



DECEMBER 2023 | MAYOR'S OFFICE OF CONTRACT SERVICES



Gov. Hochul Increases M/WBE Small Purchase Method Threshold to \$1.5 million



We are excited to announce that as of December 18, 2023, NYC can now award contracts up to \$1.5 million to Minority and Women-owned Business Enterprises (M/WBEs) without a formal competitive process.

This is an additional increase in the applicable dollar threshold, which was raised earlier this year from \$500,000 to \$1 million.

Together, these threshold increases create more opportunities for M/WBEs to compete more effectively for larger contracts, expand their work with the City, and continue to provide quality goods, services, and construction to New Yorkers.

The Mayor's Office of Contract Services worked with contracting agencies and City oversight entities, including the NYC Comptroller's Office, to implement this new threshold. We anticipate the first new agency Requests for Information at this higher threshold to be released in the coming weeks.

Thank you for your continued partnership with MOCS and your contracting agencies in supporting all New Yorkers.



Upcoming Live Trainings

January 17:
Getting Started –
Understanding NYC
Procurement Methods
[Register here.](#)

January 30:
**MOCS In Your
Neighborhood –** Finding
Contracting Opportunities
for Faith-Based
Organizations
[Learn more here.](#)

Recorded Past Trainings

[Navigating the NEW
PASSPort](#)

[Responding to
Contracting Opportunities
in PASSPort](#)

[Submitting an Invoice in
PASSPort](#)

PASSPort

NEW RELEASE



Thank You For Your Patience

On November 17th, the **PASSPort Fall Release** was deployed. We are aware of the technical issues some users experienced in the wake of this upgrade, which sometimes occur following major system releases.

Thank you for your patience as we worked through the technical issues following the release. We have deployed a fix addressing the root cause of the system-wide performance issues you may have experienced, and will continue to monitor performance.

We are already working on the next release. Our focus on citywide procurement includes your experience and we welcome your feedback. **Please know how much MOCS values your partnership. We thank you again for your patience and support.**



Service Desk Spotlight: LaToya

LaToya serves as an analyst on the MOCS Service Desk. He has been working with the team for the last year, tackling your procurement needs.

A veteran of MOCS, she has assisted city providers, vendors and agency contracting professionals for many years.

LaToya enjoys spending time with family, her pet cats Oreo and Storm, and trying new things.

Keep a lookout for LaToya, she may be on the other end of the next email you send to Service Desk!



A Special Thanks to Hostos from the MOCS Team

MOCS is pleased to announce its partnership with CUNY Hostos Community College to bring our MOCS in Your Neighborhood (MIYN) workshops to the Bronx!



The college has already provided a welcoming atmosphere for our events – with catering, staff support, and design services. We are excited to continue working with Hostos in 2024 and we will keep you posted about our upcoming workshops!



2023: The Year of "Did You Know?"

Have you seen our 'Did You Know?' videos?

MOCS first released these informative short-form videos early this Spring, across social media.

Their impact has been disruptive – increasing traffic to our social media sites, spawning imitations, as well as public mentions by City Hall.

To view the entire 'Did You Know?' collection, plus our business features and training videos, [visit our YouTube page](#).



Maria Osorio is Honored by NYWCC with Champion Award

Congratulations to our Chief Diversity Officer [Maria Osorio](#), recognized by the New York's Women Chamber of Commerce (NYWCC) for championing Minority and Women-owned Business Enterprises (M/WBEs)!

Awarded during NYWCC's annual Holiday Networking Celebration, honorees were celebrated for their commitment to diversity, equity, and inclusion (DEI), and for their tireless effort in elevating women and minority entrepreneurs.

We are proud of you and your fight for diversity within the procurement system.

[Learn more about the event and the NYWCC here.](#)



CORE Method: Research

The **C.O.R.E. Method** is our winning strategy to help vendors successfully contract with NYC.

In [the previous newsletter](#), we tackled O for Organize. This time, we're moving on to discuss R - Research. Successful vendors do their research to learn how NYC procurement works, what the City procures, and how to use PASSPort.

Need a refresher on procurement basics? Take our [Procurement 101](#) e-course. Our video [Understanding NYC Procurement Methods](#) is a great resource to learn about the most common procurement methods used by the City.

You can learn about upcoming contracting opportunities by using the **Browse RFX** filters in [PASSPort](#) and [Procurement Navigator](#). For tips on how to use filters to your advantage, check out our video [Finding Contracting Opportunities](#). But don't stop there! You can also check the [City Record Online \(CROL\)](#) for upcoming opportunities valued at \$100,000 and more.

Use the MOCS website to find procurement forecasts with the anticipated contracting actions of each City agency for the upcoming fiscal year in different categories. The [LL63 page](#) contains planned procurements for standard and professional services. Minority/Women-Owned Business Enterprises (M/WBEs) should review the [M/WBE \(LL1\) Plans page](#). Likewise, Health and Human Service Providers can view published plans describing proposed procurement actions for human service contracts on the [Human Services Procurement Plans page](#).

Finally, we recommend you search social media and [Eventbrite](#) to find free trainings and procurement events offered by City agencies. MOCS offers several free webinars and in-person events to help vendors learn how to navigate PASSPort. Check out [our vendor training page on Eventbrite](#) to see what we have on offer.

Research equips you with knowledge, and we all know... knowledge is power! Happy learning! Missed our previous articles on the C.O.R.E. Method? Check out the Contracting Newsletters from [July](#), [August](#), and [October](#).

Connect with Mayor Adams



Listen to Mayor Adams' NEW [Get Stuff Done-Cast podcast here!](#)



Sign up here for the [Mayor's newsletter](#) to receive exclusive content, breaking news, and updates on our work - all tailored to your interests.



Visit the [#GetStuffDone website](#) and learn more about Mayor Adams' bold vision for the future of New York City.

Sign Up For Contracting News Today!

Receive MOCS emails. You don't want to miss a thing!

[Sign Up Today!](#)

