



2025 NYC Continuum of Care (CoC) Preliminary New Project Application Instructions

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Background Information

Thank you for your interest in applying for Continuum of Care (CoC) funding through the NYC CoC's 2025 NOFO Local Competition. Please read this document carefully. We appreciate your commitment to addressing and ending homelessness and look forward to receiving your application.

The NYC Department of Social Services (DSS) is the lead agency for the NYC CoC and serves the role of collaborative applicant in the Notice of Funding Opportunity (NOFO) process. As the NYC CoC's collaborative applicant, DSS is responsible for submitting a joint application on behalf of the entire continuum, including applications for both renewal projects and new project proposals. The NYC CoC team at DSS also plays a central role in coordinating the application process, facilitating collaboration among various stakeholders within the CoC, and ensuring compliance with HUD requirements.

For more information about the NYC CoC, [visit our website](#).

As of 11/10/25, HUD has not yet published a 2025 CoC Notice of Funding Opportunity (NOFO). However, in order to prepare for its eventual release, the NYC CoC is opening a local competition to invite preliminary new project applications. Once the NOFO is released, it is possible that some preliminary applications will require modifications in order to meet HUD's eligibility requirements or to maximize the likelihood of funding given current funding priorities. In such an event, the NYC CoC will communicate with all applicants and provide guidance on next steps.

Please attend our **information session** on 11/14/25 from 10am-11am to learn more: [Register Here](#).

Note to Existing RRH Providers

Existing RRH grantees are encouraged to consider transitioning their current grants to the Transitional Housing (TH) model through what is called a "transition grant," which historically has allowed grantees to continue program operations while transitioning to a different project type over the course of one year. Full details on the transition grant process will not be available until the NOFO is published, however at this time the CoC is asking that providers interested in transition grants **submit a preliminary new project application** (this option is clearly indicated in the Survey Monkey portion of the application).

We will host a special information session specifically for RRH providers to discuss in more detail on **Thursday, 11/13 from 9:30-10:30am** and hope you will join. [Register Here](#).

Note to Existing PSH Providers

At this time, the NYC CoC is exploring a range of potential strategies to protect existing permanent supportive housing (PSH) programs from potential funding loss. The CoC team is already in communication with many providers and will provide additional guidance once a NOFO is published. Given HUD's stated priority for new project funding under the TH and SSO project types, we do not at this time recommend that current PSH providers apply for new project funding as a means of ensuring future funding.

Eligible Applicants

Eligible project applicants include:

- Nonprofit organizations*
- [States](#)
- Local governments
- Instrumentalities of [State](#) or local governments
- Public housing authorities

Eligible project applicants for the CoC Program Competition are found at [24 CFR 578.15](#). **For-profit entities are ineligible to apply** for grants and are prohibited from being subrecipients of CoC Program grant funds. Public housing agencies, as defined in 24 CFR 5.100, are eligible without limitation or exclusion.

***Note:** Non-profit organization must have a Unique Entity Identifier (UEI) to be eligible. A UEI functions as a means of entity identification for federal awards. For more information, visit the [DUNS to UEI Transition Page](#). If your organization does not have a UEI, you must immediately take steps to obtain a UEI, as it will be required prior to final submission to HUD. Applicants without a UEI that cannot demonstrate steps taken towards obtaining one may be disqualified from the local competition.

Eligible Project Types

As of 11/10/25, HUD has not yet published a 2025 Notice of Funding Opportunity (NOFO). However, HUD has signaled an upcoming shift in resources away from permanent housing models and towards Transitional Housing (TH) and Supportive Services Only (SSO) programs. Given that expectation, we are only accepting new project applications under the TH and SSO project types. This can include applications from agencies operating programs aligned with the TH or SSO model that currently rely on non-CoC funding sources; we would consider this to be a “new project application” as the current activities are unsupported by CoC funding.

Existing RRH and TH-RRH providers interested in applying for a **transition grant** to shift to the TH project type should apply.

Existing CoC grantees operating TH and SSO projects are also encouraged to apply to expand their programs by adding beds/units and/or enhancing existing services.

Universal Requirements

The following requirements apply to all applicants regardless of project type or intended service population.

- **Applicant Eligibility:** All applicants must adhere to the requirements referenced in the [Applicant Eligibility](#) section, including the Unique Entity Identifier requirement
- **Operation within New York City:** Projects must operate within the five boroughs of NYC, the geographic area of the NYC CoC
- **HMIS Participation*:** Projects must have the ability to upload client data into an HMIS-compliant system and submit required reports to HUD using their HMIS data
- **CAPS Participation:** Projects must receive referrals through CAPS, NYC’s Coordinated Entry system

- **Matching Funds***: Grantees must meet HUD’s 25% match requirement (excluding leasing funds)
- **Timeliness standards**: see [CoC Timeliness Requirements](#) for more information

*See [Additional Resources](#) for more information

Preliminary Application Timeline

11.10.25	Preliminary local competition opens
11.14.25	Information session: Register Here
11.21.25	Early submission deadline
12.5.25	Regular submission deadline

To request more time to complete your application, please email nyc.coc@dss.nyc.gov. Requests will be considered on a case by case basis.

The NYC CoC encourages preliminary new project applications from agencies who have never received CoC funding or have reservations about applying. The NYC CoC is eager to work with all applicants to strengthen their applications and maximize total CoC funding for New York City.

