



NYC CoC 2022 Annual Evaluation Tool for PH, RRH, TH, and TH-RRH DV Projects

Instructions

This document mimics the questions/metrics that are measured by the NYC CoC for non-DV projects that upload their data in to the HMIS Data Warehouse. DV projects do not upload directly in to the HMIS Data Warehouse and instead use an HMIS comparable database that contains up-to-date HMIS standards and specifications. DV projects should use that system for the federal fiscal year **10/1/2020 – 9/30/2021** to obtain results to the questions below.

DV providers who do not use *Foothold Technologies'* AWARDS system should run an APR for the federal fiscal year **10/1/2020 – 9/30/2021** to answer the questions below, and, submit a copy of that APR to Charlie Winkler (winklerc@dss.nyc.gov).

DV providers that use AWARDS should run the HMIS Tool out of AWARDS and send a PDF copy of the results to Charlie Winkler (winklerc@dss.nyc.gov)

Once this document is complete, send a PDF copy to Charlie Winkler (winklerc@dss.nyc.gov)

- TH-RRH projects should send two versions (2 documents): one for the TH portion of their project, one for the RRH portion of their project.

Organization: _____

Project Name: _____

Grant #: NY _ _ _ _ (First 4 digits only)

Project Type

- PH
- RRH
- TH
- TH-RRH

HMIS Tool

Q.1: Utilization: Average daily unit utilization rate during the most recently completed HUD federal fiscal year. Projects for singles will use Projected # of Beds, projects for families will use Projected # of Units. This report calculates Unit Utilization based on the number of bed nights for primary client divided by the Projected # of Units entered in Agency Program Information. Source: Housing Utilization Report.

Project Performance (as a %) _____



Q.2: Serving Chronically Homeless Persons [Not applicable to TH and RRH projects]: % of new HoH entering project during FFY that are CH at placement into the program. Source: Intake/Admission data

Project Performance (as a %) _____

Q.3: Serving Literally Homeless Persons: % of HoH program that are literally homeless at entry. Source: Intake/Admission Living Situation fields.

Project Performance (as a %) _____

Q.4: Average Length of Stay: Average length of stay of participants served during recently completed FFY. Source: APR Q.22

Project Performance (as a %) _____

Q.5: Maintained or Increased EARNED Income: % of Adults stayers and exiters that maintained or increased Earned income at latest status or exit. Source APR Q.19

Project Performance (as a %) _____

Q.6: Maintained or Increased OTHER Income: % of Adults stayers and exiters that maintained or increased OTHER income at latest status or exit. Source: APR Q.19

Project Performance (as a %) _____

Q.7: Non-Cash Benefits: % of persons with 1 or more sources of non-cash benefits at latest status or exit. Source: APR Q.20b

Project Performance (as a %) _____

Q.8: Health Insurance: % of persons with health insurance. Source: APR Q.21

Project Performance (as a %) _____

Q.9a: Exit to PH (TH projects only): % of leavers exiting to permanent housing (a/k/a "Moving On") Source: APR Q.23c

Project Performance (as a %) _____

Q.9b: Exit to PH (PH and RRH projects only): % of leavers exiting to permanent housing (a/k/a "Moving On") Source: APR Q.23c

Project Performance (as a %) _____



Q.9c: Maintain Permanent Housing or exit to Permanent Housing (PH and RRH projects only): % of participants who remain in PSH or exit to permanent housing. Source: APR Q.5 and Q.23c

Project Performance (as a %) _____

Q.9d: Rate of return to Homelessness (RRH projects only): Total # of households successfully discharged who di return to homelessness during FFY divided by Total # of households exited to permanent housing during the same time period.

Project Performance (as a %) _____

Q.10a: Data Quality - < 10% error rate on Personally Identifiable Information

Project Performance (as a %) _____

Q.10b: Data Quality - < 10% error rate on Universal Data Elements

Project Performance (as a %) _____

Q.10c: Data Quality - < 10% error rate on Income and Housing Data Quality

Project Performance (as a %) _____

Q.10d: Data Quality - < 10% error rate on Chronic Homelessness

Project Performance (as a %) _____

Q.11: On-time Monthly HMIS Data uploads - Verification of a minimum of 12 monthly uploads to HMIS from 10/1/2020 – 9/30/2021. Minus 2.5 points if one upload is late or missing. Minus 5 points if more than one upload is late or missing)

[DV projects automatically exempt from this question](#)

Q.12: Attendance at mandatory HMIS Training that occurred October 4th – 8th. Verification based on attendance list from NYC DSS FHPR HMIS Team. Minus 5 points if organization missed or was late to the training.

[NYC DSS will verify attendance](#)