

NYC CCoC Community Meeting

Friday, July 19th, 2019

Jacob K. Javits Federal Office Building

26 Federal Plaza, 6th Floor

9:30am-Noon

Summary

Co-Chairs Attending: Martha Kenton (DSS), Jeannette Ruffins (West End Residences), Laura Mascuch (The Network)

Coalition Representatives:

Tierra	Labrada	The Network
Eric	Lee	Homeless Services United
Lynn	Walker	NYC AIDS Housing
William	Lang	ACL-NYC
Teyana	Reed	The Coalition of Behavioral Health Agencies
Jamie	Powlovich	Coalition for Homeless Youth
Katelyn	Andrews	LiveOn NY

At-Large Representatives:

Rob	Robinson	NESRI
Kristin	Miller	CSH
Tanisha	Hines	Enterprise

Government Representatives:

Kevin	Thrun	DHS
Alyson	Zikmund	HPD
Sheila	Simmons	OMH
Sheila	Singleton	OASAS
Alathia	Barnett	HRA
Jeffery	Seward	DOHMH
Julie	Irwin	US VA

Persons with Lived Experience (PWLEx) Representatives:

Cameron	Craig	PWLEx Committee Voting Member
Peter	Malvan	PWLEx Committee Voting Member
Philip	Malebranche	PWLEx Committee Voting Member
Ronald	Fleming	PWLEx Committee Voting Member
Edna	Humphrey	PWLEx Committee Voting Member

Review and approval of June 2019 Steering Committee Meeting Summary

William Lang made a motion to approve the June Steering Committee Meeting Summary. The motion was seconded by Cameron Craig, and passed by unanimous voice vote.

Announcements

Environmental Review Training

Charlie Winkler (DSS) announced that HUD will host an Environmental Review Training for CoC funded organizations in New York City. The training will be held at the HUD Field Office, 26 Federal Plaza, Room 36-108, on the following date:

- August 2nd 1-3pm; register by July 26th

If you plan to attend this training, you *must* register beforehand, as security at the HUD Field Office needs a list of everyone that will be in attendance. All CoC funded PSH, RRH, TH-RRH, and TH projects are *required* to complete Environmental Reviews. Please use [this flowchart](#) for additional clarifications on requirements for environmental reviews.

HMIS Update

Michael Brydges (DSS) announced that the SPM was successfully submitted to HUD in May, and the LSA was submitted last week. Thank you for your help with data clean-up for both reports, your cooperation is greatly appreciated. HUD has released new data standards that all CoC funded projects must adhere to. Foothold hosted a webinar on Monday, June 24th to give a debrief on the new data standards. This webinar will be posted on the [CoC Website](#). Foothold will host mandatory in person trainings in September

2019 NOFA

Martha Kenton (DSS) gave the following updates on the 2019 NOFA:

- The NOFA was released on Wednesday, July 3rd, 2019.
- If you plan to voluntarily reallocate any portion of your CoC contract, you *must* notify the CoC Co-Chairs of your intent to do so.
- NOFA Renewal Trainings will be held at Four World Trade on the following dates. This training is mandatory and will be on the 2020 Evaluation. Attendees must register beforehand.
 - Thursday, July 25th 10-11am, 1:30-2:30pm, and 3-4pm
 - Friday July 26th, 10-11am, 1:30-2:30pm, and 3-4pm
- The first submission deadline for new projects is Friday, August 9th.
- The following NOFA Motions were made:
 - Julie Irwin made a motion to authorize the NYC CCoC Co-Chairs and a Co-Chair of the Persons with Lived Experience Committee to approve the final CoC Collaborative Application on behalf of the NYC CCoC Steering Committee. The motion was seconded by Rob Robinson, and was passed by unanimous voice vote.
 - William Lang made a motion to permit agencies to apply for up to 10% of their total grant in administrative costs, for new project applications. The CoC reserves the right to limit administrative fund requests to a level below 10% based on NOFA requirements, CoC application scoring incentives and/or strategic priorities such as those aimed at maximizing direct assistance. The motion was seconded by Alyson Zikmund and Cameron Craig, and was passed by unanimous voice vote.

CAPS Policies & Procedures Presentation

Kristin Miller (CSH, CAPS Steering Committee Co-Chair) gave a presentation on the NYC CAPS policies and procedures. The presentation highlighted the reasons updates were needed, the process and timeline for updates, key changes proposed, and next steps. Please send all comments to Robin Pagliuco (pagliucor@hra.nyc.gov) by close of business Wednesday, August 5th.

Governance Presentation

Laura Mascuch (The Network), Martha Kenton (DSS), and Jeannette Ruffins (West End Residences) presented the proposed Governance redesign to those in attendance. Highlights from the presentation include the creation of a CoC Advisory Council, a restructure of the Steering Committee to create a more action oriented group, the expansion of standing committees, and creation of quarterly CoC grant monitoring & technical assistance meetings. Please feel free to contact Martha Kenton (kentonm@dss.nyc.gov), Laura Mascuch (lmascuch@shnny.org), or Jeannette Ruffins (jruffins@WESTENDRES.ORG) with questions or comments about the proposed governance structure.

Committee Reports/Updates

Policy & Advocacy Committee

No updates.

Performance and Quality Improvement (PQI) Committee

Roxanna Deleon (DSS) announced that the PQI Committee are at the last stages of reviewing the submitted progress reports. They are looking at who to enroll in the next cycle.

Youth Committee

No updates.

Youth Action Board

No updates.

CAPS Committee

See 'CAPS Policies & Procedures Presentation' above.

Governance Committee

See 'Governance Presentation' above.

Veterans Task Force

No updates.

Grievance Committee

No Grievances.

Data Management Committee

No updates

Evaluation Committee

Charlie Winkler (DSS) announced that the Workgroup has been meeting over the last few months to discuss changes to the tool and survey. The 2020 Evaluation timeline, with a start date in November or December, remains the same.

Persons with Lived Experience Committee

Cameron Craig (Committee Co-Chairs) announced that the Committee last met on July 9th. At this meeting, there was a presentation by Josh Dean at NYC Human. The committee is tweaking their application for new members. The Committee will attend the Veterans Resource Fair to conduct outreach on August 7th at the Harlem State Office Building.

SOAR Taskforce

No updates.