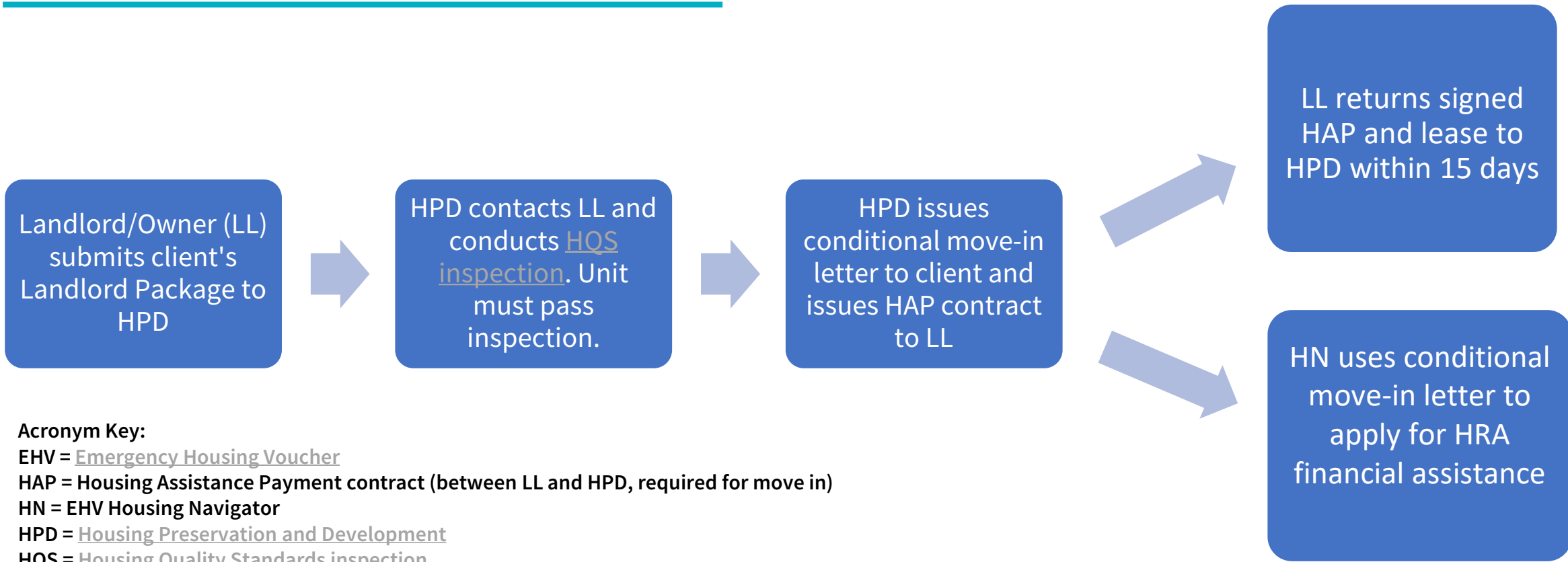


Move in Process & Timing of Application for EHV Financial Assistance Overview Part 1: HPD EHV



Acronym Key:

EHV = Emergency Housing Voucher

HAP = Housing Assistance Payment contract (between LL and HPD, required for move in)

