



MAY 2024 | MAYOR'S OFFICE OF CONTRACT SERVICES



PASSPort

NEW RELEASE

We are excited to share that a new *PASSPort* is on its way! Introducing two new features to the system, together they will bring big upgrades to the *PASSPort* user experience!

PASSPort Vault

Designed to elevate transparency and collaboration, the new *PASSPort* Vault both stores and manages specific document types, enabling you to access proposals, contracts and/or PQL applications at a moment's notice.

Subcontractor Management

Streamlining the subcontractor approval and payment process, *PASSPort* will provide increased transparency and interaction with agencies.

We've been hard at work on these features, which will bring big changes. Stay tuned for more information soon.



Upcoming Trainings

June 24: MOCS In Your Neighborhood in Brooklyn Workshops

- 10 – 11:30am (Workshop)
- 12:30 – 4pm (Office Hours)

[Register here.](#)

June 26: Responding to Contracting Opportunities Webinar (live webinar)

[Register here.](#)

Tuesdays & Wednesdays: Vendor Financials (live webinar)

[Learn more here.](#)

Don't Miss Out

Discretionary Financials Webinar Series is Ending Soon!

This is your final chance to attend a MOCS' PASSPort Financials for Discretionary Providers webinar, as the series ends on June 13th!

We urge organizations with multiyear discretionary contracts (FY24-FY26) to attend, as these providers will complete budget actions in lieu of contract registration should they receive City Council awards in the next fiscal year. [Register on our Eventbrite page today!](#)

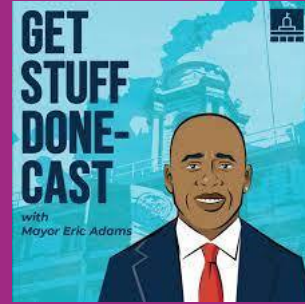


DSS M/WBE Matchmaking Event A Success!

On Friday, May 17th, DSS, HRA, DHS, and MOCS hosted DSS' 3rd Annual M/WBE Matchmaking Event at 4 World Trade Center in Manhattan.

From 11am to 2pm, certified M/WBEs were given the opportunity to sit face-to-face with agency reps looking for vendors.

A great time was had by all and many connections were made. We look forward to partnering with DSS again next year!



Connect with Mayor Eric Adams

Visit the [#GetStuffDone website](#) and learn more about Mayor Adams' bold vision for the future of New York City.

[Sign up here for the Mayor's newsletter](#) to receive exclusive content, breaking news, and updates on our work – all tailored to your interests.

Listen to Mayor Adams' NEW [Get Stuff Done-Cast podcast here!](#)

To hear Mayor Adams live, listen to his radio show: [Hear from the Mayor](#). Airing every second Sunday of the month from 10:30am to 11:00am EST.

Discretionary Funding Alert

Time to Complete Your Discretionary Procedural Requirements!

Did your organization apply for FY25 City Council Discretionary Funding? If so, now is the time to make sure you have completed all of the Procedural Requirements for Award Clearance:



- **A PASSPort Account**
- **An HHS Prequalification Application**
- **Capacity Building Training**

Completing these requirements now will ensure more timely processing upon City Council's designation of discretionary funding for your organization.

To learn more about the Procedural Requirements for Award Clearance, please refer to our [Guide: Understanding New York City Council Discretionary Funding](#) and visit the [Discretionary Award Tracker](#).



Service Desk Spotlight: Zag

As a Senior Analyst on the MOCS Service Desk for nearly five years, Zag is an expert in various areas of *PASSPort*.

Once a professional dancer, Zag has performed on stage, instructed classes, choreographed routines for notable artists, and even judged competitions!

When Zag is not on the dance floor, or assisting *PASSPort* users, you might find him on the soccer field, pursuing another one of his favorite hobbies.

A family man, and a great team member, the MOCS Service Desk wouldn't be the same without him!



FCRC FY25 Plan Made Public

On May 1st, the Franchise and Concessions Review Committee (FCRC) published our **Fiscal Year 2025 Concession Plan**.

This plan, compiled by MOCS and our agency partners, looks ahead to the City's concessions goals for the coming year.

[View the plan here](#) and see how agencies are making public spaces work for you.

A public hearing will be held at 2:30pm on June 10th, 2024 at 2 Lafayette Street on the 14th floor in Lower Manhattan.



Sign Up for Contracting News Today!

Get the scoop! Learn what's new in your sector and how agencies are preparing.

From M/WBEs and Nonprofits to small businesses and PASSPort, Contracting News is the source for citywide procurement news.

Sign up for Contracting News today! You don't want to miss a thing.

[Sign Up Here!](#)



AAPI Heritage Month MOCS M/WBE Business Feature

In honor of Asian American Pacific Islander Heritage Month, we are releasing a trailer of our latest business feature with the Marketing & Design firm Adventium!

Meet Penny Chuang, Adventium's Principal, in an inspiring interview that dives into the complexities of procurement, why it's vital to work with Asian businesses, and the importance of mentorship for women and minority owned businesses!

[You can check out the Trailer on the MOCS YouTube channel, here.](#)



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