

Mentorship Q&A

Q: How long is the mentorship program?

A: The mentorship program does not have a fixed duration; however, firms selected for the program should expect to hit required milestones in a timely manner, to graduate to the next tier.

Q: Must I have 5 years in business? (Even if I have been in business for 4.5 years?)

A: Carpentry and Electrical applicants must have their business registered under the name listed in the application and operating in its current form for a minimum of 5 years. Additionally, they must have at least 3 years of experience in the respective trade.

For Plumbing vendors, the business must be registered under the application name for at least 3 years and have at least 2 years of relevant Plumbing experience.

Q: We are now discovering that the application is requiring

40 CFR Part 745.89:

40 CFR Part 745.90:

Upon investigation this is a multiple week process with the EPA that will not allow us to apply to the program. Please let me know if you have some other way to quicken this process with the EPA.

A: We are not able to shorten the process with the EPA.

Q: Upon review, I noticed on page 8 it mentions the requirement for a GC license and 40 CFR 745.89 and 745.90. I wanted to confirm if these requirements apply to us as electrical contractors. It is essential to determine whether we need these credentials or if the application is generic. Here is the link for your reference:

https://www.nyc.gov/assets/nycha/downloads/pdf/Electrical_Request_for_Qualifications_Application_Final.pdf.

A: This application has been updated. A GC license is not needed, a Master Electrician license is required, as are CFR 745.89 and 745.90.

Please find the updated Electrical application at:

<https://www.nyc.gov/site/nycha/business/nycha-small-business-mentorship-program.page>

Q: It says minimum 3 years, is this a generic form or is this a requirement for this program?

I have been in operation since 2/29/24

Is this a problem?

During orientation I thought it was mentioned wouldn't be a problem but I just want to make sure.

A: Carpentry and Electrical applicants must have their business registered under the name listed in the application and operating in its current form for a minimum of 5 years. Additionally, they must have at least 3 years of experience in the respective trade.

For Plumbing vendors, the business must be registered under the application name for at least 3 years and have at least 2 years of relevant Plumbing experience.

Q: My company has been in business for going on 4 years. I see that the application says a minimum of 5 years. Is this a hard stop requirement or can I continue with the process?

A: Carpentry and Electrical applicants must have their business registered under the name listed in the application and operating in its current form for a minimum of 5 years. Additionally, they must have at least 3 years of experience in the respective trade.

For Plumbing vendors, the business must be registered under the application name for at least 3 years and have at least 2 years of relevant Plumbing experience.

Q: We have started filling out the application for the NYCHA mentorship program. Would it be possible for you to review our progress and ensure everything we've completed so far is correct before we submit it?

A: Neither Gordian nor NYCHA can review the application prior to submission. However, if clarifications or additional information are needed after the application has been submitted, you will receive communication detailing what is required to move forward.

Q: How long has the NYCHA mentorship program been in existence?

A: The NYCHA JOC mentorship program is a new program, and this will be the first round of prequalification and awards.

Q: What is the duration of the contract?

A: The term of the contract is for one-year with a possible one-year extension, for Tier 1 of the Mentorship program. Mentees will be expected to hit milestones within a timely manner, to graduate to Tier 2

Q: How do I sign up for the NYCHA Procurement Ethics training?

The training is available online here , [NYCHA Procurement Ethics Training | Rise 360](#)