HN = EHV Housing Navigator

HPD = Housing Preservation and Development

HQS = Housing Quality Standards inspection

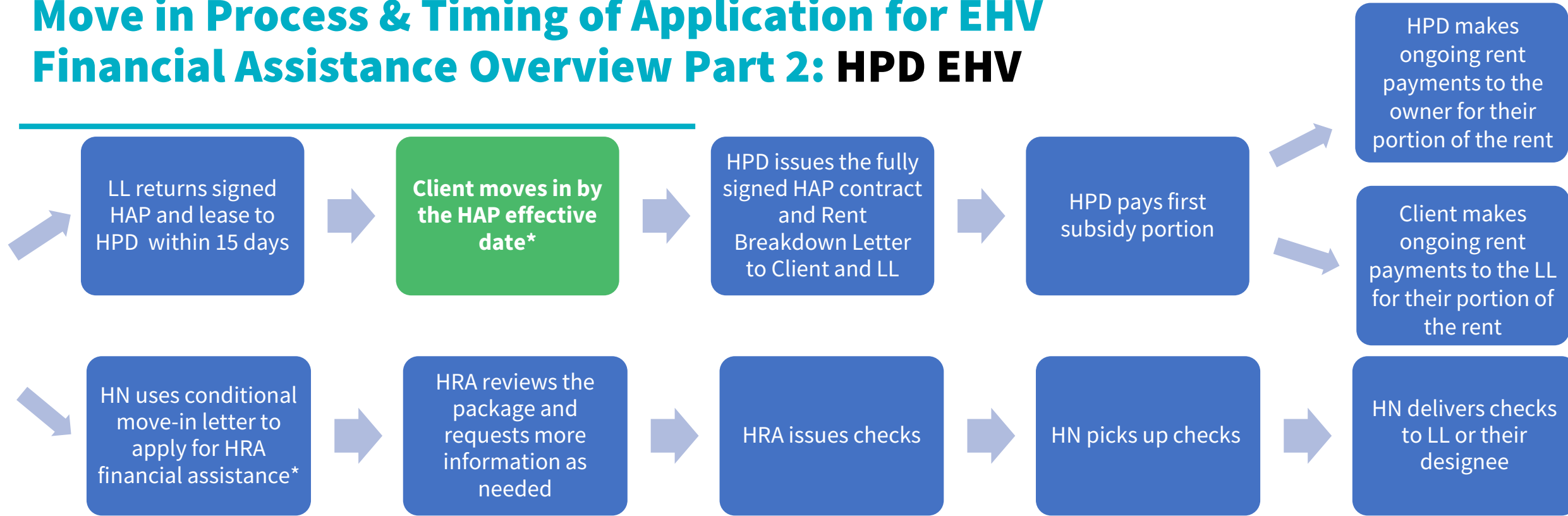
HRA = Human Resources Administration

LL = Landlord/Owner

NYCHA = New York City Housing Authority

Move in Process & Timing of Application for EHV

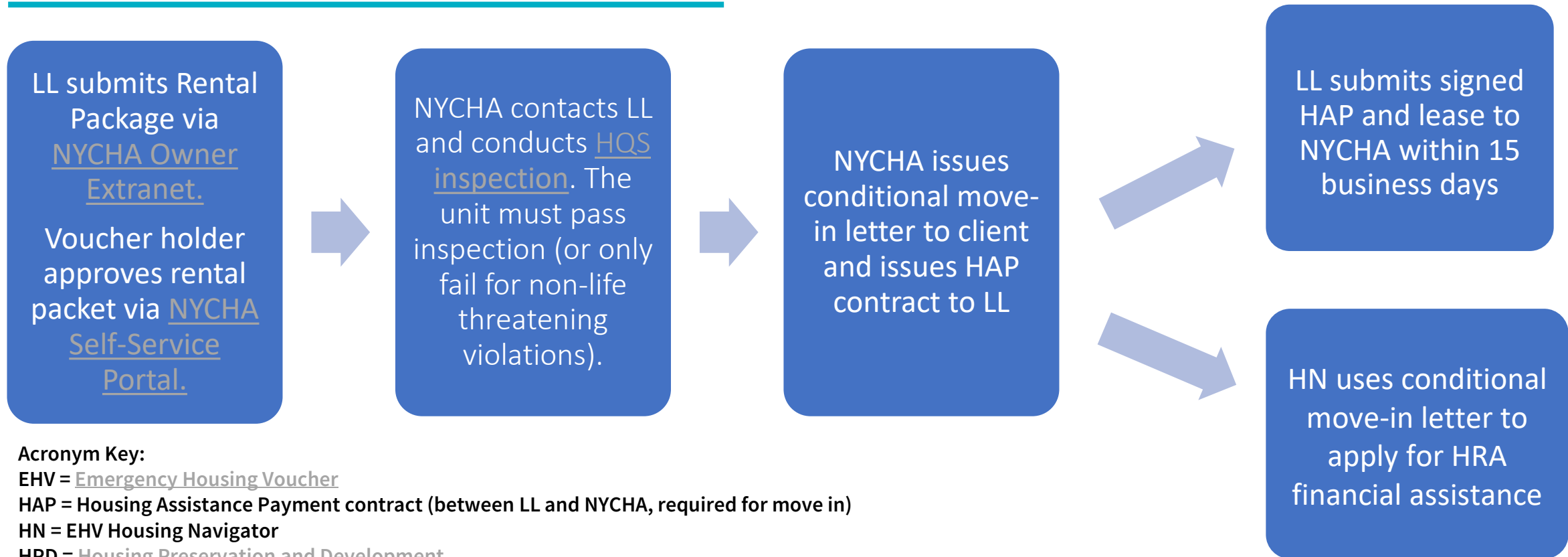
Financial Assistance Overview Part 2: HPD EHV



*Important Note: HPD EHV clients should not be encouraged to move out of shelter until the HAP and lease are signed by the owner. Once signed by Owner, client must be allowed to move in by the effective date on the HAP and lease. Property management companies/Brokers/LL/Owners may not be used to providing keys before full payment is made for security deposit/first month's rent. However, by signing the HAP contract, the LL/Owner commits to providing the Client access to the unit.

