



Zohran Kwame Mamdani  
Mayor

## EEO Policy Violations Self-Disclosure Statement

***Failure to disclose disciplinary action is considered falsification of the application and may result in the revocation of your conditional offer of employment.***

1. In the past 24 months, has there been a finding that you violated an employer's Equal Employment Opportunity policy or a law prohibiting employment discrimination?  
 No  Yes  Date(s) of Substantiation<sup>1</sup>: \_\_\_\_\_

If **Yes**, please provide a detailed description of each substantiated complaint and include the organization and any action taken by the organization.

2. Are there currently any EEO disciplinary charges pending against you in the organization where you currently work?  
 No  Yes  If **Yes**, please provide a detailed explanation.

3. In the past 24 months, have you been disciplined (i.e. suspended, demoted, reprimanded, fined, fired, terminated, discharged) in any position by either a public or private employer for a violation of an equal employment opportunity law, rule or policy?  
 No  Yes  Date of Disciplinary Action: \_\_\_\_\_

<sup>1</sup> Substantiated EEO Complaint – In the case of intra-City transfers, a determination by the Agency head that an employee violated the City's EEO Policy. For verifications from External Organizations, a final determination after all administrative or collective bargaining agreement reviews are exhausted that an employee violated the Citywide EEO Policy.

If **Yes**, please provide a detailed explanation and include action taken.

4. In the past 24 months, have you resigned from a job while an EEO disciplinary action was pending against you?  
No  Yes  If **Yes**, please provide a detailed explanation.

5. In the past 24 months, have you resigned from a job to avoid EEO investigation, disciplinary action, or termination?  
No  Yes  If **Yes**, please provide a detailed explanation.

***I certify under penalty of perjury under the laws of the State of New York that all statements furnished in connection with this form are true and accurate to the best of my knowledge.***

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Employee ID# (if applicable): \_\_\_\_\_

Employee SSN# (last four digits): \_\_\_\_\_

Date: \_\_\_\_\_ Telephone#: \_\_\_\_\_