

Contracting News

NYC Mayor's Office of Contract Services

MAY 2023 | MAYOR'S OFFICE OF CONTRACT SERVICES



PASSPort New Release Update

To give our vendor partners more time to prepare for the upcoming changes to PASSPort, MOCS has made the decision to bundle the timing of Release 5 and Release 6. This means that the new go-live date for both releases will be in Fall 2023. The scope of this bundled release will include those listed below. Please be aware that certain updates may not be applicable to your contracts.

- **HHS Accelerator Decommissioning:** In December 2023, MOCS will be decommissioning HHS Accelerator. In advance of December, HHS Accelerator functionality will be moved into PASSPort to avoid disruption of service and loss of data.
- **Platform Upgrade:** The user interface enhancements originally slated for this Spring will be incorporated into the Fall release.
- **Financial Enhancements:** Financial functions like budget modifications, advances and recoupment will be available in PASSPort.
- **NEW Document Vault:** The PASSPort Vault will allow providers to upload required documents and specify which agencies can view the documents, making it easier to respond to solicitations and complete contract tasks by eliminating duplicative steps.

Keep a lookout for additional information regarding this release!



Trainings

May 17th: Vendor Enrollment
(in-person workshop).
[Register here.](#)

May 17th: Getting Started: understanding MOCS Procurement Methods
(live webinar).
[Register here.](#)

Reminders

New Webinar Recording:
Completing Contract Award Tasks. [View here.](#)



MOCS in Your Neighborhood

This month's MOCS in Your Neighborhood vendor workshop session was held in Brooklyn! A special thanks to the Brooklyn Chamber of Commerce and President Randolph (Randy) Peers for donating their space.

MOCS in Your Neighborhood aims to increase business access to, and understanding of, PASSPort and the procurement process by bringing resources directly to businesses.

To ensure its continued success, MOCS is partnering with City Agencies, local businesses, and organizations across the five boroughs to be able to meet vendors where they are.

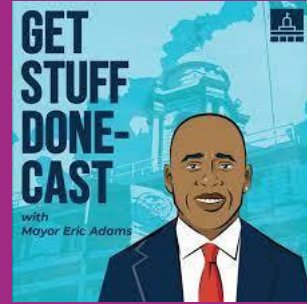


Newly Published: Discretionary Funding Guide

Discretionary funding is a monetary award given by the New York City Council to meet local needs and fill gaps in City Agency services.

MOCS' newly published guide: "Understanding New York City Discretionary Funding" ([found here](#)) provides best practices and valuable resources for understanding and completing the Discretionary Award Contracting process from start to finish.

The guide can be found within the MOCS website on the [Discretionary Award Process](#) page under the Discretionary Funding Basics section.



Connect with Mayor Eric Adams

[Visit the #GetStuffDone website.](#)

[Sign up here for the Mayor's newsletter](#) to receive exclusive content, breaking news, and updates on our work - all tailored to your interests.

[Listen to Mayor Adam's NEW Get Stuff Done-Cast podcast here!](#)



New Website is Launching This Week!

The MOCS website has undergone a redesign! With information streamlined and reorganized, a more user-friendly experience is assured. Plus, a brand new search feature is being added, to help you find difficult to reach documents and pages.

Visit the [MOCS website](#) today to check out the new design and quickly access PASSPort, trainings, and other resources.

Don't forget to clear your cache and update your bookmarks!



"Did You Know?" En Español!

With the success of our "Did You Know" videos, MOCS has expanded our focus, by developing a Spanish language series entitled "¿Sabías Que?" A series specifically tailored to Latin businesses looking to do business with the City.

To view the full array of videos we offer, [visit our YouTube page](#) and don't forget to Subscribe!



[Getting Started Customer Support](#)

[PASSPort Unsubscribe](#)



This e-mail, including any attachments, may be confidential, privileged or otherwise legally protected. It is intended only for the addressee. If you received this e-mail in error or from someone who was not authorized to send it to you, do not disseminate, copy or otherwise use this e-mail or its attachments. Please notify the sender immediately by reply e-mail and delete the e-mail from your system.