**This flow shows the process for HRA-eligible households. For more information on submission for HRA- and non-HRA-eligible households, see the EHV Grant Package guide:
<https://www.nyc.gov/assets/nycchoc/downloads/pdf/ehv-grant-package.pdf>

Move in Process & Timing of Application for EHV Financial Assistance Overview Part 1: NYCHA EHV



Acronym Key:

EHV = Emergency Housing Voucher

HAP = Housing Assistance Payment contract (between LL and NYCHA, required for move in)

HN = EHV Housing Navigator

HPD = Housing Preservation and Development

HQS = Housing Quality Standards inspection

HRA = Human Resources Administration

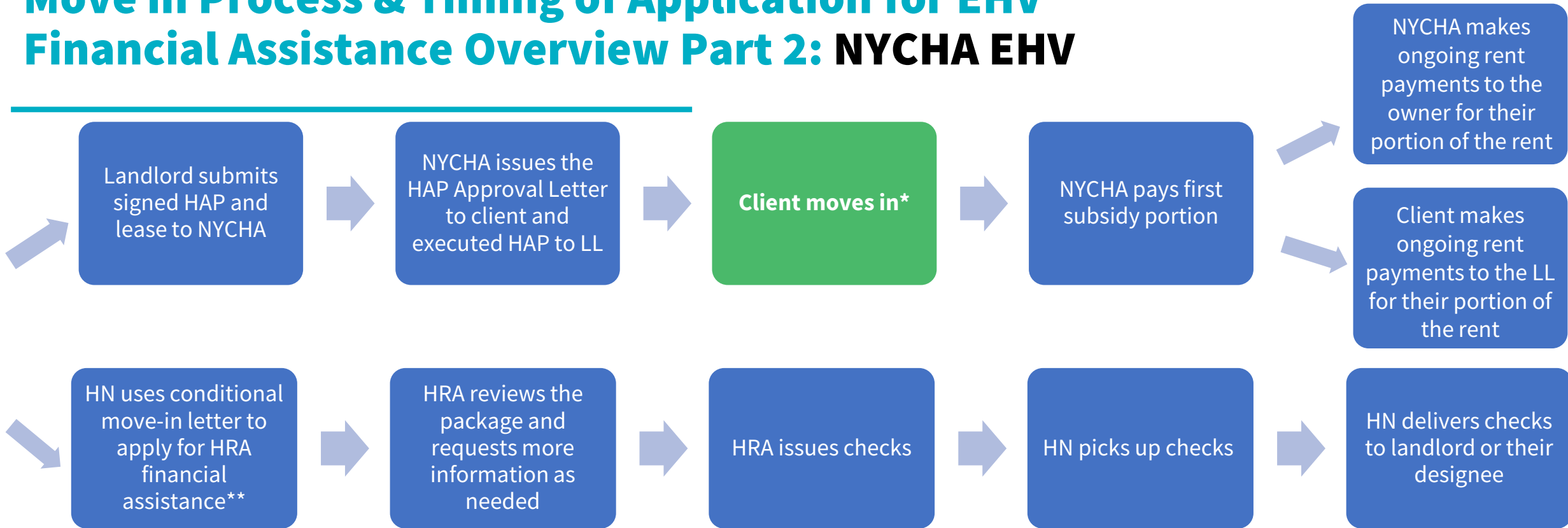
LL = Landlord/Owner

NYCHA = New York City Housing Authority



Move in Process & Timing of Application for EHV

Financial Assistance Overview Part 2: NYCHA EHV



*Important Note: NYCHA EHV clients should not be encouraged to move out of shelter until NYCHA has issued the HAP Approval Letter to the client and the executed HAP contract to the landlord/owner. Property management companies/Brokers/LL/Owners may not be used to providing keys before full payment is made for security deposit/first month's rent. However, by signing the HAP contract, the LL/Owner commits to providing the Client access to the unit once NYCHA has issued the executed HAP contract.

**This flow shows the process for HRA-eligible households. For more information on submission for HRA- and non-HRA-eligible households, see the EHV Grant Package guide: <https://www.nyc.gov/assets/nyccoc/downloads/pdf/ehv-grant-package.pdf>