process hearings for parents seeking to challenge DOE decisions relating to the adequacy of the special education services offered to their child or parents seeking tuition reimbursement for the costs of a private education that provides their child with necessary services. We also provide City agencies and the public with training, mediation and other alternative dispute resolution services at our Center for Creative Conflict Resolution.



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Asim Rehman
Commissioner
Chief Administrative Law Judge



OFFICE OF ADMINISTRATIVE
TRIALS AND HEARINGS

**BUSINESS
OPPORTUNITIES FOR
MINORITY AND
WOMEN-OWNED
BUSINESS
ENTERPRISES**

**NYC'S INDEPENDENT AND IMPARTIAL
ADMINISTRATIVE LAW COURT**

DOING BUSINESS WITH OATH

MISSION

The City of New York's Minority and Women-owned Business Enterprises (M/WBE) program was created to increase contracting opportunities and participation among M/WBE firms. The Agency aims to maximize the participation of City-certified M/WBEs in all phases of the Agency's purchasing and contracting activities by offering them increased procurement opportunities.

CONTACT OATH PROCUREMENT

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OATH BUSINESS OPPORTUNITIES

Below is a sample list of OATH's procurement categories:

- Office supplies
- Signage and nameplates
- Tools/hardware
- Locksmith services
- Office furniture
- Smoke detector maintenance
- Computers and accessories
- Audio visual & imaging software
- Printers & accessories
- Telecommunication equipment & accessories
- Stenographer services
- Catering services
- HVAC preventive maintenance
- Sign interpretation services
- Language translation services
- Armed & unarmed security guards
- Printing services
- Janitorial services
- IT consultant services
- Security system maintenance
- Promotional items
- Audio visual conferencing equipment
- Handyman services
- Copy machines
- Moving services
- Software business systems
- Equipment maintenance
- Data capture services
- Mailing services

BECOME AN OATH VENDOR

The Agency encourages vendors to obtain a Vendor ID by creating an account with the New York City Payee Information Portal (PIP) (nyc.gov/pip); identifying the goods and services they offer; and becoming a City-certified M/WBE.

WHERE TO VIEW NOTICES

OATH primarily utilizes New York City's Centralized Bidders List to notify potential vendors of available procurement opportunities unless otherwise prescribed. Notices may also be available in the City Record (nyc.gov/cityrecord) and on OATH's website (nyc.gov/oath).

**Certify as a Minority and/
or Women-owned Business
Enterprise (M/WBE) with the
City of New York!**

Submit an application by
visiting the NYC Online
Certification Portal at
nyc.gov/buycertified or call
the Certification Helpline at
212-513-6311.