

## Resident Roundtable Application

*Thank you for your interest in serving on the Resident Roundtable Committee. Please complete this form to help us determine your eligibility for the committee, and to ensure the committee reflects the full demographics of NYCHA's diverse population.*

### Section 1: Basic Contact Information

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

NYCHA Development: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Preferred Email Address:

\_\_\_\_\_

### Section 2: Language Preferences

Primary Language: \_\_\_\_\_

Secondary Language: \_\_\_\_\_

Additional Languages: \_\_\_\_\_

### Section 3: Program Interest

Why are you interested in serving on the Resident Roundtable Committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Section 4: Roundtable Tasks & Skills

1. To represent the NYCHA residents of a development, Roundtable members are expected to communicate with and solicit feedback from other residents in their development, including those without access to the internet or other technology.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. To serve on the Roundtable Committee, members are expected to attend virtual meetings, subcommittee meetings, and Transformation Plan project management meetings.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

3. Roundtable members are expected to fully participate in all meetings, including, but not limited to, taking meeting minutes, tracking follow-ups, creating agendas, creating meeting presentations, and doing other meeting preparation and follow-up.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

4. Roundtable members are expected to draft recommendations and other documents to be presented to the Transformation Plan Implementation Committee.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

5. Roundtable members are expected to communicate with NYCHA staff and other residents via phone calls, emails, virtual meetings, and other ways.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

6. Roundtable members are expected to participate in other miscellaneous activities on occasion as part of the Transformation Plan's Implementation.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

## Section 5: Availability

1. Roundtable members are expected to serve a term of up to two years (with possible reevaluation at any point during the two-year period).

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

2. Roundtable members are expected to attend two two-hour meetings each month – one for the entire Roundtable committee and one for a sub-committee – plus any prep time required for each.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

3. Roundtable members are expected to spend at least four hours a month soliciting resident input and feedback on subcommittee proposals and Transformation Plan Implementation.

Are you able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

4. Roundtable members are invited to participate in other NYCHA work, like Transformation Plan Implementation project management meetings, for about one to two hours each week.

Are you interested in and able to satisfy this requirement? ☐ Yes ☐ No

If you have any additional information to share regarding this requirement, including a request for a reasonable accommodation, please note: \_\_\_\_\_

\_\_\_\_\_

Is there anything else you would like to share about your interest and/or ability to satisfy these requirements?

If yes, please specify: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I certify that the information provided on this form is complete and correct. I give NYCHA permission to share this form with the NYCHA Roundtable selection committee, including my name and address, for the purpose of confirming residency in good standing, the selection of a diverse committee, and tracking my activities and outcomes. I understand that NYCHA will keep this information confidential except as otherwise provided in this consent form, or except as disclosure may be required by law. This consent shall remain in effect unless revoked in writing.*

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_