Upon release of the 2025 HUD NOFO, applicants may be asked to modify their proposals to meet HUD expectations and maximize the likelihood of funding. The CoC team will communicate with all applicants to provide additional guidance during this phase of the process.

Participant Eligibility and HUD Homelessness Definitions

Participant eligibility for **Transitional Housing (TH)** is typically limited to individuals and families that meet HUD homeless definition **1, 2 or 4** (see below).

Participant eligibility for **Supportive Services Only (SSO)** projects is typically limited to individuals and families that meet HUD homeless definition **1 or 4** (see below).

1. [Literally Homeless](#)

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

1. Has a primary nighttime residence that is a public or private place not meant for human habitation; **or**
2. Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); **or**
3. Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

2. [Imminent Risk of Homelessness](#)

An individual or family who will imminently lose their primary nighttime residence, provided that:

1. Residence will be lost within 14 days of the date of application for homeless assistance;
2. No subsequent residence has been identified; *and*
3. The individual or family lacks the resources or support networks needed to obtain other permanent housing.

3. [Homeless Under Other Federal Statutes](#)

(Projects funded through the NYC CoC are unauthorized to serve participants under this category)

4. [Fleeing/Attempting to Flee Domestic Violence](#)*

An individual or family who:

1. Is experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous, traumatic, or life-threatening conditions related to the violence against the individual or a family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized;
2. Has no other safe residence; **and**
3. Lacks the resources to obtain other safe permanent housing

*The Category 4 definition was amended through the [2022 reauthorization](#) of the Violence Against Women Act (VAWA).

Application Required Components

1. **New Project Application** ([Survey Monkey](#))

- Submission method: through Survey Monkey online platform

2. **Narrative Questions Appendix**

- Submission method: submit as a PDF attachment in Survey Monkey application
- *Please note that questions differ by project type*

3. **Budget Appendix**

- Submission method: email to nyc.coc@dss.nyc.gov as an Excel attachment

Note: Please review this entire document before beginning your application in Survey Monkey. We recommend preparing and saving all answers outside of Survey Monkey, as it will not allow you to save and return to your answers at a later time.

Narrative Questions

You will upload a PDF attachment of your *Narrative Questions Appendix* at the end of your Survey Monkey application form. Please save your attachment using the format **OrgName_ Narratives_NOFO2025_date** and clearly label your responses for each question (it is not necessary to include the full text of each question). Your attachment is limited to 5 pages, single-spaced, size 12 font with one-inch margins.

Transitional Housing (TH) Applicants

All TH applicants (including transition grants) must respond to the narrative questions below.

1. Provide a description that addresses the entire scope of the proposed project, including:
 - the target population(s) to be served
 - anticipated length of stay for participants and how the program will facilitate exits into permanent housing
 - how the CoC Program funding will be used, as well as plans to leverage non-CoC funding
 - an outline of your staffing plan, including expected caseloads for direct service staff
 - expected timeline to begin serving participants
2. Describe your plan to coordinate and integrate with resources both internal and external to your agency, including physical and behavioral health, public benefits, and employment programs. Describe how these service connections will help participants to both increase their income and maximize their ability to live independently.
3. *For proposed expansions of existing CoC-funded projects – if applicable:* Describe your project's current operations and how the additional resources will be used to further the project's impact.
Note: expansion funding can be used to increase the number of participants served and/or to increase the frequency or depth of services provided to existing participants.
4. Describe your agency's experience operating transitional housing and working with the intended service population.

Supportive Services Only (SSO) Applicants

All SSO applicants must respond to the narrative questions below.

1. Provide a description that addresses the entire scope of the proposed project, including:
 - the target population(s) to be served
 - how/where the program will engage with participants and how the program will facilitate successful housing exits
 - how the CoC Program funding will be used, as well as plans to leverage non-CoC funding
 - an outline of your staffing plan, including expected caseloads for direct service staff
 - expected timeline to begin serving participants
2. Describe your plan to coordinate and integrate with resources both internal and external to your agency, including physical and behavioral health, public benefits, and employment programs. Describe how these service connections will help participants to both increase their income and maximize their ability to live independently.
3. *For proposed expansions of existing CoC-funded projects – if applicable:* Describe your project's current operations and how the additional resources will be used to further the project's impact.
Note: expansion funding can be used to increase the number of participants served and/or to increase the frequency or depth of services provided to existing participants.
4. Describe your agency's experience with the service model described above and working with the intended service population.

Application Evaluation Criteria

New project submissions will be reviewed and evaluated by the CoC team according to the criteria listed below. In the event that the NOFO, once published, includes additional criteria that will influence the likelihood of funding, the CoC will communicate with applicants regarding potential application modifications.

Category	Details
Organizational Capacity and Experience	Applicant demonstrates experience and competence in: <ul style="list-style-type: none">• Serving intended service population• Managing HUD and other state, federal, city, or private funds• Financial management and accounting• Connections to referral partners and other entities serving the target population• Data management
Project Design and Purpose	The project design: <ul style="list-style-type: none">• Is appropriate for and fits the needs of the target population• Is clearly and fully described, including connections to internal and external resources• Addresses anticipated challenges• Presents a clear theory of how the program will facilitate positive housing outcomes

Additional Resources

[Eligible Costs and Activities: HUD Exchange](#)

[Homeless Management Information System \(HMIS\) Requirements](#)

[HUD CoC NOFO Archive](#)

[Matching Requirements](#)

[CoC Timeliness Requirements](#)