**NYPD Research Review Committee**

**Proposal Submission Form**

*Prior to submitting research for review, please carefully read the Research Proposal Submission Guidelines. Then, please complete this form in its entirety and submit it, along with any attachments, to* *researchrequests@nypd.org**.*

***Basic Information***

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| **Project Title:**  | Click here to enter text. |
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| **Type of Research** *(Check all that apply)***:** | **Populations Targeted** *(Check all that apply)***:** |
| [ ]  Government-Funded [ ]  Program Evaluation[ ]  Random Control Trial[ ]  Quasi-Experimental Evaluation[ ]  Analysis of Administrative Data [ ]  Analysis of Policies/Procedures [ ]  Case Study[ ]  Interviews / Surveys / Focus Groups | [ ]  911 Callers [ ]  Arrestees [ ]  Complainants[ ] Violators of Criminal, Moving, or  Parking Codes [ ]  Domestic Violence[ ]  Juveniles[ ]  NYPD or Contract Agency Staff[ ]  Other: Click here to enter text. |
| [ ]  Other:  | Click here to enter text. |
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| **Principal Investigator’s Name:**  | Click here to enter text. |
| **Organization:**  | Click here to enter text. |
| **Address:**  | Click here to enter text. |
| **Principal Investigator is a Student:**  [ ]  Yes [ ]  No **Research is in Fulfillment of Graduate/Doctoral Degree:** [ ]  Yes [ ]  No**If Yes, Name of Faculty Sponsor:** Click here to enter text. |
|  |  |
| **Primary Contact Person’s Name:**  | Click here to enter text. |
| **Contact Email:**  | Click here to enter text. |
| **Contact Phone:**  | Click here to enter text. |
| **Project Role:**  | Click here to enter text. |
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| **Additional Researchers’ Names:** | Click here to enter text. |
| (Attach additional page, if necessary) | Click here to enter text. |
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| **Anticipated Dates of Research:**  | Click here to enter a date. | to | Click here to enter a date. |

***Overview***

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| **Project Overview/Abstract:** *Describe the proposed research in less than 300 words.* |
| Click here to enter text. |
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| **Research Questions and Hypotheses:**  |
| Click here to enter text. |

***Methodology***

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| **Research and Intervention Design:** *Describe the intervention, if any, and the research design and methodology. Include a brief description of the intervention/program and whether it is an NYPD program.* |
| Click here to enter text. |
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| **Data Collection and Sampling Method:***Describe all data collection activities; specify if personally identifiable information will be collected. If appropriate, include a power analysis, and justification for selecting this population.* |
| Click here to enter text. |
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| **NYPD Data:***Will you be requesting any data from NYPD records? If so, include or attach specific data elements, including date ranges, locations, etc.* |
| Click here to enter text. |
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| **Informed Consent Procedures:** *Describe informed consent procedures for each proposed data collection activity.* |
| Click here to enter text. |
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| **Procedures to Maintain Confidentiality:**  |
| Click here to enter text. |
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| **Data Analysis Plan:** *Include specific statistical tests to be used.* |
| Click here to enter text. |
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***Risks/Benefits***

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| **Potential Risks to Participants:**  |
| Click here to enter text. |

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| **Potential Benefits:** *Include benefits to the public and benefits to NYPD staff/administration.* |
| Click here to enter text. |
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| **Incentives and Reimbursement:***Describe plan for reimbursement of travel or other participation costs, and any planned incentives.* |
| Click here to enter text. |

***Reports/Dissemination***

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| **Research Findings Presented to the NYPD** *Describe proposed timeframe and description of how progress and results will be presented.* |
| Click here to enter text. |

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| **Intended Plans for Public Dissemination:** *Include anticipated schedule and names of journal/media outlets for publication.* |
| Click here to enter text. |
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***Funder/Sponsor***

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| **Funding Source(s):**  | Click here to enter text. |

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| **NYPD/Point(s) of Contact, if Any:**  | Click here to enter text. |

***Attachments***

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| [ ]  Institutional Review Board Approval[ ]  Proposal as Approved by Institutional Review Board[ ]  Consent Forms [ ]  Letters of Support, if Applicable [ ]  Government Contract/MOU or Letter from Program Area, if Applicable[ ]  Surveys, Scales, and/or Protocols [ ]  Curriculum Vitae of Principal Investigator and Research Team[ ]  Literature Review, with Reference List |
| [ ]  Other Supporting Documents |  |

***Additional Information***

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| **Other Relevant Information:** *Provide any additional information related to the request that is not presented above.* |
| Click here to enter text. |