



JUNE 2024 | MAYOR'S OFFICE OF CONTRACT SERVICES



PASSPort

NEW RELEASE

HHS Accelerator Sunset

MOCS will officially decommission HHS Accelerator on Wednesday, July 31, 2024. Remember to download your documents before the system sunsets.

With the upcoming new release and the decommissioning of HHS Accelerator, it is important that you download documents from the HHS Document Vault that do not meet the specified criteria below:

- Documents linked to contracts with a fiscal year 2021 or later budget that have an open balance.
- Documents linked to contracts with a future contract end date.

We are excited to introduce **PASSPort Vault** and the **Subcontractor Module** as part of our next PASSPort Release coming late Summer 2024.

PASSPort Vault

Designed for transparency and collaboration, the new PASSPort Vault stores and manages specific document types, enabling you to access proposals, contracts and/or PQL applications at a moment's notice. Remember, documents in the vault are subject to FOIL requests.

Subcontractor Management

Designed to streamline the subcontractor approval and payment process, PASSPort will provide increased transparency and interaction with agencies.

Thank you again for your help as we worked through the HHS Accelerator to PASSPort migration these past few months. Stay tuned for more updates, soon!



Trainings

June 26:
Responding to Contracting Opportunities
(Live webinar).
[Register here.](#)

July 17:
Completing Contract Award Tasks
(live webinar).
[Register here.](#)

August 16:
Show the City Who You Are
(in-person workshop in Queens).
[Register here.](#)

August 16:
Finding Opportunities
(in-person workshop in Queens).
[Register here.](#)

August 16:
Completing Vendor Enrollment
(in-person workshop in Queens).
[Register here.](#)

August 16:
In-Person Office Hours
(in-person workshop in Queens).
[Register here.](#)



Get M/WBE Certified Today!

Are you a Minority or Women-owned business? Want to know how to find new opportunities for doing business with the NYC?

City agencies can award contracts of up to \$1,500,000 for goods, services, and construction directly to City-certified M/WBEs without formal competition by using the M/WBE Noncompetitive Small Purchase Method.

This process makes it easier for the City to do business with M/WBEs.

[Learn more about becoming a city-certified M/WBE here!](#)

Reminder: Discretionary Award Tracker

Did your organization apply for Fiscal Year 2025 City Council Discretionary Funding?

You can find updates on the status of your award(s) come July in the [Discretionary Award Tracker](#). You can use this digital tool to search the status of City Council Discretionary Awards from recent fiscal years.

Please note that the tracker is **not** updated in real time. It is updated after City Council votes on Schedule C and subsequent [transparency resolutions](#).



Service Desk Spotlight: Jerry

Jerry is a dedicated Service Desk Analyst with a passion for solving IT challenges.

A graduate of CUNY New York City College of Technology, Jerry honed his skills during an internship at the MOCS IT Help Desk, where he developed a strong foundation in providing exceptional technical support, before transitioning to the MOCS Service Desk.

Outside of work, Jerry enjoys biking, and exploring new coffee shops. He also loves hanging out with his cat, Olivia, who keeps him company while he stays updated on the latest in technology. Jerry's blend of technical expertise and a genuine love for helping others makes him a valuable asset to our team.

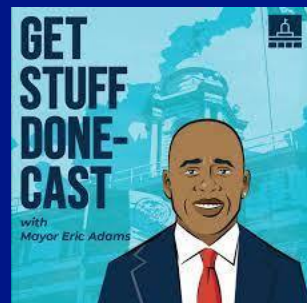


Multiyear Discretionary Reminder

Are you a discretionary provider with a multiyear (FY24-FY26) discretionary award contract and awaiting Fiscal Year 2025 City Council award designations?

If so, we encourage you to review our [Fiscal Year 2024 Multiyear Discretionary Contracting Provider FAQ](#), which outlines the fundamentals and best practices of last year's Multiyear Discretionary Contracting Reform.

This resource breaks down how to navigate the "outyears" of the multiyear contract, as your organization will complete budget actions in lieu of contract registration should it receive City Council awards in FY25.



Connect with Mayor Eric Adams

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[Listen to Mayor Adam's NEW Get Stuff Done-Cast podcast here!](#)



Reminder: Anti-Nepotism Policy and Waiver

Are you a human services contractor and have family members within your company?

The NYC standard human service contract does not allow anyone to have a job with a contractor where an immediate family member has authority over them.

[Check out the City's anti-nepotism policy and access the request for written consent form, here.](#)



Vendor? Contractor? What Do You Call Yourself?

There are many names you can take when referring to the services you render to the City, but only one is the one you feel most comfortable with.

MOCS wants to know what your preferred name is for your role. Help us out by filling out this brief (1-minute) survey!

[Take the Survey!](#)



Get the Scoop! Sign Up for Contracting News Today!

Learn what's new in city procurement, especially in your sector, and see how agencies are preparing.

From M/WBEs and Nonprofits to small businesses and PASSPort, Contracting News is the source for citywide procurement news.

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