

# NYCHA STATEMENT OF SERVICES

<b>Vendor Name:</b>	<b>Date of Services Performed:</b>
<b>Address:</b>	<b>Supplier #</b>
	<b>Federal Tax ID NO:</b>
<b>Contact Number:</b>	<b>Email:</b>
<b>PO Number/Release #:</b>	<b>Work Order #:</b>

**SERVICES PERFORMED**

*Detailed Description of Work Performed in Accordance with Purchase Order*

<b>ITEMIZED LABOR (INCLUDE ALL TITLES USED)</b> <small>Note: If using Blanket Agreement/Releases- description should be based on contract line items</small>	QTY	UOM	UNIT PRICE/RATE	TOTAL LINE COST

<b>ITEMIZED LIST OF MATERIALS</b>	QTY	UOM	UNIT PRICE	TOTAL COST

**OVERHEAD**     \$ \_\_\_\_\_ (not required for blanket agreements)

**PROFIT**         \$ \_\_\_\_\_ (not required for blanket agreements)

**TOTAL COST**    \$ \_\_\_\_\_

I acknowledge and understand that offering, giving and/or accepting bribes, gratuities and/or gifts is a criminal offense under Federal and New York state law.

**VENDOR NAME & TITLE** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**For NYCHA Internal Use Only:**

- I hereby certify that the above-described work, labor, material, equipment, and/or services as referenced in accordance with the above referenced Purchase Order has been completed and inspected by me to my satisfaction.
- I acknowledge and understand that offering, giving and/or accepting bribes, gratuities and/or gifts is a criminal offense under federal and New York state law.

**Inspected by Name and Title** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Contract Manager Signature** \_\_\_\_\_

**WO #** \_\_\_\_\_ **Date** \_\_\_\_\_ **Receipt #** \_\_\_\_\_

(for filing reference - should be filled in after the document is uploaded)

