## **Equal Employment Opportunity Statement**

The Office of the Public Administrator of New York County is an Equal Opportunity Employer

I want to affirm that the policy of the Office of the Public Administrator of New York County (hereinafter referred to as "the office") is to enforce and promote equal employment opportunity in employment, compensation and other terms and conditions of employment without discrimination on the basis on actual or perceived race, national origin, color, gender, gender identity, alienage or citizenship status, religion or creed, disability, age (18 years and over), prior record of arrest or conviction, sexual orientation, marital status, military status, genetic predisposition, or carrier status, or status as a victim of domestic violence, stalking or a sex offense.

It is the policy of the Office to secure a workplace that is diverse and inclusive for all its employees and individuals and that all its employees are knowledgeable with the standards listed in the City of New York's EEO Policy. All agency employees are held accountable for complying with the City's EEO Policy to ensure that an equitable and inclusive environment is maintained at the office. The agency's EEO officers are readily available to ensure that the City of New York's EEO Policy standards and procedures are posted and available to all employees. The agency's EEO officers serve as a resource for managers, supervisors and staff by providing best practices and direction in addressing EEO issues. The EEO Officers contact information are prominently available to all employees.

It is the policy of the Office to provide qualified persons with disabilities an equal opportunity to participate in and receive the services, benefits, programs and activities of the Office. It is also the policy of the office to provide reasonable accommodations and reasonable modifications in support of equal opportunity to individuals, including reasonable accommodations to religious observers and examination processes. The office is committed to ensure that reasonable accommodations are available and provided to individuals with disabilities.

Please contact our office at (212) 788-8430 if you require any assistance or have any questions.

Dahlia Damas New York County Public Administrator