



# NeON Stakeholder Group Role Description for Community Member

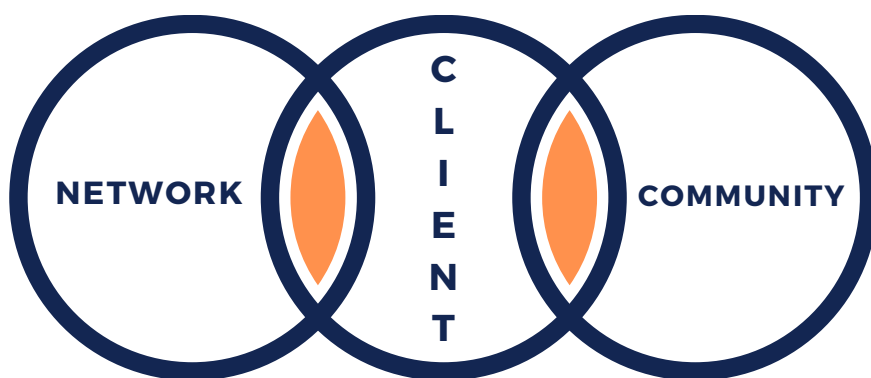
**Purpose:** The NeON Stakeholder Group is a NYC volunteer initiative to engage the community in the Department of Probation. DOP staff participate as critical members of the Stakeholder Group.

## **About the Neighborhood Opportunity Network (NeON)**

At the heart of the NeON is a network of partners – individuals and organizations, public and private – working together to improve public safety and promote the success of people on probation by working with them in community-based settings. NeON staff supervise and work with people on probation and their families to promote pro-social life choices, educational achievement, career advancement, civic engagement, and more. The NeON involves communities working collaboratively to remove barriers to advancement, reduce the stigma of justice-involvement, and create solutions to local challenges. Programming available through NeON is free and open to the public, and includes NeON Arts, NeON Sports, NeON Photography, NeON Nutrition Kitchen, Made in NY Animation Project, Clothing Closets, High-School Equivalency Classes, and more.

## **NeON Mission**

The Neighborhood Opportunity Network or NeON is a model of client and community engagement which creates opportunities for probation clients to connect with positive life pathways and their community, while strengthening the seven NeON communities in New York City. This Department of Probation model of service delivered in the seven NeON communities has three pillars:



**Network** of quality Community Opportunities and Services

**Client Engagement** in the community where they live

**Community Participation** and Engagement



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## **Location:**

NeON Stakeholder Groups support seven NeONs in Brooklyn- Bedford Stuyvesant, Brownsville, East New York; Bronx- South Bronx ; Manhattan- Harlem; Staten Island and Queens- Jamaica;

## **Key Role and Responsibilities:**

The NeON Stakeholder Group is responsible for-

- Community and Client Needs Assessment/Action Planning
- Program Planning
- Service and Event Planning
- Communications and Community Outreach

The Stakeholder Group informs and validates the NeON mission and acts as ambassadors as well as a voice for NeONs in community.

## **Qualifications:**

NeON Stakeholder Group volunteer requirements are-

- Live or work in NeON community.
- Demonstrate a commitment to civic engagement as a powerful force for positive change in their community.
- Embrace the potential of each probation client to be successful in life.
- Seek to create opportunities to improve their community's education, economy/jobs, health and public safety.
- Willing to devote time as required to fulfill role and responsibilities of NeON Stakeholder Group volunteer

## **Time Commitment:**

NeON Stakeholder Group Volunteer will sit on one or more committees of the NeON Stakeholder Group and agree to time commitment of 1-2 hours per month per committee plus preparation work as required. The DOP staff members of the Stakeholder Group will support committee work as a facilitator as required, following direction from DOP NeON Co-Chairs. DOP Staff Members may volunteer or be selected by DOP leadership for NeON Stakeholder Group.

## **Committees**

*General Committee- Community /Client Needs/ Action Planning*

Perform needs assessment and recommends portfolio of programs, services and events for NeON. (This committee also designs and supports a Youth Advisory Group.)

*Program Planning and Grant Awards*

Designs program implementation plan, including program objectives, staffing, participant recruiting, RFP's/ grant reviews/decisions ( as appropriate) and program results tracking and evaluation.



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### Committees cont'd

#### *NeON Services/Resources/Community Events*

Designs desired services/resources and community events for NeON, including objectives, participation goals, funding/support needed and calendar.

Seeks funding, pro bono and in kind contributions.

Attends events and supports logistics.

#### *Communications/Community Outreach*

Designs communications plan, including monthly newsletter, social media, elected/appointed government connections and general public information.

Recruits community partners to support NeON plan.

Supports recruiting of new Stakeholder Group volunteers.

#### **Volunteer Benefits:**

- Community impact and the satisfaction of making a difference in the lives of others , using skills and talents.
- Training and leadership experience.
- DOP Career Building
- Recognition as a Community leader from Mayor and DOP Commissioner.